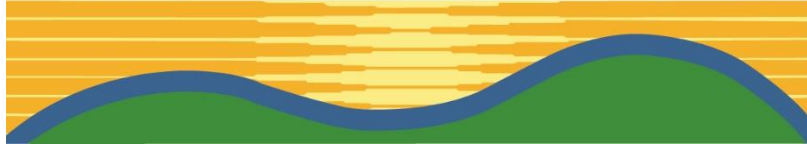


MITCHELL SHIRE COUNCIL



**ORDINARY COUNCIL
MEETING
MINUTES**

MONDAY 21 NOVEMBER 2016

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**MINUTES OF THE ORDINARY COUNCIL MEETING OF
THE MITCHELL SHIRE COUNCIL HELD AT MITCHELL
CIVIC CENTRE, 113 HIGH STREET BROADFORD ON
21 NOVEMBER 2016**

THE MEETING OPENED: 7.00pm

COUNCILLORS PRESENT

Cr Annie Goble	Central Ward	
Cr Bob Humm	Central Ward	
Cr David Atkinson	Central Ward	
Cr Bill Chisholm	North Ward	
Cr Rhonda Sanderson	North Ward	(Chairperson)
Cr Fiona Stevens	North Ward	
Cr David Lowe	South Ward	
Cr Rob Eldridge	South Ward	
Cr Bob Cornish	South Ward	

OFFICERS PRESENT

Mr David Turnbull	Chief Executive Officer
Mr Laurie Ellis	Director Corporate Services
Mr Travis Heeney	Director Sustainable Communities
Mr Jeff Saker	Director Engineering and Infrastructure
Ms Lidia Harding	Governance Advisor

1 GOVERNANCE DECLARATION

The declaration was read by Cr Humm.

2 APOLOGIES AND LEAVE OF ABSENCE

No apologies were received.

3 DISCLOSURE OF CONFLICTS OF INTEREST

In accordance with Section 79 of the Local Government Act 1989.

Cr B. Humm declared an indirect conflict of interest in item 7.1 Rural Area Land and Activity Review by close association.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

MOVED: CR. B. CORNISH

SECONDED: CR. B. CHISHOLM

THAT the Minutes of the Ordinary Council Meeting held 17 October 2016, as circulated, be confirmed.

CARRIED UNANIMOUSLY

MOVED: CR. B. CORNISH

SECONDED: CR. B. CHISHOLM

THAT the Minutes of the Special Council Meeting held 2 November 2016, as circulated, be confirmed.

CARRIED UNANIMOUSLY

5 PETITIONS AND JOINT LETTERS

In accordance with Clause 66 of Local Law No. 4 – Meeting Procedures.

.5.1 PARKING RESTRICTIONS - SYDNEY STREET, KILMORE (INW16/9426)

Cr B. Humm tabled a petition containing 21 signatures which calls for :

Community Compliance Officers are responsible for regulating parking in the Shire, including looking after car parks and parking bays to ensure compliance with signs, and to keep traffic moving to assist businesses and encourage more trade.

For some considerable time, parking in the retail areas of Sydney Street, Kilmore has been completely unregulated with several drivers every day completely ignoring parking time limits and even parking all day in half-hour bays.

Businesses in Sydney street, Kilmore request that Community Compliance Officers attend to their responsibilities for monitoring compliance with parking restrictions, particularly during the forthcoming busy Christmas period.

A report in response to this petition will be prepared by Council Officers for consideration at a future Council meeting

5.2 URGENT NEED OF FOOTBRIDGE. KILMORE CREEK, NORTHERN HIGHWAY (INW16/9426)

Cr A Goble tabled a petition containing 77 signatures which calls for :

Support the building of a footpath and footbridge from 108-110 Northern Highway (Kilmore caravan park) to Clark Street (Coles and McDonalds) Kilmore.

A report in response to this petition will be prepared by Council Officers for consideration at a future Council meeting

6 PRESENTATIONS

In accordance with Clause 65 of Local Law No. 4 – Meeting Procedures.

No presentations were received by the Chair.

7 SUSTAINABLE COMMUNITIES

7.1 RURAL AREAS LAND AND ACTIVITY REVIEW

Author: Sean Greer - Senior Strategic Planner

File No: CL/04/001-03

Attachments: Nil

SUMMARY

This report identifies the findings of a previous Council report dated 21 March 2016 in relation to various options available to Council for policy / strategy development that would assist with the consideration of planning permit applications for dwellings on small lots (under 40 hectares) within the Farming Zone.

Cr B. Humm declared an indirect conflict of interest in item 7.1 Rural Area Land and Activity Review by close association.

7.03pm Cr B. Humm left the Council Chamber

MOVED: CR. B. CHISHOLM

SECONDED: CR. R. ELDRIDGE

THAT Council:

1. That officers establish key criteria for Council adoption to assist in the assessment of dwellings in the Farming Zone, particularly with regard to the consideration of proposed dwellings on small lots; and
2. Consider the medium / longer term options for inclusion of the Rural Areas Land and Activity Review in the Strategic Planning Work Program at a future date.

CARRIED UNANIMOUSLY

7.06pm Cr B. Humm returned to the Council Chamber

BACKGROUND

Notice of Motion (NOM) No. 878 – Rural Areas Land and Activity Review was moved as agenda Item 11.5 at the Ordinary Council Meeting on 19 September 2016. Council unanimously resolved to carry the following motion:

*“**THAT** the findings of the report from Item 7.5 Notice of Motion dated 21 March 2016 concerning policy formulation and development of a strategy to address development of dwellings on small lots in the farming zone be reported to the new Council for their urgent attention”.*

The report considered at the Ordinary Council Meeting on 21 March 2016 was in response to NOM No. 829 – Planning Matters – Farming Zone which was moved as

RURAL AREAS LAND AND ACTIVITY REVIEW (CONT.)

agenda Item 11.2 at the Ordinary Council Meeting on 16 November 2015, where Council resolved to support the following motion:

“THAT Officers investigate and report back to Council on interim and long term options that are available for policy development to assist with the consideration of planning applications within the Farming Zone, particularly in areas of the Shire where the zone control is no longer fit for purpose”.The basis for the initial Notice of Motion being moved was following observations from the previous Council following decisions on a number of planning permit applications within the Shire which raised the following concerns:

- The Farming Zone does not always appropriately reflect how the land could or should be used or developed; and
- The Farming Zone control was considered as no longer fit for purpose for some land within the Shire and that strategic consideration should be given to a review of land within the Farming Zone so as to set recommendations for any zoning changes.

2011 / 2012 Planning Scheme Review

Council undertook a review of the *Mitchell Planning Scheme* during 2011 / 2012 and the final review report was adopted by Council at the Ordinary Council Meeting on 14 May 2012.

Key projects were identified as being required to address policy gaps and provide clear direction within the *Mitchell Planning Scheme*. This included township structure plans, the preparation of a Rural Areas Strategy and Small Towns Settlement Strategy. The Rural Areas Strategy would comprise of:

- An audit of agriculture, rural living and existing small rural settlements,
- A review of the subdivision minima in the Farming Zone,
- A review of the local policy framework for small lots and the erection of dwellings on small lots,
- A review of the role of ‘lifestyle living’ in rural areas and the existing supply of rural living opportunities,
- A review of the roles of small rural settlements and the appropriate zoning regime for them,
- An assessment of appropriate controls for farm dams,
- An assessment of appropriate controls for farm sheds; and
- Identifying opportunities for the Rural Activity Zone and the Rural Conservation Zone.

The preparation of a Rural Areas Strategy was one of eight projects to be given high priority and was also competing against six other projects for available resourcing.

RURAL AREAS LAND AND ACTIVITY REVIEW (CONT.)

Following is a table of the projects that were identified as a result of the planning scheme review:

Project	Priority	Status
Update the general content and structure of the Municipal Strategic Statement (MSS)	High	Completed*
Update the general content and structure of the Local Planning Policies (LPPs)	High	Completed*
Implementing existing strategies and policies	High	Completed*
Rural Areas Strategy	High	Not commenced
Prepare a new Wallan Structure Plan	High	Completed
Review the Kilmore Structure (sic) Plan (2008)	High	Completed
Prepare a new Wandong / Heathcote Junction Structure Plan	High	Completed
Improve the protection of environmental assets	High	Completed*
Prepare a new Seymour Structure Plan	Medium	Commenced
Prepare a new Broadford Structure Plan	Medium	Not commenced
Prepare a Small Town Settlement Strategy	Medium	Not commenced
Zoning changes	Medium	Not commenced
Overlay changes	Medium	Not commenced
Referral of permit applications	Medium	Not commenced*

* Denotes those projects which are considered to be ongoing statutory requirements.

Number of planning permit applications relating to this matter

Council received approximately 72 applications for dwellings on small lots in the Farming Zone from 2012-2015. A small lot is generally defined as land under 40 hectares in area within the Farming Zone that doesn't meet the site area requirement to use the land for a dwelling as of right. The outcomes of how the 72 planning permit applications were determined* are provided in the table following:

RURAL AREAS LAND AND ACTIVITY REVIEW (CONT.)

