MITCHELL SHIRE COUNCIL

ORDINARY COUNCIL MEETING

AGENDA

MONDAY 19 OCTOBER 2020
7:00pm

NOTICE IS HEREBY GIVEN that **Ordinary Council Meeting** of the Mitchell Shire Council will be held **via video conferencing**, on **Monday 19 October 2020** commencing at **7:00pm.**

BRETT LUXFORD
CHIEF EXECUTIVE OFFICER

By attending this meeting, you agree to be filmed. An audio and digital recording is made of all public Council and Committee Meetings, streamed live and published on Council's website. By participating in proceedings including during question time or in making a submission regarding an item before Council you agree to this publication. You should be aware that any private information volunteered by you during your participation in a meeting is subject to recording and publication. Meeting recordings can be located at www.mitchellshire.vic.gov.au.

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1 WELCOME

The Mayor formally opens the meeting with an acknowledgement of country and welcomes all present.

2 GOVERNANCE DECLARATION

3 APOLOGIES AND LEAVE OF ABSENCE

4 DISCLOSURE OF CONFLICTS OF INTEREST

In accordance with Section 130(2)(a) of the Local Government Act 2020.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

THAT the Minutes of the Ordinary Council Meeting held 21 September 2020, as circulated, be confirmed.

6 PETITIONS AND JOINT LETTERS

7 PRESENTATIONS

8 ADVOCACY AND COMMUNITY SERVICES

Nil Reports

9 GOVERNANCE AND CORPORATE PERFORMANCE

9.1 RE-NAMING OF JUNCTION ROAD, KILMORE

Author: *Daniel Chafer - Revenue Coordinator*

File No: *ST/04/002-02*

Attachments: *1. Map of Junction Road*

The recommended decision is not a Major Policy Decision, as defined in section 69(2) of the Local Government Act 2020, or a Significant Decision within the meaning of the Election Period 'Caretaker' Policy.

1. EXECUTIVE SUMMARY

1.1 Junction Road, Kilmore is an unsealed road that separates the unsealed section of John Street, Kilmore and the intersection of the also unsealed sections of Highgate Road, Kilmore and Murray Street, Kilmore.

1.2 Currently there is no distinguishable separation from John Street, Kilmore into Junction Road, Kilmore making the different sections hard to identify. This report recommends that Junction Road, Kilmore be renamed to John Street, Kilmore.

1.3 The proposed change will extend John Street, Kilmore by approximately 100 metres and would allow for the accurate and logical allocation of street addresses for four proposed properties that will front the affected section of road. The change does not impact any existing property addresses. A map detailing the area and proposed change is included as Attachment 1.

RECOMMENDATION

THAT Council:

1. Endorse changing the name of Junction Road, Kilmore to John Street, Kilmore.
2. Submit the recommendation for the agreed road name change to the Office of Geographic Place Names for registration in the *Victoria Government Gazette* and, upon registration of the name change, issue a public notice in local newspapers and update relevant signage.

2. BACKGROUND

2.1 A review of a recent subdivision application on Murray Street, Kilmore has identified that Junction Road, Kilmore is not easily identifiable and viewed as a continuation of John Street, Kilmore rather than a separate road. Altering the street name of Junction Road, Kilmore at this time will ensure appropriate addressing prior to the completion of the proposed subdivision. This change would see John Street, Kilmore continue uninterrupted from

Kilmore-Lancefield Road, Kilmore through to the intersection of Highgate Road, Kilmore and Murray Street, Kilmore.

3. POLICY AND LEGISLATIVE IMPLICATIONS

3.1 All road name proposals must meet the requirements of the Naming rules for places in Victoria issued by the Department of Land, Water and Planning (Office of Geographic Place Names). The rules emphasise the importance of compliance (which is legislated under the *Geographic Places Names Act 1998*) particularly with respect to public safety and easy identification of places for emergency services

The Naming rules require compliance with 12 core principles:

A. Ensuring public safety
B. Recognising the public interest
C. Linking the name to place
D. Ensuring names are not duplicated
E. Names must not be discriminatory
F. Recognition and use of Aboriginal languages in naming
G. Dual names
H. Using commemorative names
I. Using commercial and business names
J. Language
K. Directional names to be avoided
L. Assigning extent to a road, feature or locality

3.2 The proposed road name John Street, Kilmore complies with the above principles.

4. CHARTER OF HUMAN RIGHTS IMPLICATIONS

4.1 The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered in preparing this report and it's determined that the subject matter does not raise any human rights issues.

5. CHILDREN AND YOUNG PEOPLE IMPLICATIONS

5.1 This report does not create implications for children or young people.

6. ISSUES AND DISCUSSION

6.1 Renaming Junction Road, Kilmore is essential to ensure that Council meets the street naming guidelines as well as ensure our street naming is logical and does not cause confusion for access and travel, especially for emergency services. Based on the location and direction of other surrounding streets that join the unmade section of Junction Road, Kilmore the logical change is to rename the section to John Street, Kilmore.

6.2 Ensuring the name change is finalised prior to completion of the subdivision will mean that no properties would require future address changes.

6.3 This change will not affect numbering of the properties located on the existing John Street, Kilmore.

7. SUSTAINABILITY IMPLICATIONS (SOCIAL AND ENVIRONMENTAL)

7.1 This is an administrative process and does not have any environmental or sustainability implications.

8. RISK IMPLICATIONS

Risk Ranking is determined using ROHS201-G1- Corporate Risk Matrix. Risk is identified as Low, Medium, High or Very High.

Risk	Risk Ranking	Proposed Treatments	Within Existing Resources?
If the change of name is not completed now the addresses provided will need to be altered in the future.	Low	Rename section of street.	Yes
Delay or confusion in locating addresses by emergency services.	Low	Rename section of street.	Yes
Community concerns with the outcome of the change and confusion as to the section to be affected.	Low	Ensure responses are sent to all submitters and appropriate advertising occurs.	Yes

9. COMMUNICATION PLAN

9.1 On acceptance of this change request by the Office of Geographic Place Names, communication of the change will be completed through public notices in local newspapers and promoted through Council's website and social media channels. Letters will also be sent to directly affected properties and to any respondent that requested to be kept informed of the process.

10. NEXT STEPS

10.1 On adoption of this resolution, the change request will be submitted to the Office of Geographic Place Names for review and approval.

11. CONSULTATION

11.1 Council built awareness of the proposed road naming and invited feedback from the public using the following methods:

- Public notices in newspapers;

- Social media channels;
- Letters to the immediate community (directly affected property owners/occupiers), emergency services and local service providers; and
- Promotion via Engaging Mitchell Shire website.

All of the above methods provided at least 28 days to respond to the proposal.

Public consultation was undertaken with the community through Engaging Mitchell Shire to ensure that any concerns could be raised and identified. Three submissions were received for the proposal and all responses indicated that the change was necessary and supported.

11.2 No respondents requested to be kept informed of the progression of this change.

12. FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

12.1 To affect the name change, Council is first required to notify the Office of Geographic Place Names, who have the discretion to refuse the name change.

12.2 If the name change is approved by the Office of Geographic Place Names, Council is required to install signage, notify all relevant authorities and publish the name change in the *Victoria Government Gazette*. These requirements will be met within existing operational budgets.

