

10 EXECUTIVE SERVICES

Nil Reports

11 NOTICES OF MOTION

11.1 NOTICE OF MOTION: NO. 975 - CYCLING CONSULTATIVE FORUM

Author: Councillor Rhonda Sanderson

File No: TR/01/003

Attachments: Nil

I hereby give notice of my intention to move the following motion at the Ordinary Council Meeting to be held on 16 March 2020.

MOTION

THAT Council:

1. Initiate a Cycling Consultative Forum comprising community members, engineering and community development staff and interested Councillors to explore options to improve the cycling experience in our Shire.
2. That an action plan on options be presented to the September 2020 Council meeting.

Councillor comment

It is envisioned this Forum would be a short-term activity with a number of meetings over three to four months commencing from June 2020.

Officer comment

A Cycling Consultative Forum would be a useful mechanism to develop a shared understanding between the Council officers and community of cycling related issues across the Shire.

For the forum to provide the most value to Council, Shire wide community participation would be desirable and should be encouraged.

In the first instance discussions would likely explore current work programs and initiatives of Council and key community issues. With a shared understanding of key issues, the forum could then move toward exploring key opportunities for further development.

The aim by September would be to have hosted at least two forums and to deliver a status update outlining the key issues raised by the Cycling Consultative Forum. It is envisaged a more detailed action plan with agreed options would be unlikely within this timeframe.

Signed: _____

Cr Rhonda Sanderson

Date: 5/02/2020

11.2 NOTICE OF MOTION: NO. 976 - COUNCILLOR DELEGATES REPORTS

Author: *Councillor Rhonda Sanderson*

File No: *CL/01/001-01*

Attachments: *Nil*

I hereby give notice of my intention to move the following motion at the Ordinary Council Meeting to be held on 16 March 2020.

MOTION

THAT Council amend the instructions regarding Councillor Delegate Reports as follows:

1. Add to the end of part (a): 'as per the list of Committee appointments at the annual Statutory Meeting', and
2. 'Remove 'part (b) Other activities attended as a Council representative'.
3. Further clarify the directions of what a report will not include by amending b) to read 'Private activities, discussions or meetings with staff and/or community members.'

Councillor comments

This NOM seeks to clarify and simplify the instructions.

Signed: _____

Cr Rhonda Sanderson

Date: 2/03/2020

11.3 NOTICE OF MOTION: NO. 977 - FAMILY VIOLENCE

Author: Councillor Rhonda Sanderson

File No: GT/01/034

Attachments: Nil

I hereby give notice of my intention to move the following motion at the Ordinary Council Meeting to be held on 16 March 2020.

MOTION

THAT Council officers prepare a brief report to the April Ordinary Council meeting summarising actions Mitchell Shire Council is taking to assist our community to reduce the harm inflicted by family violence.

Councillor comments

Council has a legislated role in improving the Health and Wellbeing of our community under Section 49 of the *Public Health and Wellbeing Act 2008*.

The Public Health and Wellbeing Plan 2017-2021 sits within Mitchell Shire Council's Planning Framework. It reflects Council's key directions and provides guidance to a range of Council strategies, policies and plans.

Rates of family violence in Mitchell Shire are higher than surrounding councils and higher than Metropolitan Melbourne. At 2299.1 per 100,000 Mitchell Shire is now 10th highest in the state for LGA (2018/2019)

Signed: _____

Cr Rhonda Sanderson

Date: 2/03/2020

11.4 NOTICE OF MOTION: NO. 978 - PANDEMIC PLAN UPDATE**Author:** *Councillor Rhonda Sanderson***File No:** *HE/03/004***Attachments:** *Nil*

I hereby give notice of my intention to move the following motion at the Ordinary Council Meeting to be held on 16 March 2020.

MOTION

THAT Council officers provide a briefing to Council regarding Mitchell Shire Council's Pandemic Plan (2018) and Business Continuity Plan in preparation for a potential COVID-19 outbreak.