	Applications Received	Lapsed / Withdrawn	Approved under delegation*	Reported to Council	Alternate motion resolved
2012	16	1	9	6	4
2013	16	1	12	3	0
2014	20	3	13	4**	1
2015	22	1	16	5	4

*- All of the planning permit applications approved under delegation were determined following an assessment of the application against the Farming Zone decision guidelines within the *Mitchell Planning Scheme*.

** - All applications except for one in 2014 reported to Council were recommended by officers for refusal.

The decision and outcomes shown in the above table, indicates that on average 73% of all applications for dwellings on small lots within the Farming Zone (that are not withdrawn / lapsed) are approved under delegation.

Findings from the previous report dated 21 March 2016

Officers previously consulted with an Urban Planning & Land Economics expert for advice on options for developing strategies around this matter. The following options were based on the advice previously provided:

Short Term option

The following short term option and commentary were provided in the previous Council report from 21 March 2016:

“The most effective interim or short term option would be to develop an assessment framework / table to accompany reports to Council that targets the various assessment criteria contained within the planning scheme, as well as the case law established by the Victorian Civil and Administrative Tribunal (VCAT). The criteria would have regard to matters such as, whether the area has already been converted to a primarily rural residential area through fragmentation and loss of productive agricultural land, or whether dwellings in the area are isolated examples, what are the surrounding land uses, whether adjoining lots were small and rural residential in nature or whether they were used for agriculture purposes, the availability of nearby appropriately zoned land, or how it was proposed to be used to name a few.

Such a criteria established in an assessment framework / table and accompanied by aerial photograph / mapping showing nearby lot sizes and whether they contain dwellings will ensure all relevant matters are considered and will provide clearer guidance as to whether the zone control on a particular Farming Zone parcel is still fit for purpose”.

RURAL AREAS LAND AND ACTIVITY REVIEW (CONT.)

Medium / Longer Term options

The following medium / longer term options and commentary were provided in the previous Council report from 21 March 2016:

“There are a range of medium to longer term options that are more aligned with the Rural Areas Strategy or Small Town Settlement Strategy work identified within the Planning Scheme Review. These include:

- *Full Rural Land Use Strategy including detailed capability mapping. This would have consideration of appropriate rural lot sizes, agricultural opportunities, land capability mapping, non-agricultural business uses, value adding to agricultural in rural areas, demand for rural residential.*
- *Rural Land Use Strategy without detailed capability mapping. (Same as above, without the detailed land capability mapping.) Reliance would be made on the data prepared as part of the Hume Rural Land Use Study as opposed to undertaking the detailed analysis.*
- *Rural Living Strategy. This would focus on providing opportunities for rural residential uses, hobby farms, equine and other small rural allotments. It would include demand analysis for various non-agricultural activities in the rural areas and identification of appropriate locations to support this demand. Locations would be identified based on an agreed set of criteria: Existing fragmentation, rural amenity, land capability, historical demand by area etc.*

Any of the above strategies would take a minimum of 12 months to complete, with greater timeframes anticipated for the Rural Land Use studies given the expanse of the Shire and consultation needed. These timeframes would also not allow for planning scheme implementation which could be an additional 6-12 months”.

ISSUES AND DISCUSSION

The following provides additional discussion regarding the appropriateness of the identified options based on the current context:

Short Term Option

In the shorter term and while further strategic planning work is undertaken to examine the development of dwellings in the Farming Zone, there is merit in officers continuing to establish key criteria to assist in the assessment of dwellings in Mitchell Shire’s rural areas. These guidelines will not only assist in providing guidance to permit applicants but will also assist officers in applying a more consistent approach in the assessment of dwellings in the Farming Zone.

Medium / Longer Term Options

The previous Council report identified that there is policy support for undertaking a Rural Areas Strategy, however the preparation of such a strategy is competing for available resources with other key strategic projects which have currently been committed.

This remains relevant with the Strategic Planning Work Program for the next two (2)

RURAL AREAS LAND AND ACTIVITY REVIEW (CONT.)

financial years which will have implications on the possibility of undertaking the medium / longer term options. Strategic Planning have undertaken a significant body of work through the development of township structure plans and town centre master plans which now require implementation into the *Mitchell Planning Scheme* through Planning Scheme Amendments.

It is also anticipated that there will be proponent-lead Planning Scheme Amendments lodged within the above timeframes for rezoning of land in townships where a Structure Plan has been recently prepared. This will require resources to ensure potential developments are consistent with the vision and policies specified within the completed strategic work.

Additionally, growth area planning within the Urban Growth Boundary of the Shire is starting to increase. The Victorian Planning Authority's priorities work program includes the preparation of four (4) Precinct Structure Plans (PSPs) for land within the Shire which has been indicated to occur also within the next two (2) financial years. Council is a key stakeholder in the preparation of these PSPs and this will incur significant officer resources.

The other factor which impacts on the ability of preparing a Rural Areas Strategy, or similar strategic work, is the scope of the project. The view of Council officers is that the undertaking of a Rural Areas Strategy would be most effective if prepared with two (2) distinct components; the first component would, amongst other things, review the economics of existing and future rural activities across the Shire to understand the role agriculture performs. With the other component focusing on rural residential development including land supply assessment, demands for the land use and investigating potential areas where a rezoning may be considered.

Based on the experience of other Councils preparing similar strategic projects, there have been difficulties with implementing strategies where the focus has been solely on one of the above components without investigating the broader issue. Council officers would not recommend the preparation of a Rural Living Strategy, as identified in the previous report, in isolation from understanding where there are agricultural opportunities and the value of the agricultural sector across the Shire.

CONSULTATION

Consultation previously occurred with an industry expert to gauge the available options. No further consultation is necessary at this stage, however, consultation with other Councils is recommended for the short term option and consultation would also occur with key stakeholders as part of preparing any of the medium / longer term options.

RURAL AREAS LAND AND ACTIVITY REVIEW (CONT.)

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The previous Council report from 21 March 2016 outlined the following indicative cost estimates from an industry expert in preparing any of the identified strategies:

- Full Rural Land Use Strategy \$190k - \$260k
- Rural Land Use Strategy (without detailed land capability mapping) \$130k - \$160k
- Rural Living Strategy \$70k - \$110k

These costs were provided as a guide only and do not represent the full cost of preparing a strategy given the officer time, public consultation as well as other associated components of the process. The costs also do not include the fee associated with the Planning Scheme Amendment process, including possible Independent Planning Panel costs.

POLICY AND LEGISLATIVE IMPLICATIONS

There is policy support for undertaking a review into rural areas land and activity through in accordance with the 2011/2012 Mitchell Planning Scheme Review.

Council's Economic Development Strategy identifies the undertaking of a Rural Activity Strategy which would investigate opportunities for developing greater productivity in rural areas as a strategy (Strategy 39) with an indicative timeline of 2017/2018 provided.

SUSTAINABILITY IMPLICATIONS (SOCIAL AND ENVIRONMENTAL)

There are no sustainability implications associated with this report.

CHARTER OF HUMAN RIGHTS IMPLICATIONS

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered in preparing this report and it's determined that the subject matter does not raise any human rights issues.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

In accordance with the NOM No. 878, this report identifies the findings of a previous report and identifies some of the options available to Council for policy formulation and development of a strategy to provide further guidance in the consideration of planning permit applications for development of dwellings on small lots in the Farming Zone.

7.2 CCTV POLICY

Author: Buffy Leadbeater - Coordinator Community Development/Youth Services

File No: PU/04/001-03

Attachments: 1. Hadfield Park Public Safety Engagement Survey Results
2. CCTV in Public Places Policy

SUMMARY

The purpose of this report is to provide a copy of the Community Engagement/Consultation report to Council and a recommendation to endorse the draft Closed Circuit Television (CCTV) Policy for public information and use.

MOVED: CR. B. CORNISH

SECONDED: CR. A. GOBLE

THAT Council endorse the attached Closed Circuit Television policy.

CARRIED UNANIMOUSLY

BACKGROUND

Mitchell Shire is growing and with the growth brings an inherit risk of crime prevalence in our townships. MSC has been proactive in the submission of several grants including the 'Public Safety Infrastructure Fund' for the installation of CCTV equipment and lighting within MSC public places. CCTV has been used in many neighboring shires in an attempt to address crime rates. To underpin the use of CCTV it is important to establish a policy position regarding its purpose, objective and operations.

ISSUES AND DISCUSSION

The purpose of the policy:

The purpose of this Policy is to assist Council to regulate the operation and management of Council-owned CCTV systems which have been (or which in the future may be) installed for use in public places.

The Policy enables Council to fairly, appropriately and reasonably perform its functions and exercise its powers in connection with public place surveillance throughout the Mitchell Shire municipality.

The Policy will be freely available to Council staff and the public generally by being included on Council's Internet website and a hard copy can be provided on request.

As well as being a general Policy document, the Policy includes the detail of Council's CCTV audit and evaluation mechanisms and its complaint handling process. The Policy is intended to act as a CCTV code of practice for Council staff. Additionally, those members of Council staff working with Council CCTV systems will be expected to undertake their duties in accordance with the Policy.

CCTV POLICY (CONT.)