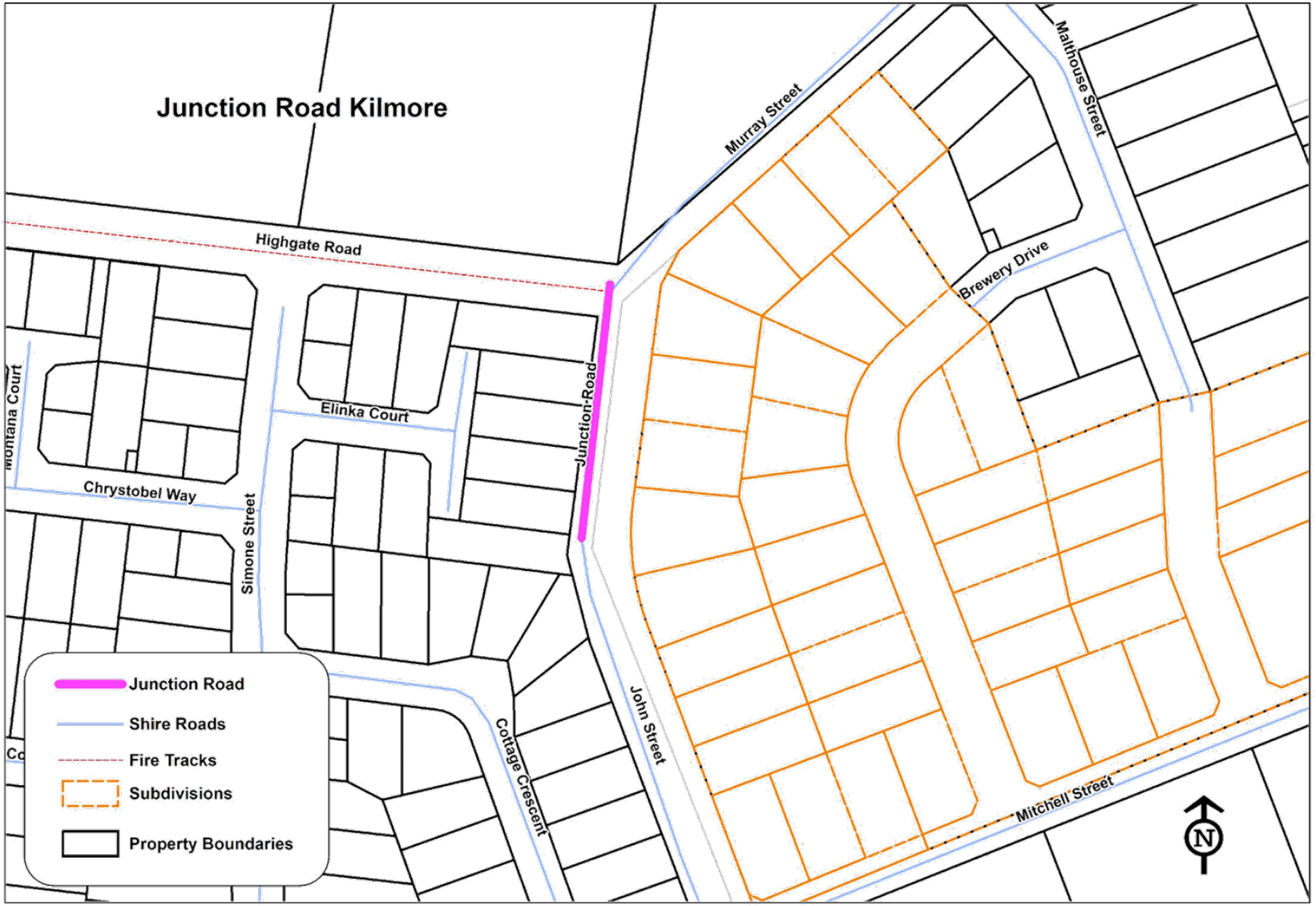
13. OFFICER DECLARATION OF CONFLICT OF INTEREST

13.1 No officers involved in the preparation of this report have any direct or indirect interest in this matter.

14. CONCLUSION

14.1 The renaming of Junction Road, Kilmore is required to ensure ease of travel for owners and service providers and meets the obligations under the Naming rules for places in Victoria guidelines. Ensuring the change is made at this time will mean that properties being developed within the new subdivision will be issued with an address not subject to immediate change.

14.2 Council Officers are continually identifying inconsistencies and issues with street naming and numbering within the Municipality and will continue to action these anomalies as quickly as reasonably practicable.


Junction Road Kilmore
Highgate Road
Murray Street
Malthouse Street
Brewery Drive
Junction Road
Elinka Court
Montana Court
Chrystobel Way
Simone Street
Cottage Crescent
John Street
Mitchell Street
N
Junction Road
Shire Roads
Fire Tracks
Subdivisions
Property Boundaries

9.2 DRAFT ANNUAL REPORT 2019/20 - PERFORMANCE AND FINANCIAL STATEMENTS

Author: *Ellen McComish - Corporate Planning and Reporting Officer*

File No: *CM/20/019*

Attachments: *1. Draft Annual Report 19/20 - Under Separate Cover*

The recommended decision is not a Major Policy Decision, as defined in section 69(2) of the Local Government Act 2020, or a Significant Decision within the meaning of the Election Period 'Caretaker' Policy.

1. EXECUTIVE SUMMARY

1.1 Council is required to complete and forward to the Minister for Local Government its Annual Report by 30 November 2020 (Attachment 1 circulated separately). The Council must not submit the Performance and Financial Statements to the Minister unless it has passed a resolution giving its approval in principle to the Performance and Financial Statements.

1.2 This report seeks Council's in principle approval of the Performance and Financial Statements.

RECOMMENDATION

THAT Council:

1. Adopts-in-principle the 2019/20 Performance Statement and Financial Report.

2. Authorises through the Chief Executive Officer for the Principal Accounting Officer to make amendments to the 2019/20 Performance Statement and Financial Report if required, and as agreed to with Council's Auditors and in consultation with Council's Audit and Risk Advisory Committee.

3. Nominates Cr Atkinson and Cr Humm to sign the 30 June 2020 Performance Statement and Financial Report in their prescribed form, as representatives of the Audit and Risk Committee.

4. Authorises the Chief Executive Officer to sign the 2019/20 Performance Statement and Financial Report in their final form.

5. Forwards a copy of the Annual Report to the Minister for Local Government Victoria by 31 October 2020.

6. Authorises that public notice be given of the availability of the report of the auditor under Section 9 of the *Audit Act 1994*, and the Draft Report under Section 223 of the *Local Government Act 1989.*

7. Presents for consideration and endorsement the final Annual Report 2019/20 under Section 134 of the *Local Government Act 1989* at the Ordinary Council meeting on 30 November 2020.

2. BACKGROUND

2.1 The Council is required under Section 131 of the *Local Government Act 1989* (the Act) to complete an Annual Report each year and forward it to the Minister by 30 September.

2.2 This has been extended for the 2019/20 financial year to 30 November 2020 in light of COVID-19 impacts.

2.3 In accordance with Section 131 of the Act, Council must prepare an annual report in respect of each financial year and must be comprised of:

- a report of operations of the Council
- an audited performance statement
- audited financial statement
- a copy of the auditor's report on the performance statement, prepared under section 132
- a copy of the auditor's report on the financial statements under Part 3 of the *Audit Act 1994*
- any other matter required by the regulations

2.4 Council must not submit the Performance Statement and Financial Report to the Minister unless it has passed a resolution giving its approval in principle to the Statements.