Officer Comment

Council last updated its Pandemic Plan in 2018 and will be guided by the State to ensure that the Pandemic Plan is activated as required in the case that the COVID19 outbreak worsens. Council also has a comprehensive Business Continuity Plan to manage this issue.

Signed: _____

Cr Rhonda Sanderson

Date: 3/03/2020

11.5 NOTICE OF MOTION: NO. 979 - TOOBORAC SCHOOL SPEED CONTROL

Author: Councillor Bob Humm

File No: CR/01/065

Attachments: Nil

I hereby give notice of my intention to move the following motion at the Ordinary Council Meeting to be held on 16 March 2020.

MOTION

THAT Council write to VicRoads seeking consideration for variable school zone signage on Northern Highway Tooborac in the vicinity of the Tooborac Primary School.

Councillor comment

The Tooborac Primary School is directly accessed via a service road off the Northern Highway. The service road is sign posted at 40km/h given the direct pedestrian school access. The Northern Highway is signposted at 70km/h adjacent to this. The Primary School currently accommodates 19 students. Pick up and drop off for students primarily occurs within the service lane. Concern has been raised given the proximity of the Highway to the Service Lane and the increased traffic movements into and out of the service lane area given the school operations. A reduced speed on the Northern Highway during school pickup and drop off may help to reduce risk and help improve road safety to the area. It should be noted that the local area Police Command is concerned with safety of local motorists in its current road formation.

Signed: _____

Cr Bob Humm

Date: 2 March 2020

11.6 NOTICE OF MOTION: NO. 980 - ROAD FUNDING FINANCIAL ASSISTANCE GRANTS

Author: *Councillor David Atkinson*

File No: *135.55.04-01*

Attachments: *Nil*

I hereby give notice of my intention to move the following motion at the Ordinary Council Meeting to be held on 16 March 2020.

MOTION**THAT** Council:

1. Write to the Commonwealth Minister for Regional Health, Regional Communications and Local Government requesting an increase in funding provided through the Financial Assistance Grants (FAGS) over the next few years in order to support Councils. It should be noted that an increase in the Financial Assistance Grants would support Councils to deliver a range of services including roads maintenance.
2. That the Honourable Damien Drum, Member for Nicholls and Rob Mitchell, Member for McEwen be sent a copy of the letter.
3. Prepare a Notice of Motion to the National General Assembly requesting that the Commonwealth Government increase funding provided through the Financial Assistance Grants for Local Government to support delivery of a range of services, including roads maintenance.

Councillor comment

Mitchell Shire currently suffers from a significant renewal gap with respect to the maintenance of our assets. In particular our roads, footpaths and buildings are in need of continued and increased funding to ensure appropriate upkeep. The combination of a dramatic increase in population coupled with the currently already stretched resources available could, in the future, present great challenges to our ability to maintain key assets. Mitchell Shire, as a council which straddles growth and rural areas, is year-on-year facing increasing demands upon the funding available and any increase in FAGs would provide substantial relief to already stretched resource allocation.

Signed: _____

Cr David Atkinson

Date: 2 March 2020

11.7 NOTICE OF MOTION: NO. 981 - ROAD RENEWAL AND MAINTENANCE**Author:** *Councillor Bill Chisholm***File No:** *TR/01/003***Attachments:** *Nil*

I hereby give notice of my intention to move the following motion at the Ordinary Council Meeting to be held on 16 March 2020.

MOTION

THAT Council officers prepare a report regarding how Council can implement the findings/recommendations of the Mitchell Shire Roads Sustainability Review (March 2018) and the Mitchell Shire Road Asset Management Report Part B.

The report should outline the Shire's commitment and strict timelines to manage the current financial gap and a realistic timeline to achieve a 100 percent breakeven point.

Councillor Comment

The Road Asset Management Report Part B states that the projected outlay necessary to provide the services covered by the Asset Management Plan including operations, maintenance, renewal, upgrade and new assets over the 10-year planning period in \$104m or \$10.4m on average per year. Council's estimated available funding is \$57m or \$5.7m on average per year as per the long-term financial plan or budget forecast. This is 55% of the cost to sustain the current level of service at the lowest lifestyle cost. Council needs to focus on narrowing this renewal and maintenance gap.