The objective of the policy:

- To ensure Council CCTV systems are compliant with relevant legislation and other laws;
- To ensure that CCTV systems are installed for a lawful and proper purpose;
- To ensure that management of CCTV records/footage is appropriate, including in relation to use, retention, security, privacy, access, disclosure, storage and disposal; and
- To ensure there is appropriate and ongoing monitoring and evaluation of CCTV systems.

CONSULTATION

The development of the Policy has been undertaken in consultation with the below internal Council stakeholders:

- Director Sustainable Communities
- Coordinator Community Development and Youth Services
- Health and Wellbeing Officer
- Community Development Officer
- Vic Police

This policy was presented for public consultation for a period of six weeks from 23 November 2015 through to the 4 January 2016. A short summary of the consultation report is document below and further description in (*Attachment 2*).

Mitchell Shire Closed Circuit Television (CCTV) Public Places Policy

Consultation Open 23 November 2015

Consultation Closed 4 January 2016

Total Visitors to Engaging Mitchell Survey	53
Total Downloads of MSC Draft CCTV Policy	13
Total number of responses to Draft CCTV Policy	1

Single response below:

“This is a logical and well thought out policy. I encourage it to be implemented to combat some of the pest issues the shire has been experiencing. The only people that need to worry about being on camera ...are those who are doing something wrong. I hope this policy will be complemented with additional resources to monitor and apprehend people if necessary.” (Female resident, Wallan)

Further to this consultation, MSC engaged with the community from 22 July 2015 through to 10 August 2015 in the lead up to a funding submission to the ‘Public Safety

CCTV POLICY (CONT.)

Infrastructure Fund'. This engagement saw an overwhelming positive response to the installation of CCTV and lighting within Hadfield Park. A short summary of the consultation report is documented below and further description in (*attachment 3 & 4*).

Hadfield Park Public Safety Initiative Survey

Consultation Open 22nd July

Consultation Closed 10th August 2015

Total Visitors to Engaging Mitchell Survey	220
Total number of responses to survey	36

This CCTV Policy will provide a strong foundation regarding the use of CCTV in Mitchell Shire.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The financial implications for this CCTV Policy relate to officer time in preparing the Policy.

Officers' time will be subsequently spent on applying for further funding for CCTV submissions, as well as the community consultation period.

In the event Council were to secure funding for CCTV infrastructure, there may be a requirement to match funding achieved externally. The CCTV infrastructure would then become an asset management for Council incurring ongoing operational and maintenance costs.

In regards to monitoring the CCTV systems, it is intended that only applications for systems which do not have an onerous monitoring financial costs will be considered.

POLICY AND LEGISLATIVE IMPLICATIONS

This draft final report aligns with the following objectives and actions of the Council Plan 2013-2017:

Sustainable Growth and Development

"Shaping the future of our communities through forward planning and well built and maintained facilities and infrastructure"

Healthy and vibrant communities

"Providing and supporting programs and services to build vibrant and healthy communities where people are proud to live"

SUSTAINABILITY IMPLICATIONS (SOCIAL AND ENVIRONMENTAL)

The proposed CCTV Policy will have social implications for the Mitchell Shire community as it will work towards aiding community members to feel safer as they go about their business.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CCTV POLICY (CONT.)

CONCLUSION

This CCTV Policy will provide a strong foundation regarding the use of CCTV in Mitchell Shire.

The CCTV Policy will be available on Council website and Customer and Library Service Centres.

7.3 NEW - VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL HEARINGS AND ACTIVITIES CARRIED OUT UNDER DELEGATION

Author: James McNulty - Statutory Planning Coordinator

File No: CL/04/004

Attachments: Nil

SUMMARY

The following is a summary of planning activity before the Victorian Civil and Administrative Tribunal (VCAT) as well as a list of decisions on planning permit applications dealt with under delegated powers for the period detailed.

MOVED: CR. B. CORNISH

SECONDED: CR. B. CHISHOLM

THAT the report on the Victorian Civil and Administrative Tribunal Hearings and Activities carried out under delegation be received and noted.

CARRIED UNANIMOUSLY

Victorian Civil and Administrative Tribunal (VCAT) activity update.

Upcoming appeals

The following is an update of the upcoming VCAT appeals.

APPEAL DATE	REFERENCE NOS.	ADDRESS	PROPOSAL	APPEAL AGAINST
2 December 2016	P762/2016 PLP228/15	225 Mahady's Road, Upper Plenty	Use of part of the land for a depot (in association with an arborist business) and timber yard	Refusal to Grant a Planning Permit
Rescheduled to April 2017	P1223/2016 PLP191/15	175 Northern Highway, Wallan	Use and development of the land for an earth and energy resources industry (stone extraction) and creation of access to a Road Zone (category 1)	Refusal to Grant a Planning Permit
17 November 2016	P1525/2016 P306754/11	7 Eden Place, Wallan	Multi dwelling development for the construction of 19 dwellings	Refusal to grant an extension to the permit expiry date of the planning permit

Recent VCAT decisions

NEW - VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL HEARINGS AND ACTIVITIES CARRIED OUT UNDER DELEGATION (CONT.)

No recent decisions since last update.

Activities Carried out Under Delegation

A list of planning permit applications dealt with under delegated powers for the previous month is included below.

REFERENCE NO.	ADDRESS	PROPOSAL	DECISION	DECISION DATE
PLP200/16	425 Old Sydney Road BEVERIDGE	Construction of a shed	Planning Permit	24-Oct-16
PLP204/16	410 Three Chain Road BROADFORD	Use and development for an agricultural shed	Planning Permit	05-Oct-16
P306146/10	27 Murchison Street BROADFORD	To use the land for a place of assembly, construct buildings and works, waiver of carparking and signage	Secondary Consent	13-Oct-16
PLP144/15	55 Jamieson Street BROADFORD	9 lot staged subdivision and removal of vegetation	Amended Permit	17-Oct-16
PLP208/16	140 Sutherland Road BROADFORD	Earthworks associated with a driveway and shed site	Planning Permit	24-Oct-16
PLP149/16	1080 Northern Highway BYLANDS	Construction of a shed	Planning Permit	19-Oct-16
PLP226/16	160 Neill Road CLONBINANE	Extension of dwelling	Planning Permit	20-Oct-16
PLP124/16	215 Old Lancefield Kilmore Road FORBES	Buildings and works to enlarge a dam	Planning Permit	18-Oct-16
PLP073/16	98 North Mountain Road HEATHCOTE JUNCTION	2 lot subdivision (SPEAR: S082264P) and the removal of vegetation	Planning Permit	19-Oct-16
PLP221/16	105 Clydesdale Road HILLDENE	Buildings and works for the construction of a garage and car port	Planning Permit	19-Oct-16
PLP127/16	Daisyburn Road HILLDENE	Buildings and works for the construction of a dwelling	Planning Permit	20-Oct-16
PLP105/16	87 Powlett Street KILMORE	2 lot subdivision	Planning Permit	13-Oct-16
PLP189/16	285 Gehreys Lane KILMORE	Use and development of a second dwelling (replacement of fire damaged manager's quarters)	Planning Permit	19-Oct-16
PLP108/16	26 Trainers Drive KILMORE	3 lot subdivision	Planning Permit	18-Oct-16
PLP178/16	3-5 Union Street KILMORE	Development of internal and external alterations to a heritage place	Planning Permit	20-Oct-16

NEW - VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL HEARINGS AND ACTIVITIES CARRIED OUT UNDER DELEGATION (CONT.)

PLP024/15	55 Sutherland Street KILMORE	9 lot subdivision	Notice of Decision to issue permit	25-Oct-16
P307096/12.0 1	76A Sydney Street KILMORE	On-premises liquor license in association with an existing food and drink premises	Amended Permit	27-Oct-16
PLP095/16	150 O'Gradys Road KILMORE EAST	2 lot subdivision (dwelling excision)	Planning Permit	05-Oct-16
PLP211/16	2 Reg Walters Drive PYALONG	Two (2) lot subdivision (SPEAR S090851P)	Planning Permit	07-Oct-16
PLP196/16	545 Sunday Creek Road SUNDAY CREEK	Construction of a shed and carport	Planning Permit	07-Oct-16
PLP219/16	204 Reid Road REEDY CREEK	Building and works for the construction of an Agricultural Shed	Planning Permit	19-Oct-16
PLP176/16	14 Red Box Court SEYMOUR	Use and development of a dwelling	Secondary Consent	07-Oct-16
PLP241/13	22 Oak Street SEYMOUR	2 lot subdivision (SPEAR: S041690S)	Extension of Time	11-Oct-16
PLP244/16	8 Red Box Court SEYMOUR	Buildings and works for a shed associated with an existing dwelling	Planning Permit	13-Oct-16
PLP207/16	3 Loco Street SEYMOUR	Development of the land for 3 residential units	Planning Permit	19-Oct-16
P304947/07.0 2	Wimble Street SEYMOUR	Staged subdivision in accordance with the endorsed plans	Extension of Time	20-Oct-16
PLP213/16	Seymour Pyalong Road SUGARLOAF CREEK	Building and works for an agricultural shed	Planning Permit	19-Oct-16
PLP171/16	350 Tallarook Pyalong Road TALLAROOK	Construction of a Shed	Planning Permit	05-Oct-16
PL6257/06	615 Ennis Road TALLAROOK	Development and use of a single dwelling and two (2) stores (sheds)	Extension of Time	24-Oct-16
PLP013/15	5122 Northern Highway TOOBORAC	Use and development of land for a Take Away Food Premises and the alteration of access to a Road Zone, Category 1	Secondary Consent	20-Oct-16
PLP013/15	5122 Northern Highway TOOBORAC	Use and development of land for a Take Away Food Premises and the alteration of access to a Road Zone, Category 1	Extension of Time	20-Oct-16
PLP047/16	55 Mugavins Road UPPER PLENTY	Use and development of a dwelling (replacement dwelling) and shed and earthworks	Planning Permit	07-Oct-16