2.5 The Annual Report incorporating the audited Performance Statement and Financial Report are required to be certified by Council's Principal Accounting Officer, the Chief Executive Officer and by two Councillors on behalf of the Council prior to the Council's Auditor signing the Audit Report.

2.6 The Audit Committee, at its meeting of 24 September 2020, discussed the annual Performance Statement and Financial Report with a representative of the agent of the Victorian Auditor General.

3. POLICY AND LEGISLATIVE IMPLICATIONS

3.1 The legislation requires the Council to resolve to approve in principle the annual Performance Statement and Financial Report prior to them being forwarded to the Council's Auditor and the Victorian Auditor General.

3.2 The Auditor General's agent LD Assurance, Chartered Accountants, conducted the onsite audit process from 17 - 12 August 2020. The contractor is required to submit copies of the Council resolutions, relating to the adoption of the statements and authorising the signing, with the working

papers to the Auditor General. This will enable the Auditor General sufficient time to review the work performed by his agent and provide the Councillors with clearance to sign the certification of the report.

4. CHARTER OF HUMAN RIGHTS IMPLICATIONS

4.1 The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered in preparing this report and it's determined that the subject matter does not raise any human rights issues.

5. RISK IMPLICATIONS

Risk Ranking is determined using ROHS201-G1- Corporate Risk Matrix. Risk is identified as Low, Medium, High or Very High.

Risk	Risk Ranking	Proposed Treatments	Within Existing Resources?
That Council fail to deliver an annual report in line with the requirements of the *Local Government Act 1989.*	Low	A designated officer is charged with the responsibility of preparing the report, and a clear process has been established and agreed to.	Yes

6. COMMUNICATION PLAN

6.1 Public Notice will be given in accordance with Section 223 of the Act, and the Draft Annual Report will be exhibited for 28 days.

6.2 This opportunity will also be promoted via Council's website and social media channels.

7. NEXT STEPS

7.1 All of the necessary information and documentation have been prepared to ensure successful implementation of the recommendations.

8. CONSULTATION

8.1 The Auditor-General's Contractor has liaised closely with Council management in undertaking his work and has also reviewed the reports presented by the Internal Auditors.

8.2 The Performance Statement and Financial Report were reviewed by the Audit Committee at its meeting on 24 September 2020 and received in-principal support.

8.3 Once the Auditor's report has been received, the Council must give public notice to this effect and that it is available for inspection.

8.4 In accordance with Regulation 17 of the *Local Government (Performance and Reporting) Regulations*, the Council must hold a meeting to consider

the Annual Report within a month of submitting the report to the Minister. It is proposed that the 2019/20 Annual Report be considered as part of the Ordinary Council meeting to be held on Monday 30 November 2020.

9. FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

9.1 The Auditor-General's Office charge audit fees in line with the volume of audit work undertaken. The amount expensed in 2019/20 was $50,800 and in 2019/20 a budget of $71,000 is available.

10. OFFICER DECLARATION OF CONFLICT OF INTEREST

10.1 No officers involved in the preparation of this report have any direct or indirect interest in this matter.

11. CONCLUSION

11.1 The annual Performance Statement and Financial Report have been prepared in accordance with the audit standard requirements and are required to be approved by Council.

9.3 INSTRUMENT OF APPOINTMENT AND AUTHORISATION - PLANNING AND ENVIRONMENT ACT 1987

Author: *Rebecca Argent - Governance Advisor*

File No: *GV/06/016*

Attachments: *1. Instrument of Appointment and Authorisation*

The recommended decision is not a Major Policy Decision, as defined in section 69(2) of the Local Government Act 2020, or a Significant Decision within the meaning of the Election Period 'Caretaker' Policy.

EXECUTIVE SUMMARY

1.1 The *Local Government Act 1989* provides for the appointment of Authorised Officers for the purposes of the administration and enforcement of any Act, regulations or local laws which relate to the functions and powers of the Council.

1.2 The Chief Executive Officer, by authority conferred by instrument of delegation from Council dated 17 August 2020, makes these appointments.

1.3 Under the *Planning and Environment Act 1987*, however, Authorised Officers can only be appointed by Council resolution as the Act prohibits delegation of the power to appoint Authorised Officers under the Act.

1.4 With the introduction of the *Local Government Act 2020* changes to the authorisations have been made for officers who institute proceedings on behalf of Council in line with section 313 of the Act.

RECOMMENDATION

THAT in the exercise of the powers conferred by Section 147(4) of *the Planning and Environment Act 1987*, Mitchell Shire Council resolves:

1. The members of Council staff referred to in the Instrument of Appointment and Authorisation at Attachment 1 be appointed and authorised as set out in the Instrument.
2. The Instrument of *Appointment and Authorisation* comes into force immediately after the common seal of Council is affixed to the Instrument and remains in force until Council determines to vary or revoke it, or until the Authorised Officer ceases to be a member of Council staff.
3. The Instrument of *Appointment and Authorisation* be signed and sealed.

2. BACKGROUND

2.1 The Chief Executive Officer, by authority conferred by Instrument of Delegation from Council dated 17 August 2020, makes these appointments. Maddocks Lawyers' model Instrument of Appointment and Authorisation developed for Victorian Councils is used for this purpose.

2.2 Under the *Planning and Environment Act 1987* Authorised Officers can only be appointed by Council resolution as the Act prohibits delegation of the power to appoint Authorised Officers under the Act.

2.3 The members of Council staff referred to in the Instrument of *Appointment and Authorisation* at Attachment 1 have been appointed and authorised by Council resolution previously under requirements set out in the *Local Government Act 1989*. The current resolution seeks to bring all previous appointments and authorisations in line with recently implemented changes in the *Local Government Act 2020*, specifically in relation to officers that can institute proceedings on behalf of Council.

3. POLICY AND LEGISLATIVE IMPLICATIONS

3.1 Section 224 of the *Local Government Act 1989* for the appointment of Authorised Officers for the purposes of the administration and enforcement of any Act, regulations or local laws which relate to the functions and powers of the Council.

4. CHARTER OF HUMAN RIGHTS IMPLICATIONS

4.1 The rights protected in the Charter of Human Rights and Responsibilities Act 2006 were considered in preparing this report and it's determined that the subject matter does not raise any human rights issues.

5. CHILDREN AND YOUNG PEOPLE IMPLICATIONS

5.1 There are no specific implications for children and young people.

6. ISSUES AND DISCUSSION

6.1 Section 188(2) of the *Planning and Environment Act 1987* provides that Councils cannot delegate the power to authorise Officers for the purposes of enforcing the *Planning and Environment Act 1987*.

6.2 As the Authorised Officer involved enforce several other Acts and regulations other than the *Planning and Environment Act 1987*, Maddocks Lawyers' other general Instrument of Appointment and Authorisation covering these Acts and regulations will continue to operate in tandem with the separate Instrument of Appointment and Authorisation (*Planning and Environment Act 1987* only) where Authorised Officers are appointed by Council resolution.

