

8.4 ASSEMBLY OF COUNCIL RECORD

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File No: CL/04/013-02

Attachments: 1. Assembly of Council Record

SUMMARY

This report provides Records of Assemblies of Councillors that have occurred since the last Council meeting, which includes matters considered and any conflict of interest disclosures made by a Councillor.

RECOMMENDATION

THAT Council receive and note the record of assembly of Councillors.

BACKGROUND

Section 58(a) of the *Local Government Act 2020* refers to the public transparency principles and states that Council decision making processes must be transparent except when the council is dealing with information that is confidential by virtue of this Act or any other Act.

A written record of an assembly of council includes the following:

- (a) Names of all Councillors and members of Council staff attending.
- (b) Matters considered.
- (c) Any conflict of interest disclosures made by a Councillor attending the meeting.
- (d) Whether a Councillor who has disclosed a conflict of interest as required by leaves the assembly.

ISSUES AND DISCUSSION

An Assembly of Councillors means:

- A planned or scheduled meeting that includes at least half the Councillors and a member of Council staff (providing that the matter/s considered are intended or likely to be the subject of a future decision by the Council or an Officer decision under delegated authority); or
- An Advisory Committee of the Council where one or more Councillors are present.

Some examples include:

- Councillor Briefings – Strategy meeting, Councillor and Officer Discussion (Pre-Council meeting);

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- Advisory Committees – Audit and Risk Committee, Mitchell Environment Advisory Committee, Mitchell Early Years Advisory Committee, Mitchell Fire Consultative Forum, Mitchell Youth Advisory Committee, Social Justice Advisory Committee, Australia Day Awards Committee and Mitchell Heritage Advisory Committee.

Lists of the Assembly of Councillors Records for the period July 2020 are attached.

CONSULTATION

Assembly of Council records have been received for meetings across Council services.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

There are no financial resource and asset management implications associated with this report.

POLICY AND LEGISLATIVE IMPLICATIONS

This report is consistent with Section 58(a) of the *Local Government Act 2020* in relation to public transparency principles.

SUSTAINABILITY IMPLICATIONS (SOCIAL AND ENVIRONMENTAL)

This is an administration process and does not have any environment and sustainability implications associated with this report.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

This report outlines the assemblies of council records recorded over the July 2020 period.

ASSEMBLY OF COUNCILLORS RECORD

JULY 2020

Assembly of Councillors -

- A planned or scheduled meeting that includes **at least half the Councillors** and a **member of Council staff**; and the matter/s considered are intended **or likely to be** subject of a future decision by the Council; **OR**
- An **Advisory Committee** of the Council where **one or more Councillors** are present.

Assembly Details	Councillor Attendees	Officer Attendees	Matters Discussed	Conflict of Interest Disclosures
Strategy Briefing 6 July 2020	<u>In Attendance</u> Cr Bill Chisholm (left the meeting at 2.45pm and did not return) Cr Rhonda Sanderson (Chair) Cr Bob Cornish Cr David Lowe (part) Cr Annie Goble Cr David Atkinson (part) Cr Bob Humm Cr Rob Eldridge Cr Fiona Stevens <u>Apologies</u> Nil	Mary Agostino Jo Wilson Laurie Ellis Tim Partridge Paul Bezemer James McNulty Travis Conway Amy Reynolds Chris Cheal Damien Cocks	<ul style="list-style-type: none"> • John Street Kilmore • Broadford Structure Plan • Road Widths • Investment Facilitation Update 	Nil
COVID-19 Update 8 July 2020	<u>In Attendance</u> Cr Bill Chisholm (joined the meeting at 12.00pm) Cr Rhonda Sanderson Cr Bob Cornish Cr David Lowe (left the meeting at 12.00pm and did not return)	Mary Agostino Jo Wilson Laurie Ellis Tim Partridge Rosemary Scott Damien Cocks Russell Joiner Rebecca Sirianni	<ul style="list-style-type: none"> • COVID-19 Update 	Nil