NEW - VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL HEARINGS AND ACTIVITIES CARRIED OUT UNDER DELEGATION (CONT.)

		comprising the construction of the driveway extension		
PLP101/16	510 South Mountain Road UPPER PLENTY	Use and development of a dwelling and the removal of native vegetation	Planning Permit	19-Oct-16
PLP218/16	189 Hidden Valley Boulevard WALLAN	Buildings and works associated with the use of the land for a temporary clubhouse and for the sale and consumption of liquor	Planning Permit	05-Oct-16
PLP297/15	7 Stud Court WALLAN	Building and works for the construction of a dwelling	Secondary Consent	11-Oct-16
PLA304009/0 4.02	2-4 William Street WALLAN	Use and development of the land as a retirement village and associated buildings and works and car parking waiver	Secondary Consent	13-Oct-16
PLP203/16	36 Station Street WALLAN	Exterior alterations. Works in a Heritage Overlay	Planning Permit	17-Oct-16
PLP255/14.01	31 Stanley Street WALLAN	Multi-dwelling development comprising the construction of two (2) dwellings and a two (2) lot subdivision	Amended Permit	13-Oct-16

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

7.4 GOULBURN RIVER VALLEY TOURISM - REPORT AGAINST KEY PERFORMANCE INDICATORS 2015-16

Author: Kellie Vise - Manager Active Communities

File No: EC/05/027

Attachments: 1. GVRT Annual Report Against KPIs 2015/16

SUMMARY

Goulburn River Valley Tourism Ltd (GVRT) is an independent peak regional tourism body. Mitchell is one of four Councils who have signed a Memorandum of Understanding with GVRT with the aim of maximising the economic return in the region from the visitor economy through promotion and development of the tourism sector. GVRT's annual report against key performance indicators for 2015/16 is provided to Council for information.

MOVED: CR. D. ATKINSON

SECONDED: CR. R. ELDRIDGE

THAT the information in the report be received and noted

CARRIED UNANIMOUSLY

BACKGROUND

Goulburn River Valley Tourism Ltd (GRVT) is an independent peak regional tourism body established to maximise the economic return from the visitor economy through promoting and developing the tourism industry of the region.

Mitchell is one of four Councils who have signed a Memorandum of Understanding (MoU) with GVRT for three years from July 2015 until June 2018 to support the promotion of tourism in the region. The other signatories are Murrindindi Shire, Strathbogie Shire and the Greater Shepparton City Councils.

ISSUES AND DISCUSSION

The GVRT Board has an independent Chair, currently the Hon Fran Bailey. The Board is comprised of one representative Director (Council Officer) and one skills based Director from each member Council. Mitchell's current representative Board member is the Manager Active Communities, Kellie Vise, and its skill based Director is John Keeffe, OAM, President of Seymour Business and Tourism. In addition to Council nominated Directors the Board has three independent skills based directors. Currently one of those positions is filled by Annie Fletcher-Nicholls, who is a resident of Mitchell Shire.

The GVRT Board established a number of strategic areas of priority for the life of the MOU relating to marketing, industry development, engagement & cooperation, advocacy, revenue generation and governance. A series of key performance indicators for 2015/16 were also developed and endorsed as a schedule to the MoU.

GOULBURN RIVER VALLEY TOURISM - REPORT AGAINST KEY PERFORMANCE INDICATORS 2015-16
(CONT.)

The MoU required that the key performance indicators are reported annually to member councils.

The Report against Key Performance Indicators 30 June 2016 is attached and has been provided to Council in accordance with the provisions of the MoU.

The report outlines key activities and highlights for 2015/16 across the key strategic priority areas of marketing, industry development, engagement and cooperation, revenue generation, advocacy and governance.

A key highlight for 2015/16 was the successful launch of the *Heart of Victoria* consumer website www.heartofvictoria.com.au which provides a rich online experience for potential visitors to discover events and attractions in the region. The website brings together a cohesive platform for tourism operators to promote their products and events and link activities across the broader region. It was launched at the annual Heart of Victoria Tourism dinner held on 30 June 2016.

The report also highlights that the GVRT secured the annual Visitor Information Centre Summit for 2016. This event was co-hosted by the GVRT and four member councils in Shepparton in August 2016. The summit was well supported by Mitchell Shire and included a very highly regarded familiarisation tour hosted by Council staff to Seymour and surrounds with just over 100 attendees from Visitor Information Centres across our region. Participants visited the Army Tank Museum and Vietnam Veterans Commemorative Walk and heard speakers from the Seymour Historical Society and Broadford Motorcycle Complex.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The MOU provides for annual funding contributions to support the operation for GVRT from the four member councils. Mitchell Shire Council's annual contribution for 2016/17 was \$65,321.75 plus GST.

POLICY AND LEGISLATIVE IMPLICATIONS

There are no policy or legislative implications.

The strategic priorities of GVRT are aligned with the objective under Mitchell Shire's Economic Development Strategy 2016-2021 to promote and develop existing and new business to create attractive and vibrant destinations and experiences for residents and visitors.

SUSTAINABILITY IMPLICATIONS (SOCIAL AND ENVIRONMENTAL)

There are no sustainability implications associated with this report.

CHARTER OF HUMAN RIGHTS IMPLICATIONS

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered in preparing this report and it's determined that the subject matter does not raise any human rights issues.

OFFICER DECLARATION OF CONFLICT OF INTEREST

GOULBURN RIVER VALLEY TOURISM - REPORT AGAINST KEY PERFORMANCE INDICATORS 2015-16
(CONT.)

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Mitchell Shire is one of four Councils who have Memorandum of Understanding with Goulburn River Valley Tourism (GVRT), an independent, peak regional tourism body. The objectives under the MoU are to maximize the economic return in the region from the visitor economy through promotion and development of the tourism sector at the regional level. GVRT's annual report against key performance indicators for 2015/16 has been received and noted by Council.

8 CORPORATE SERVICES

8.1 FINANCIAL REPORT FOR PERIOD ENDING 30 SEPTEMBER 2016

Author: Nicole Maxwell - Manager Finance and Governance

File No: FN/12/001-02

Attachments: 1. Q1 Finance Report for the 3 months ended 30 September 2016

SUMMARY

This report along with the attachment allows Council to monitor its financial performance.

MOVED: CR. D. LOWE

SECONDED: CR. R. ELDRIDGE

THAT Council note the contents of the Financial Report for period ending 30 September 2016 and Attachment 1 – Financial Report for the period ending 30 September 2016.

CARRIED UNANIMOUSLY

BACKGROUND

Section 136 of the *Local Government Act, 1989* (the Act) requires Councils to implement the principles of sound financial management and manage financial risk facing council prudently. Section 137 of the Act requires Councils to set up a budgeting and reporting framework and Section 138 requires regular reporting. As well as meeting the requirements of the Act, Council planning and reporting should be timely and give a clear picture of financial performance and the current financial state.

ISSUES AND DISCUSSION

In an effort to prudently manage Council's financials in an open and transparent way and to meet the requirements of the Act, as outlined in the background, Council should report regularly. The attachment forms a package which gives a comprehensive picture of Council's financial performance and current financial state, both in comparison to the budget adopted by Council.

CONSULTATION

Officers have been consulted in the preparation of this report.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The attachment to this report outlines the financial implications.

POLICY AND LEGISLATIVE IMPLICATIONS

Council's Financial Planning Principles set parameters under which Council prepares its budgets. This report along with the attachment compares actual financial performance and state with that planned in the 2016/2017 Budget.

FINANCIAL REPORT FOR PERIOD ENDING 30 SEPTEMBER 2016 (CONT.)

SUSTAINABILITY IMPLICATIONS (SOCIAL AND ENVIRONMENTAL)

Council's Financial Planning Principles include a principle of long-term sustainability.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Council's Budget is prepared in accordance with Council's Financial Planning Principles. This report compares the actual financial performance and financial state with the Budget.