INSTRUMENT OF APPOINTMENT AND AUTHORISATION - PLANNING AND ENVIRONMENT ACT 1987 (CONT.)

7. SUSTAINABILITY IMPLICATIONS (SOCIAL AND ENVIRONMENTAL)

7.1 There are no significant environment and sustainability implications arising from the appointment of Authorised Officers

8. RISK IMPLICATIONS

Risk Ranking is determined using ROHS201-G1- Corporate Risk Matrix. Risk is identified as Low, Medium, High or Very High.

Risk	Risk Ranking	Proposed Treatments	Within Existing Resources?
Required staff are not provided with the right authorisations to do their job	Low	Officers are authorised under relevant legislation	Yes

9. COMMUNICATION PLAN

9.1 The Register of Authorisations contains a summary of all Authorised Officers and is made available on request.

10. NEXT STEPS

10.1 The Authorisation will be signed by the Chief Executive Officer and two Councillors and the register will be updated.

11. CONSULTATION

11.1 The Manager Development Approvals has been consulted in preparing this report.

12. FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

12.1 There are no significant financial or asset management implications arising from the appointment of Authorised Officers

13. OFFICER DECLARATION OF CONFLICT OF INTEREST

13.1 No officers involved in the preparation of this report have any direct or indirect interest in this matter.

14. CONCLUSION

14.1 The Instrument of Appointment and Authorisation allows Officers to fulfil their duties and it is recommended that Council endorse the appointment for the Officer listed in Attachment 1. This Authorisation will be revoked should the Officer cease to be a member of Council staff.

INSTRUMENT
Appointment and Authorisation

***S11A. Instrument - Planning and Environment Act* 1987**

In this instrument "**officer**" means -

- Ryan Elliot
- Andy Nguyen
- Michelle Surgeon
- Geoff Newton
- Robert Ford
- Ricardo Ramos
- Rees May
- James McNulty
- Fawaaz Price
- Richard Glawitsch
- Enes Bilgic
- Ben Micallef
- Ross Guastlegname
- Justin Harding
- James Kirby
- Sean Greer
- Travis Conway
- Paul Bezemer
- Zoe Dillon

By this instrument of appointment and authorisation Mitchell Shire Council -

1. under s 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and

2. under s 313 of the *Local Government Act 2020* authorises the officer either generally or in a particular case to institute proceedings for offences against the Acts and regulations described in this instrument.

It is declared that this instrument -

(a) comes into force immediately upon its execution;
(b) remains in force until varied or revoked.

This instrument is authorised by a resolution of **Mitchell Shire Council** on 17 August 2020.

The Common Seal of **MITCHELL SHIRE COUNCIL** was affixed this 20th day of October 2020 in the presence of:

.....Councillor

.....Councillor

.....Chief Executive Officer

Date:

MITCHELL SHIRE COUNCIL
S11A. Instrument of Appointment and Authorisation (*Planning and Environment Act* 1987)

9.4 RESPONSE TO NOTICE OF MOTION: NO. 989 - COUNCILLOR REQUEST STATUS

Author: *Rebecca Argent - Governance Advisor*

File No: *GV/10/007*

Attachments: *Nil*

The recommended decision is not a Major Policy Decision, as defined in section 69(2) of the Local Government Act 2020, or a Significant Decision within the meaning of the Election Period 'Caretaker' Policy.

1. EXECUTIVE SUMMARY

1.1 Council at its meeting of 21 September 2020 considered Notice of Motion No. 989 seeking two summary reports be prepared on the groupings of councillor requests since the beginning of 2017.

1.2 One report for those submitted by Councillors themselves and the other for those raised by residents via a councillor. An example of groupings could be drainage issues, road issues and footpath issues.

1.3 Officers have extracted this data from the councillor requests received since 2017.

RECOMMENDATION

THAT Council receive and note the information contained in the report.

2. BACKGROUND

2.1 Councillor Requests are logged and tracked by the Governance and Corporate Accountability Unit in a records management system and distributed to the relevant department of Council for action. Monthly progress reports on the status of the requests are provided to Councillors.

3. POLICY AND LEGISLATIVE IMPLICATIONS

3.1 Councillor requests support Councillors in their role and provide the support required to service community and Councillor concerns.

4. CHARTER OF HUMAN RIGHTS IMPLICATIONS

4.1 The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered in preparing this report and it's determined that the subject matter does not raise any human rights issues.

5. CHILDREN AND YOUNG PEOPLE IMPLICATIONS

5.1 There are no implications for children and young people.

6. ISSUES AND DISCUSSION

6.1 There were 2065 Councillor Requests submitted in the period January 2017 to September 2020. A significant percentage of these were as a result of issues raised by residents and related to drainage issues, footpaths, roads maintenance and tree related issues.

6.2 Councillor Requests are often complex and involve multiple issues. There is significant overlap between road related issues, trees and planning and compliance matters. Each Councillor Request has been assigned to one theme only, identified as the prevailing issue. Therefore, the following data is qualitative in nature (only) and used to group and identify common and reoccurring themes.

Common Themes:

6.3 Approximately 40% of all Councillor Requests logged related to road and footpath issues including; maintenance requests, drainage issues, missing links, carparks and related topics of road safety and signage. These issues are often related to specific events (e.g. storms) or situations and are initiated by contact from concerned residents.