Officer comment

The performance objectives of the road network are captured in the Mitchell Shire Road Asset Management Plan (RAMP) revised in 2018. This plan identifies asset renewal needs and is due for review in 2021. This asset management plan details information about infrastructure assets including actions required to provide an agreed level of service in the most cost-effective manner while outlining associated risks. The plan defines the services to be provided, how the services are provided and what funds are required to provide the services over a 20-year planning period. The plan covers Council's sealed road pavements, sealed surfaces and unsealed road pavements, footpaths, cycleways and kerb and channel structures.

The draft budget and historical budget allocation of renewal funding for road assets (excluding footpaths and cycleways) is identified below:

Year	Budget	Variance
		\$
2015-2016	\$2.24M	
2016-2017	\$2.02M	- \$0.22M
2017-2018	\$2.49M	+\$0.47M

NOTICE OF MOTION: NO. 981 - ROAD RENEWAL AND MAINTENANCE (CONT.)

2018-2019	\$3.50M	+\$1.01M
2019-2020	\$4.79M	+\$1.29M
Draft 2020-2021	\$4.80M	+\$0.01M
Draft 2021-2022	\$4.9M	+\$0.01M
Draft 2022-2023	\$5.0M	+\$0.01M
Draft 2023-2024	\$5.1M	+\$0.01M

Signed: _____

Cr Bill Chisholm

Date: 6/03/2020

12 DELEGATES REPORTS

12.1 DELEGATE REPORT - OVERVIEW AND UPDATE ON ACTIVITIES AND DELEGATE DELIBERATIONS

Author: Lidia Harding - Manager Governance & Corporate Accountability

File No: CL/04/001-03

Attachments: 1. Councillor Delegate Report

SUMMARY

This delegate's report provides an update on activities and deliberations of groups and associations for which Councillors are an appointed delegate for the period February 2020 and also other activities attended as a Council representative.

RECOMMENDATION

THAT the Delegate's Report on Overview and Update on Activities and Delegate Deliberation by Councillors for February 2020 be received and noted.

BACKGROUND

The 2016 Council Elections were held on 22 October 2016. New committee and organisation delegates were appointed on 25 November 2019. This report is presented in response to NOM 881 of the 21 November 2016 meeting which requested that each Councillor submits a Delegate Report for inclusion in the monthly Council Meeting agenda, commencing from the December 2016 meeting.

The Delegates Reports will include:

- a) Activities attended as a nominated Council Delegate; and
- b) Other activities attended as a Council representative.

The Report will not include:

- a) Assemblies of Councillors (as they are already reported in Council Agendas);
- b) Private meetings.

The Report should be verifiable by the Councillor from the Councillor's Council Diary.

DISCUSSION

Councillors have attended several meetings in this period as per their appointments as delegate and other activities as a Council representative as per Attachment 1.

DELEGATE REPORT - OVERVIEW AND UPDATE ON ACTIVITIES AND DELEGATE DELIBERATIONS
(CONT.)

MITCHELL SHIRE COUNCIL

Council Meeting Attachment

DELEGATES REPORTS

16 MARCH 2020

12.1

**DELEGATE REPORT - OVERVIEW AND
UPDATE ON ACTIVITIES AND DELEGATE
DELIBERATIONS**

**Attachment No: 1
Councillor Delegate Report**

Councillor Delegate Report – February 2020

Cr David Atkinson

Cr Atkinson submitted the following Delegate report for this period:

Meetings and events attended as a delegate:

18 February 2020 - Harley Hammond Committee of Management meeting at Broadford

27 February 2020 - Audit & Risk Committee meeting at Broadford

Other meetings and events attended as a Council representative include:

7 February 2020 - Wallan Business Breakfast by GoTAFE at The Grove at Hidden Valley which discussed the new courses offered locally and amongst other things the economic benefit to our greatly increasing population in this Shire

10 February 2020 - Monument Hill Capital Works track upgrade with Council officers, placement student and an external engineer to look at the state of the walking tracks.