9 ENGINEERING AND INFRASTRUCTURE

9.1 GOULBURN VALLEY LOCAL GOVERNMENT WASTE FORUM REPRESENTATIVE AND GOULBURN VALLEY WASTE AND RESOURCE RECOVERY GROUP DIRECTOR VACANCIES

Author: *Narelle Liepa - Waste Management Coordinator*

File No: *WM/06/004*

Attachments:

1. *GVWRRG Board Director Position Description*
2. *GVLGWF Representative Position Description*
3. *GVLGWF Operating Guidelines October 2016*
4. *Waste and Resource Recovery Planning Framework*
5. *Victorian WRRGs June 2016*

SUMMARY

This report outlines the actions required to be undertaken by Council to maintain active involvement in the Goulburn Valley Waste and Resource Recovery Group (GVWRRG). Council is required to nominate representatives to the Goulburn Valley Local Government Waste Forum (Forum) and Goulburn Valley Waste and Resource Recovery Board by the 1 December 2016.

Mitchell Shire Council has a number of key waste management and resource recovery challenges to address over the next decade. These priorities have been prominently articulated in the Goulburn Valley Waste and Resource Recovery Implementation Plan (Regional Implementation Plan) which is to be approved in early 2017.

Council is required to determine and notify the GVWRRG of its Goulburn Valley Local Government Waste Forum (Forum) Representative and Advisory member [2 positions] for 2017. Council may also elect to nominate a person to be considered for one of four Goulburn Valley Waste and Resource Recovery Group Director vacancies.

Representation at both the Forum and Board will assist to ensure that Council's waste management infrastructure requirements remain a high priority for the region.

GOULBURN VALLEY LOCAL GOVERNMENT WASTE FORUM REPRESENTATIVE AND GOULBURN VALLEY WASTE AND RESOURCE RECOVERY GROUP DIRECTOR VACANCIES (CONT.)

MOVED: CR. A. GOBLE

SECONDED: CR. F. STEVENS

THAT Council:

1. Note the requisite skills and experience outlined for the roles in the attached position descriptions for Forum Representative and GVWRRG Board Director.
2. Determine nominees for the aforementioned positions including the Forum Advisory member.
3. Advise the Forum secretariat of the Mitchell Shire Council Advisory member and Representative to the Forum by the 1 December 2016.
4. That the Forum secretariat and the appointed Victorian Electoral Commission Returning Officer be notified of Council's candidate for the nominated Board Director to the GVWRRG Board by the 1 December 2016.

CARRIED UNANIMOUSLY

BACKGROUND

The information below outlines the roles and purposes of the Goulburn Valley Waste Resource Recovery Group, its Forum and Board.

Goulburn Valley Waste and Resource Recovery Group (GVWRRG)

The GVWRRG was established under the *Environment Protection Act 1970* (EP Act) in 2014 to deliver waste and resource recovery planning, procurement, education and project functions in the Goulburn Valley waste and resource recovery region.

The establishment of the Waste and Resource Recovery Groups (WRRGs) throughout Victoria has targeted the following deliverables:

- development of Regional Implementation Plans including landfill and resource recovery infrastructure schedules
- facilitation of joint procurement of infrastructure and services in partnership with local governments
- education in accordance with the State's education approach, and
- projects as funded by Sustainability Victoria, Councils and other organisations.

In seeking to achieve its objectives, a WRRG must collaborate with councils, Sustainability Victoria, the Environment Protection Authority, industry, business and the community.

The Local Government Waste Forum (Forum)

The EP Act also establishes a Forum for each waste and resource recovery region.

The Local Government entities that comprise the Goulburn Valley Waste and Resource Recovery Region (members) are:

- Greater Shepparton City Council
- Moira Shire Council

GOULBURN VALLEY LOCAL GOVERNMENT WASTE FORUM REPRESENTATIVE AND GOULBURN VALLEY WASTE AND RESOURCE RECOVERY GROUP DIRECTOR VACANCIES (CONT.)

- Mitchell Shire Council
- Murrindindi Shire Council
- Strathbogie Shire Council
- Campaspe Shire Council

Local Government Waste Forums are advisory bodies established under the EP Act. They have specific functions under section 49B(3) and must develop their own procedures under section 49B(4) for nominating persons to be appointed as Directors of WRRG Boards.

The EP Act does not specifically describe the Forums as a Local Government or a State Government construct. A Forum's membership is comprised of local council representatives (local government); it is supported in carrying out its functions by the WRRG (a state government entity). The EP Act states that the Forum is to consist of the representatives of the Councils in the region. It states that each Council may nominate a Representative to the Forum.

WRRG Board Nominations

Local Government elections require new Forum representatives to be determined and subsequent governance and subject matter inductions to be undertaken.

The first task of the new Forum, under section 49B(4) of the EP Act, is to recommend four (4) people for appointment as Directors of the region's WRRG Board from nominations received from its member Councils. There is no requirement in the EP Act for the forum to nominate either forum members or local Councilors to the WRRG Board.

The Hon Lily D'Ambrosio - Minister for Energy, Environment and Climate Change is seeking nominees (4) from the re-established Forum with GVWRRG board appointments expected to commence on 1 May 2017.

The Department of Environment, Land Water and Planning (DELWP) has advised that the GVWRRG board will require incoming forum nominated directors with:

- specific expertise in Local Government, leadership (for the purposes of one director being selected as Chair) and environmental policy, and
- One or more Directors bringing additional expertise in contract management, waste management and materials efficiency.

Subject to government background checks and approval processes, the four nominees will join four existing skills based Directors who have two years remaining in their term.

GVWRRG Purpose

The GVWRRG is a Statutory Authority established under section 49C of the EP Act.

In accordance with Section 49G of the EP Act the objectives of the GVWRRG are:

- (a) to undertake waste and resource recovery infrastructure planning to meet the future needs of its waste and resource recovery region while minimising the

GOULBURN VALLEY LOCAL GOVERNMENT WASTE FORUM REPRESENTATIVE AND GOULBURN VALLEY WASTE AND RESOURCE RECOVERY GROUP DIRECTOR VACANCIES (CONT.)

- environmental and public health impacts of waste and resource recovery infrastructure
- (b) to facilitate efficient procurement of waste and resource recovery infrastructure and services for its waste and resource recovery region through the collective procurement of waste management facilities and waste and resource recovery services in the region
 - (c) to integrate regional and local knowledge into Statewide waste and resource recovery market development strategies
 - (d) to educate businesses and communities within its waste and resource recovery region to reduce waste going to landfill by using waste and resource recovery infrastructure and services efficiently, and
 - (e) to ensure Regional Waste Resource Recovery Implementation Plans (regional implementation plans) and programs are informed by local government, business and community and inform Statewide waste and resource recovery planning and programs.

In seeking to achieve its objectives, a WRRG must collaborate with Councils, Sustainability Victoria, the Environment Protection Authority, industry, business and the community.

The establishment of the WRRGs has targeted the following deliverables:

- (a) development of regional implementation plans including landfill and resource recovery infrastructure schedules
- (b) facilitation of joint procurement of infrastructure and services in partnership with Local Governments
- (c) education in accordance with the State's education approach, and
- (d) projects as funded by Sustainability Victoria, Councils and other organisations.

Local Government Waste Forum Purpose

The EP Act states that the functions of the Forum are to:

- select the 4 persons who are to be recommended as Directors of the WRRG Board for the purposes of section 49K(2)(a) of the EP Act;
- nominate a person to fill a vacancy; if there is a vacancy in the office of a board Director nominated under section 49K(2)(a),
- advise the Board of Directors of the WRRG on matters and issues affecting the role of Councils in waste management and resource recovery;
- act as a conduit for consultation between the WRRG and the Councils in the waste and resource recovery region of that group.

The EP Act requires the Forum to develop procedures for the above functions. To this end, Operating Guidelines (rules) have been developed for the Forum.

To complement its statutory functions, the forum aims to:

GOULBURN VALLEY LOCAL GOVERNMENT WASTE FORUM REPRESENTATIVE AND GOULBURN VALLEY WASTE AND RESOURCE RECOVERY GROUP DIRECTOR VACANCIES (CONT.)

- develop Local Governments' capacity to deliver effective, efficient and sustainable waste and resource recovery planning and management across the Goulburn Valley Waste and Resource Recovery Region
- engage with industry, Government and community stakeholders to improve waste and resource recovery management and planning, and
- assist the GVWRRG Board to engage Councils across their region in the planning and management of waste.

ISSUES AND DISCUSSION

Council must nominate both an Advisory member and Representative member to the Goulburn Valley Local Government Waste Forum. The Goulburn Valley Local Government Waste Forum generally meets 4-6 times per year. Meetings are held at various locations throughout the Goulburn Valley region.

Council is also being encouraged to nominate a candidate for one of four Goulburn Valley Waste and Resource Recovery Group Board nominees. Unlike the Forum Advisory and Representative, Council is not compelled to make a Director nomination for a GVWRRG Board position. However it is encouraged to do so to ensure that a wide field of skills and experience are made available to the resultant Board. The Board convene every six weeks at locations throughout the Goulburn Valley region and Directors may be expected to attend additional meetings in Melbourne.

In the 2014 Forum election, the Mitchell Shire representative was unsuccessful in being elected as a Board nominee, instead taking up the role of Forum Chair. Future Board representation should be viewed as a priority for Mitchell Shire given the unique and pressing waste management priorities pertinent to the Shire and the access to State Government that Board membership provides.

The Goulburn Valley Local Government Waste Forum has recently adopted changes to its Operating Rules aimed to give greater flexibility to Councils in nominating individuals for roles most suited to their skills set and experience.