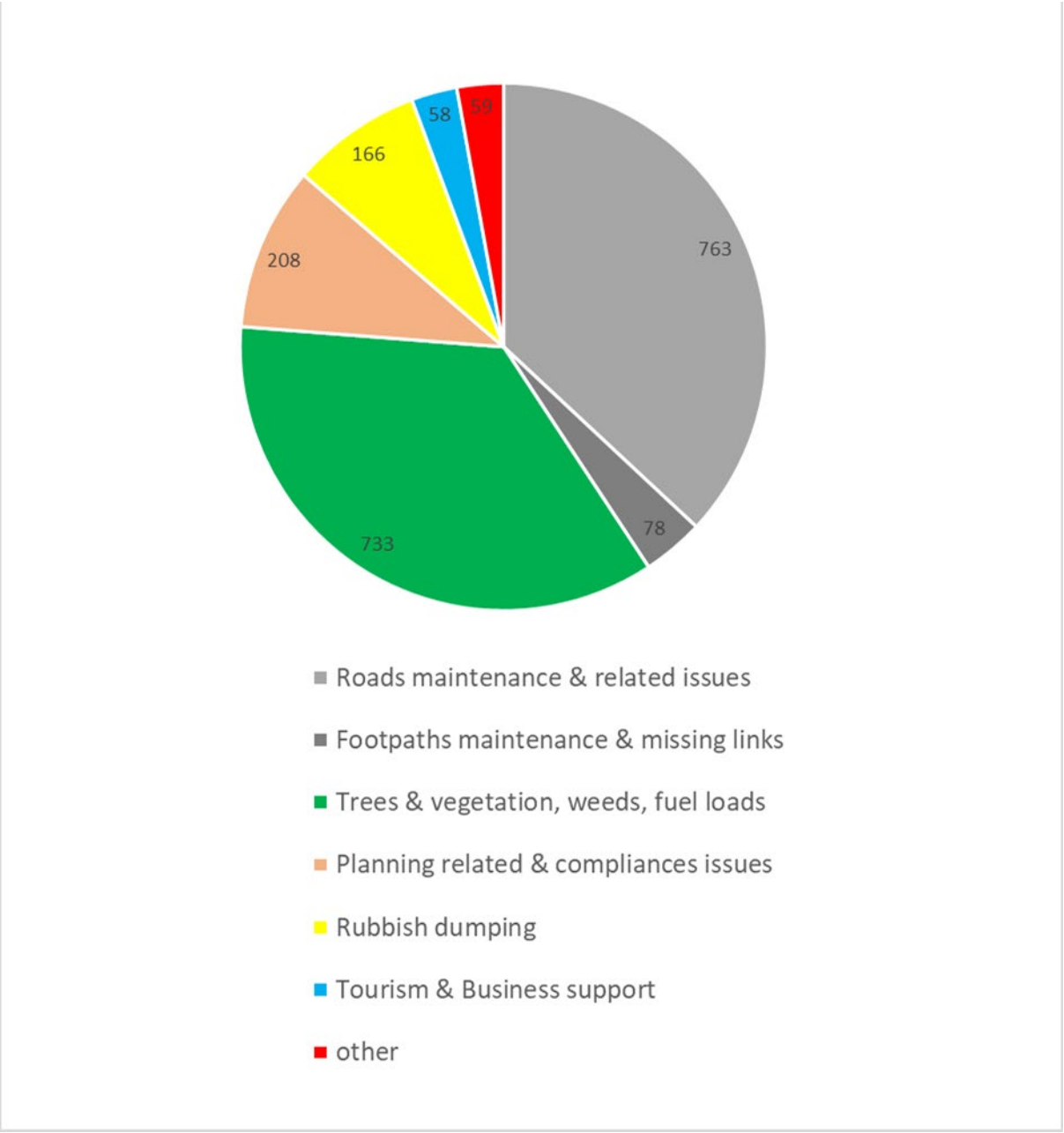
6.4 Approximately a third (35%) of Councillor requests logged relate to issues involving trees and vegetation including weed control and addressing fuel loads. Common concerns relate to road clearance and roadside issues, new plantings, tree removals, damage and maintenance. These issues are often related to specific events or situations and are initiated by contact from concerned residents.

6.4 Concerns around building compliance and planning matters, including noise complaints account for approximately 10% of Councillor Requests logged. These issues are often related to specific events or situations and are initiated by contact from concerned residents.

Emerging Themes:

6.5 Rubbish is another commonly reported theme, in particular the illegal dumping of rubbish. Reports of illegally dumped rubbish occur regularly.

6.6 Councillor Requests relating to tourism and supporting local business has been a developing theme over the last six months in reaction to the COVID-19 pandemic. These requests are often Councillor initiated and not specifically related to an individual resident.



6.7 Figure 1 - Graph showing the most common themes for Councillor Requests received between 1 January 2017 and 11 September 2020.

7. SUSTAINABILITY IMPLICATIONS (SOCIAL AND ENVIRONMENTAL)

7.1 There are no sustainably implications related to the provision of the information contained in this report.

8. RISK IMPLICATIONS

Risk	Risk Ranking	Proposed Treatments	Within Existing Resources?
Concerns raised by residents are not addressed	Low	All requests are managed in line with the Customer Service Charter	Yes

9. COMMUNICATION PLAN

9.1 Not applicable.

10. NEXT STEPS

10.1 Councillor Requests will continue to logged, tracked and reported on using the upgraded Councillor Portal.

11. CONSULTATION

11.1 Not applicable.

12. FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

12.1 There are no financial implications in preparation of this report.

13. OFFICER DECLARATION OF CONFLICT OF INTEREST

13.1 No officers involved in the preparation of this report have any direct or indirect interest in this matter.

14. CONCLUSION

14.1 This report provides a status report of the Councillor Requests received since 2017 providing a breakdown of specific themes and categories.

9.5 ASSEMBLY OF COUNCIL RECORD

Author: *Lidia Harding - Manager Governance & Corporate Accountability*

File No: *CL/04/013-02*

Attachments: *1. Assembly of Council Record*

The recommended decision is not a Major Policy Decision, as defined in section 69(2) of the Local Government Act 2020, or a Significant Decision within the meaning of the Election Period 'Caretaker' Policy.

EXECUTIVE SUMMARY

1.1 This report provides Records of Assemblies of Councillors that have occurred since the last Council meeting, which includes matters considered and any conflict of interest disclosures made by a Councillor.

RECOMMENDATION

THAT Council receive and note the record of assembly of Councillors.

2. BACKGROUND

2.1 Section 58(a) of the *Local Government Act 2020* refers to the public transparency principles and states that Council decision making processes must be transparent except when the council is dealing with information that is confidential by virtue of this Act or any other Act.

2.2 A written record of an assembly of council includes the following:

(a) Names of all Councillors and members of Council staff attending.

(b) Matters considered.

(c) Any conflict of interest disclosures made by a Councillor attending the meeting.

(d) Whether a Councillor who has disclosed a conflict of interest as required by leaves the assembly.

3. POLICY AND LEGISLATIVE IMPLICATIONS

3.1 This report is consistent with *Section 58(a)* of the *Local Government Act 2020* in relation to public transparency principles.

4. CHARTER OF HUMAN RIGHTS IMPLICATIONS

4.1 The rights protected in the Charter of Human Rights and Responsibilities Act 2006 were considered in preparing this report and it's determined that the subject matter does not raise any human rights issues.

ASSEMBLY OF COUNCIL RECORD (CONT.)

5. CHILDREN AND YOUNG PEOPLE IMPLICATIONS

5.1 There are no children and young people implications

6. ISSUES AND DISCUSSION

6.1 An Assembly of Councillors means:

- A planned or scheduled meeting that includes at least half the Councillors and a member of Council staff (providing that the matter/s considered are intended or likely to be the subject of a future decision by the Council or an Officer decision under delegated authority); or

- An Advisory Committee of the Council where one or more Councillors are present.

Some examples include:

- Councillor Briefings – Strategy meeting, Councillor and Officer Discussion (Pre Council meeting);

- Advisory Committees – Audit and Risk Committee, Mitchell Environment Advisory Committee, Mitchell Early Years Advisory Committee, Mitchell Fire Consultative Forum, Mitchell Youth Advisory Committee, Social Justice Advisory Committee, Australia Day Awards Committee and Mitchell Heritage Advisory Committee.

Lists of the Assembly of Councillors Records for the period September 2020 are attached.

7. SUSTAINABILITY IMPLICATIONS (SOCIAL AND ENVIRONMENTAL)

7.1 This is an administration process and does not have any environment and sustainability implications associated with this report.

8. RISK IMPLICATIONS

Risk Ranking is determined using ROHS201-G1- Corporate Risk Matrix. Risk is identified as Low, Medium, High or Very High.