11 February 2020 - Official opening of the Kilmore & District Men's Shed, by MP Jaclyn Symes, on behalf of Minister Luke Donellan, with the Mayor and other Councillors, residents and officers. It was great to see such a successful partnership for this project in Kilmore

12 February 2020 - Victorian Parliamentary Enquiry into "Tackling Climate Change in Victorian Communities" at Mooroopna with members of the Goulburn Broken Greenhouse Alliance (GBGA) as vice chair and a member of GBGA, other Councillors/officers of GBGA, and Council officers. I opened the enquiry on behalf of GBGA and discussed the partnership role of the GBGA and its benefits to the region

14 February 2020 - Seymour Expo and assisted Council staff in manning the information stall. This brings such an economic benefit to our Shire

19 February 2020 - Goulburn Broken Greenhouse Alliance (GBGA) as vice chair and a member of GBGA at Mooroopna with members of the GBGA, other Councillors & officers of GBGA, and Council officers

24 February 2020 - Broadford Motorcycle Racing Steering Committee meeting held at Broadford Council Chambers with members of their association, our officers, and Cr Humm. This was the last of the meetings of the expansion feasibility study before it was being presented to all Councillors

25 February 2020 - The official opening of the Wallan Playspace at Danaher Reserve, by MP Danielle Green, with the Mayor and other Councillors, residents, lots of children and officers. It was great to see such a successful partnership for this project in Wallan

29 February 2020 - Attended with the Mayor, other Councillors and officers, the Place Based Planning Project with the Community at Tooborac Recreation Reserve

Cr Bill Chisholm

Cr Chisholm submitted the following Delegate report for this period:

Meetings and events attended as a delegate:

Other meetings and events attended as a Council representative include:

Cr Bob Cornish

Cr Cornish submitted the following Delegate report for this period:

Meetings and events attended as a delegate:

Other meetings and events attended as a Council representative include:

Cr Rob Eldridge

Cr Eldridge submitted the following Delegate report for this period:

Meetings and events attended as a delegate:

Other meetings and events attended as a Council representative include:

Cr Annie Goble

Cr Goble submitted the following Delegate report for this period:

Meetings and events attended as a delegate:

Other meetings and events attended as a Council representative include:

Cr Bob Humm

Cr Humm submitted the following Delegate report for this period:

Meetings and events attended as a delegate:

27 February 2020 - Mitchell Shire Audit and Risk Committee

Other meetings and events attended as a Council representative include:

3 February 2020 - Neil Beer Motors Seymour, Workshop on future expansion with Shire Officers

6 February 2020 - Kilmore Racing Club, promoting the opening of the new track with Victorian Raving Club representatives

11 February 2020 - Kilmore Men's Shed, Shire and State Government Support for new building opening

14 February 2020 - Seymour Agricultural Show. Council Stand promotion support to Officers

24 February 2020 - Steering Committee of Management Broadford Feasibility of Motorcycle Track Expansion

26 February 2020 - Learning Forum with Phillip Shanahan who has been CEO of small and large throughout Victoria, (last being Darebin City Council)

29 February 2020 - Tooborac Community BBQ. Need support from Council with road safety issues around the local Primary School

Cr David Lowe

Cr Lowe submitted the following Delegate report for the period May and June:

Meetings and events attended as a delegate:

20 February 2020 - LB Davern Committee of Management meeting

21 February 2020 – Goulburn Valley Waste and Resource Recovery Group Board meeting

27 February 2020 - Audit and Risk Committee meeting

Other meetings and events attended as a Council representative include:

11 February 2020 - Official Opening of Kilmore's Men's Shed

14 February 2020 - Kings Park Seymour Expo Official Opening

18 February 2020 – Meeting with Senator Scott Ryan and the Acting Chief Executive Officer Mary Agostino

19 February 2020 - Speaking at Wallan Primary School on Local Government

21 February 2020 - Wallan Rail Crash. Interviews and hosting dignitaries and State (Victoria and NSW) and Federal Members of Parliament