Forum Advisory and Representative members and Board Directors can be Councillors, Council Officers or suitably qualified and experienced members of the community.

In determining Councils position for the Forum Representative and Board Director nominee, consideration must be given to the expectations of the role including those which relate to the meeting frequency, requisite skills and matters pertaining to conflict of duty and interest.

This is particularly the case where a Council chooses to nominate their Forum Representative as the Board nominee.

Nominating people who are not forum members to the board of the WRRG could assist in minimising conflicts of interest, remove any confusion about member(s) roles and responsibilities when attending a forum meeting and assist in managing time commitment and workloads.

GOULBURN VALLEY LOCAL GOVERNMENT WASTE FORUM REPRESENTATIVE AND GOULBURN VALLEY WASTE AND RESOURCE RECOVERY GROUP DIRECTOR VACANCIES (CONT.)

Actual and perceived conflicts of interest and conflicts of duty can be managed through ensuring the board directors are fully aware and understand their obligations under the *Public Administration Act 2004* (PA Act) in relation to acting in the best interests of the WRRG, confidentiality and proper use of information.

Although there are no specific statutory requirements relating to conflicts of interest for the forum, as a matter of good governance, the forum will develop their own conflicts of interest policy consistent with good public sector governance practice.

The Department of Environment, Land, Water and Planning (DELWP) is working to influence workplace gender equality as part of an initiative of the Victorian Equal Opportunity and Human Rights Commission. While it is recognised that there may be limited ability for the Council to influence these outcomes, it is a clear priority of Government and one that must be considered through the recruitment process.

As recommended by the DELWP, the GVWRRG has engaged the Victorian Electoral Commission to coordinate the GVWRRG Board election process. Key milestone dates for the election process are as follows:

Action	Date
Call for nominations (including notice of election and nomination form)	To be distributed on 21 November 2016
Close of nominations (including lodgment of personal statement of no more than 200 words)	1 December 2016
Forum meeting (to determine the Forum nominees to the 4 Board positions)	16 December 2016

Once elected a person remains a Board Director of GVWRRG until they are removed from office, until their term expires, or until they resign from office by delivering a signed letter of resignation to the Governor in Council. In the case of any vacancy, the Forum would be asked to provide a nominee or nominees to the Minister but in this case any replacement Director would not necessarily be from the municipality of the outgoing Director.

In respect of the Forum, a member Council is required to confirm their Forum members (Advisory member and Representative) annually or at the time of any changes being required due to portfolio changes and staff movements.

CONSULTATION

Officers have consulted with the Goulburn Valley Waste Resource Recovery Group Executive Officer regarding the Forum Representative and Board Director vacancies. Councillors were also consulted in September 2016 regarding the changes to the the Forum Operating Rules.

GOULBURN VALLEY LOCAL GOVERNMENT WASTE FORUM REPRESENTATIVE AND GOULBURN VALLEY WASTE AND RESOURCE RECOVERY GROUP DIRECTOR VACANCIES (CONT.)

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

Council contributes annually to the GVWRRG for the purpose of regional waste management and resource recovery projects. Council's current annual contribution is \$17,433 ex GST. Contributions are calculated based on the population of each member Council's municipality. The GVWRRG in turn make available secretariat support and a financial contribution to add capacity to the Forum in the areas of meeting costs, secretariat support, professional development and training.

Forum members attend the Forum as a representative of their Council and therefore it is only appropriate that they seek reimbursement from their Council for performing this role.

In the case of GVWRRG Board members, the Instrument of Appointment specifies whether or not the Director is eligible for remuneration and the applicable rate of remuneration. The rate of remuneration of a Director is determined by the Governor in Council (on the Minister's recommendation) and is in accordance with the sessional rates outlined in the *Appointment and Remuneration Guidelines for Victorian Government Boards, Statutory Bodies and Advisory Committees (July 2014)*. As such there is no financial cost to Council.

The Board pays sitting fees and makes reimbursement to Directors at the rates determined by the Governor in Council (on the Minister's recommendation) and is in accordance with the Appointment and Remuneration Guidelines. As such there is no impost to Council.

POLICY AND LEGISLATIVE IMPLICATIONS

Mitchell Shire Council's role and activities in waste and resource management is affected by a range of State and Federal government legislation, policy and strategies.

Getting Full Value: Victoria's Waste and Resource Recovery Policy sets the 30 year vision for Victorian waste management and resource recovery. The policy envisions waste management as an essential community service that protects our health and environment and maximises the value of resources.

The *Environment Protection Act 1970* (EP Act) was amended in 2014 (Environment Protection and Sustainability Victoria Amendment Act 2014) to specify a new waste and resource recovery framework for Victoria. The *EP Act* describes the structure and purpose of this new planning framework and also requires that state agencies within the environment portfolio plan for municipal solid waste, constructions and demolition and commercial and industrial waste, no longer only municipal solid waste.

Sustainability Victoria (SV) is responsible for developing the State Waste Resource Recovery Implementation Plan (SWRRIP), the objective of which is to provide strategic direction for the management of waste and resource recovery infrastructure in Victoria for a period of 30 years. The SWRRIP provides the basis for regional planning processes by documenting long-term trends in waste generation, resource recovery, population and waste infrastructure at a state-wide scale. The SWRRIP was gazetted in June 2015.

GOULBURN VALLEY LOCAL GOVERNMENT WASTE FORUM REPRESENTATIVE AND GOULBURN VALLEY WASTE AND RESOURCE RECOVERY GROUP DIRECTOR VACANCIES (CONT.)

Each of the seven Waste and Resource Recovery Groups (WRRGs) in Victoria are responsible for developing their respective Regional Waste Resource Recovery Implementation Plan (RWRRIP). The objective of a RWRRIP is to set out how the waste and resource recovery infrastructure needs of the waste region will be met over a 10 year period. Section 50 BH of the *Environment Protection Act 1970* requires councils act consistency with Regional Waste and Resource Recovery Implementation Plans.

Mitchell Shire Council's Waste Management Strategy 2016-2021 provides Council with clear strategic direction for delivering waste and resource recovery services into the future and maximising opportunities to divert waste from landfill.

SUSTAINABILITY IMPLICATIONS (SOCIAL AND ENVIRONMENTAL)

Waste management is a core and essential service provided by Local Government to the community. Mitchell Shire Council seeks to provide equitable waste management and resource recovery services and infrastructure that prioritise and facilitate waste minimisation, resource reuse and recovery over disposal.

Opportunities for reducing waste to landfill are the key guiding principles of Council's Waste Management Strategy which is in line with State Government policy.

CHARTER OF HUMAN RIGHTS IMPLICATIONS

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered in preparing this report and it's determined that the subject matter does not raise any human rights issues.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Waste management and resource recovery is a complex and rapidly evolving area of Council business. Council benefits significantly from involvement in the Regional Waste and Resource Recovery structure and, as such, a deliberate and informed approach to filling the vacant Goulburn Valley Local Government Waste Forum and Goulburn Valley Waste and Resource Recovery Group Board positions will assist Mitchell Shire in future waste management planning and operations.

10 EXECUTIVE SERVICES AND GOVERNANCE

10.1 REVIEW OF AUDIO RECORDING OF MEETINGS POLICY

Author: Nicole Maxwell - Manager Finance and Governance

File No: CL/01/001-03

Attachments: 1. Audio Recording of Meetings Policy

SUMMARY

This report recommends that the revised Audio Recording of Meetings Policy be adopted by Council.

MOVED: CR. R. ELDRIDGE

SECONDED: CR. F. STEVENS

THAT Council: adopt the revised Audio Recording of Meetings Policy detailed in Attachment 1.

CARRIED UNANIMOUSLY

BACKGROUND

In June 2011, Council adopted an Audio Recording of Meetings Policy, following the purchase and installation of voice recording equipment in Council Chambers.

The policy has governed the collection of recordings and the primary purpose in confirming the accuracy of meeting Minutes.

ISSUES AND DISCUSSION

The Audio Recordings of Meetings Policy has been reviewed to ensure compliance with legislation amendments and current practice at Mitchell Shire Council.

Key revisions include:

- Expansion of policy provisions to all briefings and formal meetings of Mitchell Shire Council;
- Retaining of recordings for a minimum time period;
- Process of recordings, including announcements, have been aligned with Clause 77(2) of Council's *Meeting Procedure Local Law 2014*;
- Storage and security has been amended to reflect current practice;
- Access and disclosure provisions have been amended to include a Councillor request process.

The primary purpose of the policy remains unchanged in that recordings are used only to aid in the preparation of meeting minutes.

REVIEW OF AUDIO RECORDING OF MEETINGS POLICY (CONT.)

CONSULTATION

Members of the Executive Leadership Team, and relevant Managers have been consulted in preparing this report.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

There are no financial resource and asset management implications associated with this report and policy review.

POLICY AND LEGISLATIVE IMPLICATIONS

This policy is consistent with objectives and actions of the Council Plan 2013-2017 for Organisational Capacity and Performance.

‘Excellent and innovative performance underpinned by good governance and responsible financial management.’