Risk	Risk Ranking	Proposed Treatments	Within Existing Resources?
Perceived lack of transparency	Low	All assembly of council records and the issues discussed are made public	Yes

9. COMMUNICATION PLAN

9.1 Not applicable

10. NEXT STEPS

10.1 Not applicable

11. CONSULTATION

11.1 Assembly of Council records have been received for meetings across Council services.

12. FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

12.1 There are no financial resource and asset management implications associated with this report.

13. OFFICER DECLARATION OF CONFLICT OF INTEREST

13.1 No officers involved in the preparation of this report have any direct or indirect interest in this matter.

14. CONCLUSION

14.1 This report outlines the assemblies of council records recorded over the September 2020 period.

ASSEMBLY OF COUNCILLORS RECORD

SEPTEMBER 2020

Assembly of Councillors -

- A planned or scheduled meeting that includes **at least half the Councillors** and a **member of Council staff**; and the matter/s considered are intended **or likely to be** subject of a future decision by the Council; **OR**
- An **Advisory Committee** of the Council where **one or more Councillors** are present.

Assembly Details	Councillor Attendees	Officer Attendees	Matters Discussed	Conflict of Interest Disclosures
Strategy Briefing 7 September 2020	In Attendance Cr Bill Chisholm Cr Rhonda Sanderson Cr Bob Cornish Cr David Lowe Cr Annie Goble Cr David Atkinson Cr Bob Humm (left the meeting at 3.15pm) Cr Rob Eldridge Cr Fiona Stevens Apologies Nil	Brett Luxford Jo Wilson Laurie Ellis Mike McIntosh Elyse Kelly Brendan Garrett Ellen McComish Lidia Harding	• Declaration of Climate Emergency • Service Planning Outcomes • Councillor/CEO Discussion	Nil
Mitchell Shire Municipal Emergency Management Planning Committee (MEMPC) 9 September 2020	In Attendance Cr Bill Chisholm Apologies Cr Annie Goble	Bryan McCarthy Adam Evans Adam Evans Madison Wright Gareth Antrobus	• Delatite Road Flood Monitoring System Update • Whiteheads Creek Flood Study Update • Municipal Fire Management Plan Report • COVID-19 Response and Recovery • ARTC Inland Rail and Freight Line Upgrade • Mitchell Shire Council Fire Prevention Program Report	Nil

			• Neighbourhood Safer Places – Bushfire Places of Last Resort • Vulnerable Persons Report • Mitchell Shire Council Annual Summer Fire Readiness Plan • Summer Fire Season Outlook • Emergency management Amendment Legislation Update • Emergency Relief Centre Operations in COVID-19 Environment • CERA – Fire Structural and Commercial/Industrial • Victorian Council of Churches Emergency Ministries – Hume Region Report • Avian Influenza Outbreak Update • VicSES Briefing – Storm Weather Forecast/Outlook	
Strategy Briefing 14 September 2020	In Attendance Cr Bill Chisholm Cr Rhonda Sanderson (left at 3:39pm returned 3:56pm) Cr Bob Cornish Cr David Lowe Cr Annie Goble Cr David Atkinson Cr Bob Humm Cr Fiona Stevens Cr Rob Eldridge Apologies Nil	Brett Luxford Karen Watson Laurie Ellis Mike McIntosh Lidia Harding James McNulty Travis Conway Ricardo Ramos Tim Partridge Nicole Maxwell Hannah White Narelle Liepa Elyse Kelly	• Planning Reports • Draft Council Agenda • Councillor/CEO Discussion	Cr R. Sanderson declared an indirect interest in Item 6.1 Planning Permit Application PLP111/20 For Construction of Three Dwellings At 1-3 The Avenue Seymour because residential amenity is likely to be affected.

Strategy Briefing 21 September 2020	In Attendance Cr Bill Chisholm Cr Rhonda Sanderson Cr Bob Cornish Cr David Lowe Cr David Atkinson Cr Bob Humm Cr Fiona Stevens (left the meeting at 2:58pm and did not return) Cr Rob Eldridge Apologies Cr Annie Goble	Brett Luxford Jo Wilson Laurie Ellis Mike McIntosh Lidia Harding Nicole Maxwell Travis Conway Narelle Liepa Mike Freeman Tim Partridge Mark Cachia James McNulty	• ARTC Update • Roads Briefing • Councillor Caretaker and Transition Process • Council Agenda • Councillor/CEO Discussion	Cr R. Sanderson declared an indirect interest in Item 10.5 Planning Permit Application PLP111/20 For Construction of Three Dwellings At 1-3 The Avenue Seymour because residential amenity is likely to be affected.
Audit and Risk Committee 24 September 2020	In Attendance Cr David Lowe Cr David Atkinson Cr Bob Humm Apologies Nil	Brett Luxford Laurie Ellis Nicole Maxwell Lidia Harding Justine Gard Anne Davis Ellen McComish Mike McIntosh	• Annual Report: Authorisation of Performance Statement, Financial Report and the Governance and Management Checklist • Background Information to the Draft 2019-2020 Annual Financial Statements • Quarterly Finance Report • Review Policies and Procedures in Place for Setting and Implementation of Delegations • Risk Management and Fraud and Prevention – Risk report and Review of Insurance Program • Procurement Report, April-June 2020 • Audit Plan Status and Review • Audit Review – Corporate Cards Internal Review • Draft Internal Audit Scope – Fraud and Corruption	Nil

			Framework and Risk Management • Audit Issues Monitor • External Audit - Review the effectiveness of the external audit function and ensure that the Victorian Auditor General's Office (VAGO) is aware of the Committee's views • Review reports by Regulatory and integrity bodies – VAGO Performance • Monitor the Compliance of Council policies and procedures relates to overarching governance principles • Audit and Risk Committee Annual Report to Council	
Councillor/CEO Discussion 28 September 2020	<u>In Attendance</u> Cr Bill Chisholm Cr Rhonda Sanderson Cr Bob Cornish Cr David Lowe Cr David Atkinson Cr Bob Humm Cr Fiona Stevens Cr Rob Eldridge Cr Annie Goble <u>Apologies</u> Nil	Brett Luxford	• Councillor/CEO Discussion	Nil
Councillor/CEO Discussion 5 October 2020	<u>In Attendance</u> Cr Bill Chisholm Cr Rhonda Sanderson Cr Bob Cornish Cr David Lowe Cr David Atkinson Cr Bob Humm Cr Fiona Stevens Cr Annie Goble	Brett Luxford	• Councillor/CEO Discussion	Nil

	Apologies Cr Rob Eldridge			

10 DEVELOPMENT AND INFRASTRUCTURE

10.1 VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL HEARINGS AND ACTIVITIES CARRIED OUT UNDER DELEGATION

Author: *James McNulty - Manager Development Approvals*

File No: *CL/04/004*

Attachments: *Nil*

The recommended decision is not a Major Policy Decision, as defined in section 69(2) of the Local Government Act 2020, or a Significant Decision within the meaning of the Election Period 'Caretaker' Policy.

1. EXECUTIVE SUMMARY

1.1 The following is a summary of planning activity before the Victorian Civil and Administrative Tribunal (VCAT) as well as a list of decisions on planning permit applications dealt with under delegated powers for the period detailed.

RECOMMENDATION

THAT the information in the report be received and noted.

