

8.6 ASSEMBLY OF COUNCIL RECORD

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File No: CL/04/013-02

Attachments: 1. Assembly of Council Record

SUMMARY

This report provides Records of Assemblies of Councillors that have occurred since the last Council meeting, which includes matters considered and any conflict of interest disclosures made by a Councillor.

RECOMMENDATION

THAT Council receive and note the record of assembly of Councillors.

BACKGROUND

Section 58(a) of the *Local Government Act 2020* refers to the public transparency principles and states that Council decision making processes must be transparent except when the council is dealing with information that is confidential by virtue of this Act or any other Act.

A written record of an assembly of council includes the following:

- (a) Names of all Councillors and members of Council staff attending.
- (b) Matters considered.
- (c) Any conflict of interest disclosures made by a Councillor attending the meeting.
- (d) Whether a Councillor who has disclosed a conflict of interest as required by leaves the assembly.

ISSUES AND DISCUSSION

An Assembly of Councillors means:

- A planned or scheduled meeting that includes at least half the Councillors and a member of Council staff (providing that the matter/s considered are intended or likely to be the subject of a future decision by the Council or an Officer decision under delegated authority); or
- An Advisory Committee of the Council where one or more Councillors are present.

Some examples include:

- Councillor Briefings – Strategy meeting, Councillor and Officer Discussion (Pre-Council meeting);

ASSEMBLY OF COUNCIL RECORD (CONT.)

- Advisory Committees – Audit and Risk Committee, Mitchell Environment Advisory Committee, Mitchell Early Years Advisory Committee, Mitchell Fire Consultative Forum, Mitchell Youth Advisory Committee, Social Justice Advisory Committee, Australia Day Awards Committee and Mitchell Heritage Advisory Committee.

Lists of the Assembly of Councillors Records for the period June 2020 are attached.

CONSULTATION

Assembly of Council records have been received for meetings across Council services.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

There are no financial resource and asset management implications associated with this report.

POLICY AND LEGISLATIVE IMPLICATIONS

This report is consistent with Section 58(a) of the *Local Government Act 2020* in relation to public transparency principles.

SUSTAINABILITY IMPLICATIONS (SOCIAL AND ENVIRONMENTAL)

This is an administration process and does not have any environment and sustainability implications associated with this report.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

This report outlines the assemblies of council records recorded over the June 2020 period.

MITCHELL SHIRE COUNCIL

Council Meeting Attachment

GOVERNANCE AND CORPORATE PERFORMANCE

20 JULY 2020

8.6

ASSEMBLY OF COUNCIL RECORD

Attachment No: 1

Assembly of Council Record

ASSEMBLY OF COUNCILLORS RECORD

JUNE 2020

Assembly of Councillors -

- A planned or scheduled meeting that includes **at least half the Councillors** and a **member of Council staff**; and the matter/s considered are intended **or likely to be** subject of a future decision by the Council; **OR**
- An **Advisory Committee** of the Council where **one or more Councillors** are present.

Assembly Details	Councillor Attendees	Officer Attendees	Matters Discussed	Conflict of Interest Disclosures
Strategy Briefing 1 June 2020	<u>In Attendance</u> Cr Bill Chisholm Cr Rhonda Sanderson Cr Bob Cornish Cr David Lowe Cr Annie Goble Cr David Atkinson Cr Bob Humm Cr Rob Eldridge Cr Fiona Stevens <u>Apologies</u> Nil	Mary Agostino Jo Wilson Laurie Ellis Mike McIntosh Karen Watson Rebecca Sirianni Tim Partridge Damien Cocks Amy Reynolds Travis Conway Nicholas Adams	<ul style="list-style-type: none"> • \$500m Government Grants • Seymour Flood Levee 	Nil