SUSTAINABILITY IMPLICATIONS (SOCIAL AND ENVIRONMENTAL)

This is an administration process and does not have any environment and sustainability implications associated with this report.

CHARTER OF HUMAN RIGHTS IMPLICATIONS

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered in preparing this report and it's determined that the subject matter does not raise any human rights issues.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

To ensure good governance practice, it's important that the policy positions of Mitchell Shire Council remain relevant to legislation and current practice. Therefore it is recommended that the revised Audio Recording of Meetings Policy be adopted.

10.2 SCHEDULE OF COUNCIL MEETING DATES - 2017-2018

Author: Nicole Maxwell - Manager Finance and Governance

File No: CL04/001-03

Attachments:

SUMMARY

This report recommends the adoption of a Council meeting schedule for a 16-month period for the 2017-2018 Council Year.

MOVED: CR. F. STEVENS

SECONDED: CR. A. GOBLE

THAT Council adopts the 2017-2018 Schedule of Meeting Dates for Council and Hearings Committee outlined in Attachment 1.

CARRIED UNANIMOUSLY

BACKGROUND

Section 89 of the *Local Government Act 1989* requires Council to provide public notice of meetings of the Council.

Council meetings are open to the public except when Council is considering matters designated as confidential in accordance with the *Local Government Act 1989*.

ISSUES AND DISCUSSION

Meetings of the Council for the remainder of the 2016 calendar year have previously been appointed by Council resolution and public notice of the adopted meeting schedule has been given.

Council meetings are open to the public except when Council is considering matters designated as confidential in accordance with the *Local Government Act 1989*. Strategy Sessions are for the information of Councillors and are closed to the public.

To improve transparency and probity in Council's governance framework relating to the hearing of Section 223 submissions and planning matters, Council appointed a Hearings Committee in December 2012.

Council's Hearings Committee (comprising all Councillors) hear and report to Council on written submissions received in relation to various statutory powers conferred on Council under the *Local Government Act 1989* and the *Planning and Environment Act 1987*. The Hearings Committee has also been delegated power to hear from members of the public via a public participation process which includes Public Question Time and Community Presentations.

SCHEDULE OF COUNCIL MEETING DATES - 2017-2018 (CONT.)

In November 2014, Council reviewed its meeting cycle and resolved to change from a fortnightly to a monthly meeting cycle. It is recommended that the current cycle remain in place for the current term of Council.

Proposed meeting cycle for:

- One Council meeting per month to be held on the third Monday of the month commencing at 7.00pm.
- Three Strategy Sessions per month cycle to be held on the first, second and fourth Mondays of the month. All Strategy sessions are closed to members of the public.
- Meetings of the Hearings Committee to be scheduled for the second Monday of the month commencing at 7.00pm.

Where the meeting date falls on a public holiday the meeting would be held on the Tuesday or next business day.

To avoid the New Year and Australia Day public holiday periods, it is proposed that no meetings be held in the month of January.

In the past, Council has adopted a schedule of meeting dates for a 12-month period. To ensure effective planning and scheduling of Council business, Officers have prepared a 16-month schedule of meeting dates for Council's consideration. The meeting schedule will be reviewed on an annual basis or as required by Council.

CONSULTATION

Members of the Executive Leadership Team, Mayor, Councillors and relevant Managers have been consulted in preparing this report.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

In retaining the current meeting cycle for Council, there are no identified financial and resource implications.

POLICY AND LEGISLATIVE IMPLICATIONS

This report is consistent with the statutory requirements of the *Local Government Act 1989* and Council's *Meeting Procedure Local Law 2014* in relation to the fixing of meeting dates.

SUSTAINABILITY IMPLICATIONS (SOCIAL AND ENVIRONMENTAL)

There are no significant environment and sustainability implications arising from the proposal.

CHARTER OF HUMAN RIGHTS IMPLICATIONS

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered in preparing this report and it's determined that the subject matter does not raise any human rights issues.

OFFICER DECLARATION OF CONFLICT OF INTEREST

SCHEDULE OF COUNCIL MEETING DATES - 2017-2018 (CONT.)

No Officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

This report recommends the continuance of the current meeting cycle which covers a 16-month period for Mitchell Shire Council and is consistent with the statutory requirements of the *Local Government Act 1989* and Council's *Meeting Procedure Local Law 2014* in relation the fixing of meeting dates.

10.3 ADVISORY COMMITTEE FRAMEWORK FOR MITCHELL SHIRE COUNCIL – REVIEW 2016

Author: *Nicole Maxwell - Manager Finance and Governance*

File No: *CM/08/002*

Attachments:

1. *Access and Inclusion Advisory Committee*
2. *Cultural Diversity Advisory Committee*
3. *Mitchell Environment Advisory Committee (MEAC)*
4. *Mitchell Heritage Advisory Committee*
5. *Youth Council*

SUMMARY

This report provides an update on Council's Advisory Committee Framework and recommends the adoption of updated Terms of Reference for a number of Committees.

MOVED: CR. R. ELDRIDGE

SECONDED: CR. B. CHISHOLM

THAT Council:

1. Note and receive the Report on the Advisory Committee Framework for Mitchell Shire Council – Review 2016.
2. Adopt the Terms of Reference for the following Advisory Committees attached to this report:
 - Mitchell Access and Inclusion Committee
 - Mitchell Cultural Diversity Advisory Committee
 - Mitchell Environment Advisory Committee (MEAC)
 - Mitchell Heritage Advisory Committee
 - Youth Council

CARRIED UNANIMOUSLY

BACKGROUND

To assist Council in its decision making processes, a range of committees have been established to assist it in its consultation and liaison with the local community. Each committee provides technical advice, local knowledge and support to Council by making recommendations to the Council in an advisory capacity.

Each committee has been established with its own governance framework and membership base which includes members of the community, Councillors and Council Officers.

ADVISORY COMMITTEE FRAMEWORK FOR MITCHELL SHIRE COUNCIL – REVIEW 2016 (CONT.)

The Advisory Committee Framework for Mitchell Shire Council was last reviewed on 18 May 2015. A total of six community Advisory Committees have been endorsed by Mitchell Shire Council. These committees include:

1. Mitchell Access and Inclusion Committee
2. Mitchell Cultural Diversity Advisory Committee
3. Mitchell Environment Advisory Committee (MEAC)
4. Mitchell Fire Advisory Group
5. Mitchell Heritage Advisory Committee
6. Youth Council

ISSUES AND DISCUSSION

The Advisory Committee Framework for Mitchell Shire Council was last reviewed on 18 May 2015. To ensure that the 'Terms of Reference' for each Advisory Committee remain relevant, the Governance team has completed a high level review of the framework.

This review identified that all 'Terms of Reference' (ToR) documents require a minor amendment to reflect the current organisational structure of Mitchell Shire Council.

Substantive changes to ToRs are outlined in the following paragraphs which have been suggested and approved by Officers and Committee Representatives.

Mitchell Environment Advisory Committee (MEAC)

- Change membership from "six community, agency and industry representatives" to "up to nine and a minimum of six community representatives"
- Changing of the requirements for a quorum to reflect the above mentioned change in membership numbers
- Removal of voting conditions
- Grammatical changes and corrections
- Position titles for Council Officers have been updated

The proposed change to ToR membership criteria allows for a larger membership. The setting of a minimum and maximum community membership has been derived through a benchmarking activity of Local Government Environment Committees.

The voting conditions of the membership has been updated to align with other Mitchell Shire Council Advisory Committee Terms of Reference.

Mitchell Fire Advisory Group

The ToR for the Mitchell Fire Advisory Group is currently being reviewed by the Emergency Management & Recovery Coordinator. The review is in response to legislation changes. The ELT will receive an update in relation to the Mitchell Fire Advisory Group and legislation update which will inform amendments to the ToR for this report or a separate report to Council.

ADVISORY COMMITTEE FRAMEWORK FOR MITCHELL SHIRE COUNCIL – REVIEW 2016 (CONT.)

CONSULTATION

Council Officers and committee representatives have been consulted in the review process and have provided input and approved the updated Terms of Reference attached to this report.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

There are no financial resource and asset management implications associated with this report and the review of the Advisory Committee Framework.

POLICY AND LEGISLATIVE IMPLICATIONS

There are no policy and legislative implications associated with this report and review of the Advisory Committee Framework.

The Advisory Committees have been established by Council in accordance with the *Local Government Act 1989*. They have been established to provide specific external expertise and input into strategy development and implementation and comprise one or more Councillors, Council Officers, and a number of community and agency representatives.

SUSTAINABILITY IMPLICATIONS (SOCIAL AND ENVIRONMENTAL)

This is an administration process and does not have any environment and sustainability implications associated with this report.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Advisory Committees provide a key link between the community and Council by providing advice and recommendations that help form the direction and policies of Council.

The Terms of Reference that govern the Advisory Committees need to be relevant to ensure good working relationships and participation in Council's governance framework and it's recommended that Council endorse the revised Advisory Committee Framework for Mitchell Shire Council.