2. REPORT

Upcoming appeals

2.1 The following is an update of the upcoming VCAT appeals.

APPEAL DATE	REFERENCE NOS.	ADDRESS	PROPOSAL	APPEAL AGAINST
Awaiting decision	VCAT – P9/2020 Council – PLP205/19	8 C Emily Street, Seymour	Major Promotion Sign	Appeal against Council's refusal to grant a planning permit
Deferred awaiting the outcome of a current planning permit application	VCAT – P1542/2019 Council – TP93/100	Hillview Drive, Broadford	Subdivision of the land into 25 lots and the removal of native vegetation	Appeal against Council's refusal to extend the completion date of the permit
2 December 2020	VCAT – P125/2019 Council – PLP206/18	8 Eden Place, Wallan	Development of the land for multiple dwellings	Appeal against Council's refusal to grant a planning permit

VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL HEARINGS AND ACTIVITIES CARRIED OUT UNDER DELEGATION (CONT.)

13 October 2020	VCAT – P1065/2020 Council – PLP347/19	149 Dudley Street, Wallan	Multi-unit development	Conditions appeal by applicant (requirement to not enclose garages)
26 October 2020	VCAT – P1160/2020 Council – PLP264/19	Tarcombe Road, Seymour	Multi-lot staged subdivision	Failure to determine within statutory timeframes
Hearing – 7 December 20 (5 days)	VCAT – P49/2020 Council – P307044/12	210 Tallarook Pyalong Road, Tallarook	Place of Assembly (music Festival) and a reduction of car parking requirements	Appeal against Council's approval of an amendment to a planning permit
18 March 2021	VCAT - P983/2020 Council – PLP150/19	36 Victoria Street, Seymour	Multi-unit development	Conditions appeal by applicant (reduction of unit numbers)
22 March 2021	VCAT – P967/2020 Council – PLP298/19	1755 Seymour Tooborac Road, Glenaroua	Place of Assembly, alteration of access to a Road Zone 1 and removal of native vegetation	Conditions Appeal by applicant (Expiry condition)
23 March 2021	VCAT – P2492/2019 Council – PLP012/19	Hogan's Hotel, 88-94 High Street, Wallan	Construction of an extension, reduction in car parking, increase in licensed area and patron numbers	Conditions Appeal by applicant (indented car parking)
6 April 2021	VCAT - P1002/2020	Springridge estate, 625 Northern Highway, Wallan	Amended Development Plan Springridge	Appeal against refusal of amendment to Development Plan
16 April 2021	VCAT – P1055/2020 Council – PLP274/19	Balance of land, 2 Tootle St Kilmore	Multi-lot staged subdivision	Conditions appeal (appealing VicRoads/Council conditions regarding intersection works/contribution)
Adjourned – awaiting new hearing date	VCAT – P93/2020 Council – P307127/12	160 Scotts Road, Tallarook	Use of the land for camping and use of existing buildings for a host farm and function centre	Appeal against Council's refusal to approve an amendment to a planning permit

VCAT decisions since last report

175 Northern Highway, Wallan (P417/2020)

2.2 A decision has been received from VCAT in regards to the appeal against the extent of advertising proposed on an application for a planning permit for a quarry at 175 Northern Highway in Wallan.

2.3 The decision of VCAT was to vary the extent of advertising proposed by Council officers and reduce the area where notices are to be posted to consist of all land within the Beveridge North West PSP area and the Wallan South PSP area. This will be in addition to a newspaper notice and a sign on the site.

2.4 The member agreed with Council that a quarry had the potential to impact a wide area but not to the extents proposed by officers. This was largely due to distance of some of the areas from the proposed quarry for example to more established residential areas such as Mandalay in Beveridge and Featherton Rise in the south of Wallan.

2.5 The posting of a notice in a local newspaper, the inclusion of a notice on the site and through the use of Council's website and social media platform should ensure the wider community is made aware of the application.

3. ACTIVITIES CARRIED OUT UNDER DELEGATION

3.1 A list of planning permit applications dealt with under delegated powers for the month of September 2020 is included below.

Permit No.	Address	Description of Permit	Decision	Date Approved
South Ward				
PLP119/20	13 Siena Ridge WALLAN	Construction of a Dwelling	Planning Permit	02/09/20
PLP317/16.02	189 Hidden Valley Boulevard WALLAN	Use of the land for a display home, construction of a Residential Village	Amended Planning Permit	4/09/2020
PLP157/20	180 Wallara Waters Boulevard WALLAN	Development of the land for a single dwelling within the Land Subject to Inundation Overlay	Planning Permit	4/09/2020
PLP110/20	26a Alcantara Boulevard WALLAN	Buildings and works for the construction of a dwelling on a lot less than 300 square metres.	Planning Permit	7/09/2020
PLP189/20	400 South Mountain Road	Buildings and works for an outbuilding (15sqm)	Planning Permit	7/09/2020

VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL HEARINGS AND ACTIVITIES CARRIED OUT UNDER DELEGATION (CONT.)

	UPPER PPLENTY			
PLP048/20	33 Camerons Lane BEVERIDGE	Use and development of a residential village, reduction of car parking and access to a Road Zone, Category 1	Planning Permit	2/09/2020
PLP305/19	Lot B 33 Camerons Lane BEVERDIGE	Staged Multi-lot Subdivision	Planning Permit (considered by Delegate Committee)	9/09/2020
PLP016/20	8 Pretty Sally Drive WALLAN	Subdivision of the land into two lots	Notice of Decision to issue a planning permit	9/09/2020
PLP018/20	15 King Street WALLAN	Subdivision of the land into two lots	Notice of Decision to issue a planning permit	11/09/2020
PLP158/20	10 Dudley Street WALLAN	Three lot subdivision	Planning Permit	14/09/2020
PLP124/20	157 King Street WALLAN	Creation of Easements	Planning Permit	17/09/2020
PLP229/20	30 Alcantara Boulevard WALLAN	Construction of two storage sheds (both 18sqm)	Planning Permit	25/09/2020
PLP132/20	1/65 High Street WALLAN	Display of business identification signage	Planning Permit	29/09/2020
PLP071/20	3281 Epping Kilmore Road WANDONG	Construction of an outbuilding (216sqm) and creation of access to a road in a Road Zone Category 1	Planning Permit	29/09/2020
Central Ward				
PLP293/19	27 Green Street KILMORE	12 lot subdivision	Planning Permit	07/09/20
PLP210/20	38 McKenzie Street BROADFORD	2 lot subdivision	Planning Permit	11/09/20
PLP037/20	2 Sutherland Street BROADFORD	Subdivision of the land into 4 lots	Planning Permit	14/09/20
PLP225/17.01	Hamilton Street KILMORE	Amendment to Planning Permit - Buildings and works for the construction of 28 dwellings, and reduction of visitor car parking requirements.	Notice of Decision to amend planning permit	17/09/20

VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL HEARINGS AND ACTIVITIES CARRIED OUT UNDER DELEGATION (CONT.)