24 February 2020 – Kilmore Radio

25 February 2020 – Small Business Charter Signing

25 February 2020 – Danaher Reserve Playspace Opening

25 February 2020 – Springridge Development Plan (South Ward Councillors plus planning staff)

27 February 2020 - Seymour Radio

29 February 2020 - Tooborac Community Barbecue

Cr Rhonda Sanderson

Cr Sanderson submitted the following Delegate report for this period:

Meetings and events attended as a delegate:

11 February 2020 - Kings Park Committee of Management, Volunteers' Building (formerly Second Oval Outbuilding), Kings Park, Seymour

14 February 2020 - Kings Park New Agricultural Pavilion sod turn, Kings Park, Tallarook Street, Seymour. The new pavilion will replace two older pavilions

19 February 2020 - Australian Light Horse Memorial Park Committee of Management, Ken Hall Pavilion, Kings Park, Seymour

Other meetings and events attended as a Council representative include:

9 February 2020 - Defence Community Organisation Puckapunyal Welcome Day, Seymour Sports and Aquatic Centre, Pollard Street, Seymour. This was a popular and positive event showcasing local community groups and organisations

11 February 2020 – Mitchell Shire Council Pyalong Town Centre Park Drop In Session, Memorial Park, High Street, Pyalong

12 February 2020 - Seymour Women's Shed, Seymour Scout Hall, Howe Street, Seymour. This was the first gathering of the Women's Shed participants at their new location

13 February 2020 - Seymour Business & Tourism meeting, Seymour Coaches, Highlands Road, Seymour

14 February 2020 – Mitchell Shire Council Stall, Seymour Alternative Farming Expo, Kings Park, Seymour

14 February 2020 - Seymour Alternative Farming Expo Official Opening, Kings Park, Seymour

19 February 2020 - Seymour U3A AGM, Chittick Park Community Place, Pollard Street, Seymour, I was pleased to Chair the Annual General meeting

23 February 2020 - Seymour Historical Society, Pioneer Library, Tallarook Street, Seymour

26 February 2020 - Tallarook Mechanics Institute Committee of Management meeting, Tallarook Hotel, Main Road, Tallarook. Construction has commenced on the new TMI. Discussion centred around inclusions to the building and contents

29 February 2020 – Mitchell Shire Council Tooborac Community BBQ, Tooborac Recreation Reserve, Northern Highway, Tooborac. This fun event was well attended

Cr Fiona Stevens

Cr Stevens submitted the following Delegate report for this period:

Meetings and events attended as a delegate:

Other meetings and events attended as a Council representative include:

13 GENERAL BUSINESS

In accordance with Clause 30 of the Meeting Procedure Local Law.

14 URGENT BUSINESS

In accordance with Clause 31 of the Meeting Procedure Local Law.

15 CONFIDENTIAL BUSINESS**RECOMMENDATION**

THAT in accordance with Section 89(2) of the *Local Government Act 1989*, Council resolves to close the meeting to members of the public to consider the following items which relate to matters specified under Section 89(2), as specified below.

15.1 Confirmation of Minutes of previous Confidential Meeting**15.2 Lease of Council Land**

s89(2)(e) proposed developments.

15.3 Provision of Cleaning Services RFT 2019-42 - Northern Region Collaboration

s89(2)(d) contractual matters.

15.4 Electrical Services Panel of Suppliers

s89(2)(d) contractual matters.

15.5 Delegate Report - Audit Committee

s89(2)(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

15.6 Re-opening of Meeting to members of the public**16 DATE OF NEXT MEETING**

The next Ordinary meeting of Council is scheduled to be held on Monday 20 April 2020 at the Mitchell Council Chambers, 113 High Street Broadford, commencing at 7.00pm.

17 CLOSE OF MEETING