	<p>Cr Annie Goble Cr David Atkinson Cr Bob Humm (joined the meeting at 12.55pm) Cr Fiona Stevens</p> <p><u>Apologies</u> Cr Rob Eldridge</p>			
<p>Strategy Briefing 13 July 2020</p>	<p><u>In Attendance</u> Cr Bill Chisholm Cr Rhonda Sanderson Cr Bob Cornish (left the meeting at 4.37pm and did not return) Cr David Lowe Cr Annie Goble Cr David Atkinson Cr Bob Humm Cr Fiona Stevens Cr Rob Eldridge</p> <p><u>Apologies</u> Nil</p>	<p>Mary Agostino Jo Wilson Laurie Ellis Mike McIntosh Lidia Harding Travis Conway Robert Ford Aimee Corkhill Buffy Leadbeater Elyse Kelly Paul Bezemer James Kirby Tamara Johnson Ricardo Ramos</p>	<ul style="list-style-type: none"> • Planning Reports • Draft Council Agenda • Wallan Station Street Masterplan Update • Wallan King and Queen Street Master Plan • Reinstatement if Hanna's Swamp 	<p>Cr B. Cornish declared an indirect conflict of interest in the draft council agenda in Item 9.3 Wallan King & Queen Street Master Plan as an interested party</p>
<p>Strategy Briefing 20 July 2020</p>	<p><u>In Attendance</u> Cr Bill Chisholm Cr Rhonda Sanderson Cr Bob Cornish (left the meeting at 2.35pm and did not return) Cr David Lowe (left meeting at 3:17pm returned 3:29 pm) Cr Annie Goble Cr David Atkinson</p>	<p>Mary Agostino Jo Wilson Laurie Ellis Mike McIntosh Lidia Harding Travis Conway Justin Harding Elyse Kelly Tamara Johnson</p>	<ul style="list-style-type: none"> • Council Agenda • Rural Land and Activities Review Update 	<p>Cr B. Cornish declared an indirect conflict of interest in the draft council agenda in Item 9.2 Wallan King & Queen Street Master Plan as an interested party</p>

	<p>Cr Bob Humm Cr Fiona Stevens Cr Rob Eldridge</p> <p><u>Apologies</u> Nil</p>			
<p>Waste Workshop 24 July 2020</p>	<p><u>In Attendance</u> Cr Bill Chisholm Cr Rhonda Sanderson Cr David Lowe Cr Annie Goble Cr David Atkinson Cr Bob Humm Cr Fiona Stevens Cr Rob Eldridge</p> <p><u>Apologies</u> Cr Bob Cornish</p>	<p>Mary Agostino Jo Wilson Laurie Ellis Mike McIntosh Nicole Maxwell Kate Howard Sarah Clarke Robert Halley Tamara Johnson Narelle Liepa</p>	<ul style="list-style-type: none"> • Waste Workshop 	<p>Nil</p>
<p>Strategy Briefing 27 July 2020</p>	<p><u>In Attendance</u> Cr Bill Chisholm Cr Rhonda Sanderson Cr Bob Cornish Cr David Lowe Cr Annie Goble Cr David Atkinson Cr Bob Humm (joined the meeting at 1.35pm) Cr Fiona Stevens</p>	<p>Mary Agostino Jo Wilson Laurie Ellis Mike McIntosh Tim Partridge Pushpa Gunawardhana Sean Greer Karen Watson Chris Cheal Alarna Timmins</p>	<ul style="list-style-type: none"> • Capital Works Program • PSA Seymour SP Implementation • Tourism and Visitor Economy Plan • Community Fees and Charges 	<p>Nil</p>

	<p>Cr Rob Eldridge (left the meeting at 6.00pm and did not return)</p> <p><u>Apologies</u> Nil</p>	<p>Zoe Dillon Tamara Johnson Amy Reynolds Justin Harding</p>		
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