PLP211/20	77-89 Piper Street BROADFORD	Construction of an outbuilding (shelter)	Planning Permit	18/09/20
PLP080/20	2 Flynn Court KILMORE	Buildings and works for an extension to the existing dwelling	Planning Permit	24/09/20
PLP169/20	195 Strath Creek Road BROADFORD	Use and development of the land for a dwelling and garage	Planning Permit	30/09/20
North Ward				
PLP134/20	1030 Northwood Road NORTHWOOD	Construction of a hay shed (706.9sqm)	Planning Permit	07/09/20
PLP036/20	55 Pollard Street SEYMOUR	Use of land for Place of Assembly and waiver of car parking requirements	Planning Permit	07/09/20
PLP122/20	30 Highlands Road SEYMOUR	Extension to existing Warehouse	Planning Permit	09/09/20
PLP073/20	Lot 11 Nugget Drive TYAAK	Development of the land for a dwelling	Planning Permit	09/09/20
PLP115/20	17 Kobyboyn Road SEYMOUR	Buildings and works for an outbuilding (216sqm)	Planning Permit	14/09/20
PLP063/20	38 Oak Street SEYMOUR	Construction of two additional dwellings on a lot	Notice of Decision to issue a planning permit	14/09/20
PLP227/20	570 Kobyboyn Road WHITEHEADS CREEK	Development of the land for an agricultural shed (168sqm)	Planning Permit	22/09/20

4. CHARTER OF HUMAN RIGHTS IMPLICATIONS

4.1 The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered in preparing this report. Failure to comply with the Child Safe Standards and associated legal responsibilities would be a breach of human rights.

5. OFFICER DECLARATION OF CONFLICT OF INTEREST

5.1 No officers involved in the preparation of this report have any direct or indirect interest in this matter.

11 EXECUTIVE SERVICES

Nil Reports

12 NOTICES OF MOTION

Nil Reports

13 DELEGATES REPORTS

13.1 DELEGATE REPORT - OVERVIEW AND UPDATE ON ACTIVITIES AND DELEGATE DELIBERATIONS

Author: *Lidia Harding - Manager Governance & Corporate Accountability*

File No: *CL/04/001-03*

Attachments: *1. Councillor Delegate Report*

The recommended decision is not a Major Policy Decision, as defined in section 69(2) of the Local Government Act 2020, or a Significant Decision within the meaning of the Election Period 'Caretaker' Policy.

1. EXECUTIVE SUMMARY

1.1 This delegate's report provides an update on activities and deliberations of groups and associations for which Councillors are an appointed delegate for the period September 2020 and also other activities attended as a Council representative.

RECOMMENDATION

THAT Council receive and note the Delegate's Report on Overview and Update on Activities and Delegate Deliberation by Councillors for September 2020 be received and noted.

2. BACKGROUND

2.1 The 2016 Council Elections were held on 22 October 2016. New committee and organisation delegates were appointed on 25 November 2019. This report is presented in response to NOM 881 of the 21 November 2016 meeting which requested that each Councillor submits a Delegate Report for inclusion in the monthly Council Meeting agenda, commencing from the December 2016 meeting. The requirement for what should be included in a delegate report was amended at the Council meeting on 20 April 2020 as follows:

2.2 The Delegates Reports will include:

a) Activities attended as a nominated Council Delegate as per the list of Committee appointments at the annual Statutory Meeting; and

b) Other publicly advertised activities attended as an invited representative of Council.

2.3 The Report will not include:

a) Assemblies of Councillors (as they are already reported in Council Agendas);

b) Private activities, discussions or meetings with staff and/or community members.

The Report should be verifiable by the Councillor from the Councillor's Council Diary.

3. DISCUSSION

3.1 Given the restrictions as a result of COVID-19 Councillors have attended meetings online and in person where possible in this period as per their appointments as delegate and other activities as a Council representative as per Attachment 1.

Councillor Delegate Report – September 2020

Cr David Atkinson

Cr Atkinson submitted the following Delegate report for this period:

10 September 2020 - Goulburn Broken Greenhouse Alliance Annual General meeting. This was followed by an Ordinary meeting, online

Other meetings and events attended as a Council representative include:

11 September 2020 - Seymour FM Earthchat hour.

14 September 2020 – OKR-FM radio with Cr Chisholm, Sanderson and the Mayor

15 September 2020 - Kilmore rejuvenation project workshop with Cr's Humm and Goble and officers

17 September 2020 - Seymour FM radio with Cr Chisholm, Sanderson and the Mayor

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Cr Bill Chisholm

Cr Chisholm submitted the following Delegate report for this period:

Other meetings and events attended as a Council representative include:

14 September 2020 - OKR-FM radio

17 September 2020 - Seymour FM radio

Cr Bob Cornish

Nil report.

Cr Rob Eldridge

Nil report.

Cr Annie Goble

Cr Goble submitted the following Delegate report for this period:

Other meetings and events attended as a Council representative include:

15 September 2020 - Kilmore rejuvenation project workshop

Cr Bob Humm

Cr Humm submitted the following Delegate report for this period:

17 September 2020 - Heritage Advisory Committee meeting, online

Other meetings and events attended as a Council representative include:

15 September 2020 - Kilmore Sydney Streetscape Rejuvenation Workshop with staff, online

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Cr David Lowe

Cr Lowe submitted the following Delegate report for this period:

16 September 2020 - GVWRRG meeting Recycling Victoria update

18 September 2020 - GVWRRG Transition Change meeting

30 September 2020 - Wandong Hall Committee meeting Annual General meeting

Other meetings and events attended as a Council representative include:

2 September 2020 - Interface Council Group Forum

11 September 2020 – Municipal Association of Victoria, Mayor and representatives meeting

11 September 2020 – Meeting with Brett Luxford, Chief Executive Officer and Danielle Green MP

14 September 2020 - OKR FM Radio

17 September 2020 - ABC Radio Goulburn Valley

17 September 2020 - Seymour Radio

17 September 2020 - Northern Victoria Rail Update

18 September 2020 - Meeting with Brett Luxford, Chief Executive Officer and Wendy Lovell MP

25 September 2020 - Councillor Portal Workshop

30 September 2020 - Meeting with Sikh Community regarding facilities

30 September 2020 - South Ward Tour with Brett Luxford, Chief Executive Officer

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Cr Rhonda Sanderson

Cr Sanderson submitted the following Delegate report for this period:

Other meetings and events attended as a Council representative include:

10 September 2020 - Friends of the Great Victorian Rail Trail Annual General meeting, online

10 September 2020 - Seymour Business and Tourism meeting, online

14 September 2020 - OKR FM Mitchell Shire radio show, online

17 September 2020 - Seymour FM 'Talking About Mitchell' radio show, online

18 September 2020 - 1st Seymour Scouts ARAP, online

20 September 2020 - Tallarook Mechanics Institute Committee of Management meeting, Tallarook

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Cr Fiona Stevens

Nil report.

14 GENERAL BUSINESS

15 URGENT BUSINESS

16 CONFIDENTIAL BUSINESS

RECOMMENDATION

THAT in accordance with Section 66(1) and 66(2)(a) of the *Local Government Act 2020*, Council resolves to close the meeting to members of the public to consider the following items which relate to matters specified under Section 3(1), as specified below.

16.1 Confirmation of Minutes of previous Confidential Meeting

s3(1)h confidential meeting information, being the records of meetings closed to the public under section 66(2)(a)

The Minutes of the previous confidential meeting of Council contain information that has been determined by Council to be confidential in accordance with s3(1) of the Local Government Act 2020.

16.2 Delegate Report - Audit and Risk Committee

s3(1)(h) Confidential meeting information, being the records of meetings closed to the public under section 66(2)(a).

16.3 Re-opening of Meeting to members of the public

17 DATE OF NEXT MEETING

The next Ordinary meeting of Council is scheduled to be held on Monday 30 November 2020 at the Mitchell Council Chambers, 113 High Street Broadford, commencing at 7.00pm.

18 CLOSE OF MEETING