<p>Strategy Briefing 9 June 2020</p>	<p><u>In Attendance</u> Cr Bill Chisholm (attended the meeting at 2.00pm) Cr Rhonda Sanderson Cr Bob Cornish (left the meeting at 4.42pm and did not return) Cr David Lowe Cr Annie Goble Cr David Atkinson (left the meeting at 4.40pm and did not return) Cr Bob Humm (attended the meeting at 2.00pm) Cr Fiona Stevens (attended the meeting at 1.43pm)</p> <p><u>Apologies</u> Cr Rob Eldridge</p>	<p>Mary Agostino Jo Wilson Laurie Ellis Mike McIntosh Lidia Harding Karen Watson Rebecca Sirianni Nicholas Adams James McNulty Travis Conway Tim Partridge Lyn Morling Ricardo Ramos</p>	<ul style="list-style-type: none"> • Harley Hammond Reserve Project Update • Government Grants • Draft Council Agenda 	<p>Nil</p>
<p>CEO Selection Committee 11 June 2020</p>	<p><u>In Attendance</u> Cr Rhonda Sanderson Cr David Lowe Cr Bill Chisholm Cr Annie Goble Cr David Atkinson Cr Rob Eldridge</p> <p><u>Apologies</u> Nil</p>	<p>Ana Fraser</p>	<ul style="list-style-type: none"> • Shortlist of applications for the position of the CEO 	<p>Nil</p>

<p>Strategy Briefing 15 June 2020</p>	<p><u>In Attendance</u> Cr David Lowe Cr David Atkinson Cr Bob Humm Cr Bob Cornish Cr Annie Goble Cr Rob Eldridge Cr Bill Chisholm Cr Rhonda Sanderson</p> <p><u>Apologies</u> Cr Fiona Stevens</p>	<p>Mary Agostino Jo Wilson Laurie Ellis Mike McIntosh Russell Joiner Ana Fraser Tim Partridge Travis Conway</p>	<ul style="list-style-type: none"> • COVID Staff Survey Results • Seymour Flood Levee 	<p>Nil</p>
<p>CEO Selection Committee 18 June 2020</p>	<p><u>In Attendance</u> Cr Rhonda Sanderson Cr David Lowe Cr Bill Chisholm Cr Annie Goble Cr David Atkinson Cr Rob Eldridge Cr Bob Humm Cr Fiona Stevens</p> <p><u>Apologies</u> Nil</p>	<p>Ana Fraser</p>	<ul style="list-style-type: none"> • Interviews 	<p>Nil</p>
<p>Strategy Briefing 22 June 2020</p>	<p><u>In Attendance</u> Cr Rhonda Sanderson Cr Bob Humm Cr David Lowe Cr David Atkinson Cr Fiona Stevens Cr Bob Cornish Cr Rob Eldridge Cr Bill Chisholm Cr Annie Goble (left the meeting at 2.36pm and did not return)</p> <p><u>Apologies</u></p>	<p>Mary Agostino Jo Wilson Laurie Ellis Mike McIntosh Lidia Harding Madison Wright Adam Evans Damien Cocks Buffy Leadbeater Laura Powell Claire Hahnel Chris Cheal</p>	<ul style="list-style-type: none"> • Fire Prevention Presentation • Discuss Council Agenda • Defence Briefing • Youth Council Report 	<p>Nil</p>

	Nil			
<p>CEO Selection Committee 24 June 2020</p>	<p><u>In Attendance</u> Cr Rhonda Sanderson Cr David Lowe Cr Bill Chisholm Cr Annie Goble Cr David Atkinson Cr Rob Eldridge Cr Bob Humm Cr Fiona Stevens</p> <p><u>Apologies</u> Nil</p>	Ana Fraser	<ul style="list-style-type: none"> • Interviews 	
<p>Broadford Structure Plan Steering Committee 26 June 2020</p>	<p><u>In Attendance</u> Cr Rhonda Sanderson Cr Bob Humm Cr David Atkinson Cr Bill Chisholm Cr Fiona Stevens</p> <p><u>Apologies</u> Cr Annie Goble</p>	<p>Sean Greer Paul Bezemer Travis Conway James Kirby</p>	<ul style="list-style-type: none"> • Draft Broadford Structure Plan • Next Steps 	Nil