10.4 APPOINTMENT OF COUNCILLOR REPRESENTATIVES TO COUNCIL COMMITTEES AND ORGANISATIONS

Author: *Nicole Maxwell - Manager Finance and Governance*

File No: *CL/04/001-03*

Attachments: 1. *Councillor Appointments to Committees*

SUMMARY

To appoint Councillors and Council Officers for the 2016/2017 Council year to regional, state-wide and local committees and organisations with which Council is associated.

MOVED: CR. B. HUMM

SECONDED: CR. B. CORNISH

THAT Council appoint the nominated Councillors and Council Officers as representatives of Mitchell Shire Council to the relevant Committees and Organisations outlined in Attachment 1 for the 2016/2017 Council year.

CARRIED UNANIMOUSLY

BACKGROUND

Local government has a key role in representing their local community on matters of concern and advocating on behalf of their constituencies to state and federal levels of government, statutory authorities and other sectors.

These roles often take many different approaches but share several characteristics. All have a positive effect on accountability and responsibility, good working relationships and governing in the best interests of the entire municipality.

To ensure Councillors are accountable to both the community and to their own constituents, Mitchell Shire Council appoints Councillors and Council Officers to regional, state-wide and local committees and organisations on an annual cycle.

ISSUES AND DISCUSSION

The appointment of Mitchell Shire Council representatives to committees and regional, state-wide and local organisations is traditionally taken in conjunction with the election of Mayor and Deputy Mayor.

As part of the newly elected Council's transition program, it was considered appropriate to reschedule the appointment process to the November Council meeting. This was to enable the Council to be adequately informed on the appointment process and roles of the various committees and organisations.

A list of committees and regional, state-wide and local organisations on which Council is represented has been reviewed and is outlined in Attachment 1.

APPOINTMENT OF COUNCILLOR REPRESENTATIVES TO COUNCIL COMMITTEES AND ORGANISATIONS (CONT.)

CONSULTATION

Members of the Executive Leadership Team, Mayor, Councillors and relevant Managers have been consulted in preparing the framework of committees and organisations for the 2016/2017 Council Year and recommended appointments.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

There are no financial resource and asset management implications associated with this report.

POLICY AND LEGISLATIVE IMPLICATIONS

The appointment of Councillors and Council Officers to regional, state-wide and local committees and organisations supports the Council Plan 2013-2017 and objective – “*strongly advocate for the interests of the municipality*”.

SUSTAINABILITY IMPLICATIONS (SOCIAL AND ENVIRONMENTAL)

This is an administration process and does not have any environment and sustainability implications associated with this report.

CHARTER OF HUMAN RIGHTS IMPLICATIONS

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered in preparing this report and it's determined that the subject matter does not raise any human rights issues.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Councillors have a number of different roles that must incorporate the interests of the whole municipality and those of their constituents. The appointment of Council representatives to committees and regional, state-wide and local organisations assist Councillors in fulfilling their statutory obligations by representing and advocating on behalf of the community and municipality which facilitates good governance practice.

11 NOTICES OF MOTION

11.1 NOTICE OF MOTION: NO. 881 - COUNCILLOR DELEGATE REPORTS

Author: Councillor Rhonda Sanderson

File No: CL/04/001-03

Attachments: Nil

I hereby give notice of my intention to move the following motion at the Ordinary Council Meeting to be held on 21 November 2016.

MOVED: CR. R. ELDRIDGE

SECONDED: CR. F. STEVENS

THAT each Councillor submits a Delegate Report for inclusion in the monthly Council Meeting agenda, commencing from the December 2016 meeting.

The Delegates Reports will include:

- a. Activities attended as a nominated Council Delegate; and
- b. Other activities attended as a Council representative.

The Report will not include:

- a. Assemblies of Councillors (as they are already reported in Council Agendas)
- b. Private meetings.

The Report should be verifiable by the Councillor from the Councillor's Council Diary.

Councillor Comment

This motion is moved in the interests of openness, transparency and accountability, i.e., to enable ratepayers to see documented evidence of their Councillors working for them.

CARRIED UNANIMOUSLY

Signed: _____

Cr Rhonda Sanderson

Date: 14 November 2016

12 DELEGATES REPORTS

12.1 DELEGATE REPORT - OVERVIEW AND UPDATE ON ACTIVITIES AND DELEGATE DELIBERATIONS

Author: *Councillor Rhonda Sanderson*

File No: *CL/04/001-03*

Attachments: *Nil*

SUMMARY

- This delegate's report provides an update on activities and deliberations of groups and associations for which Cr Sanderson is an appointed delegate between 12 October and 15 November 2016 and also other activities attended as a Council representative.

MOVED: CR. B. CHISHOLM

SECONDED: CR. F. STEVENS

THAT the Delegate's Report on Overview and Update on Activities and Delegate Deliberation by Cr Sanderson be received and noted.

CARRIED UNANIMOUSLY

BACKGROUND

- The 2016 Council Elections were held on 22 October 2016. New committee and organisation delegates will not be appointed until the 21 November 2016 Council meeting. Cr Sanderson was elected as Mayor on 2 November 2016.

DISCUSSION

Meeting attended as a delegate:

- Australian Light Horse Memorial Park AGM and General Meeting - 19 October 2016 - The main issues discussed at the General Meeting were two new plinths to be installed at the Park and an all abilities path to be constructed between the carpark and the Bailey Bridge.

Other meetings and events attended as a Council representative:

- Seymour Business & Tourism Meetings, Seymour Coaches office, Seymour
- Mitchell Shire Council Civic Reception for the Honbetsu Sister City Delegation, Council Chambers, Broadford. The Honbetsu Delegation included Honbetsu Mayor Takahashi, other civic representatives, teachers, and school children. This event celebrated the 25th Anniversary of the Sister City relationship originally formed between Kilmore and Honbetsu which, after the Council amalgamations, evolved into a relationship between Mitchell Shire and Honbetsu.

DELEGATE REPORT - OVERVIEW AND UPDATE ON ACTIVITIES AND DELEGATE DELIBERATIONS
(CONT.)

- Zonta Club meetings, Trackside at Kilmore Race Course, Kilmore. In October, the Zonta Club of Kyneton held a meeting with interested Mitchell Shire women as a precursor to the formation of the Zonta Club of Mitchell. The guest speaker was Margaret Lynch, who represented the Zonta Club of Kyneton at the Zonta International Convention in Nice in July. In November, a decision was made to form the Zonta Club of Mitchell and interim office bearers were appointed.
- Australian Local Government Women's Association (ALGWA) Bursary Award event, Parliament House, Melbourne. The 2016 Bursary Award winner was Jolynne Rydz of Whittlesea City Council who is undertaking a Masters of Strategic Organisational Development.
- Australian Light Horse Memorial Park Committee of Management Unveiling of Memorial Plinth, Railway Place, Seymour. A plinth commemorating the departure by train to Melbourne of 'Seymour's Own' 37th Battalion one hundred years ago was unveiled by local descendants during the Tastes of the Goulburn Festival. The guest speaker was Puckapunyal Commandant Col Marcus Constable.
- The Australian Light Horse Memorial Park AGM, Ken Hall Pavilion, Kings Park, Seymour
- The Lions Club of Seymour Goulburn and Cancer Council Seymour Group Oaks Day function, Seymour Bowling Club
- Broadford Living and Learning Centre Open Day, High Street, Broadford
- Kings Park Committee of Management meeting
- Unveiling of an Aboriginal Artwork produced by local schoolchildren and now located at the Combined Arms Training Headquarters, Puckapunyal
- Australian Light Horse Memorial Park working bee
- 'The Step Ahead - ANZAC Centenary Project' Dedication of the World War One Memorial followed by the Seymour RSL Remembrance Day Ceremony, Seymour Memorial Hospital Forecourt.
- Broadford RSL Remembrance Day Dinner. The guest speaker was former Deputy Prime Minister Tim Fischer who spoke in support of the campaign to posthumously promote WWI military commander John Monash to Field Marshall.
- Colour Run and Community Fun Day at Pyalong Primary School
- Royal Children's Hospital Golf Day Fundraiser, Seymour Golf Course
- Art Exhibition Opening at the Old Post Office, Emily Street, Seymour

These events are listed in the Council diary.

13 GENERAL BUSINESS

In accordance with Clause 30 of the Meeting Procedure Local Law.

Nil.

14 URGENT BUSINESS

In accordance with Clause 31 of the Meeting Procedure Local Law.

Nil.

15 CONFIDENTIAL BUSINESS

MOVED: CR. F. STEVENS

SECONDED: CR. D. LOWE

THAT in accordance with Section 89(2) of the *Local Government Act 1989*, Council resolves to close the meeting to members of the public to consider the following items which relate to matters specified under Section 89(2), as specified below.

15.1 Confirmation of Minutes of previous Confidential Meeting

15.2 Contract 132321 - Road and Pathway Line Marking Services

s89(2)(d) contractual matters.

15.3 Contract 132320 - Pavement Repairs- Stabilisation Patching

s89(2)(d) contractual matters.

15.4 Contract 132322 - Queen Street, Wallan - Pavement Reconstruction

s89(2)(d) contractual matters.

15.5 Strategic Land Acquisition

s89(2)(d) contractual matters, s89(2)(e) proposed developments, and s89(2)(f) legal advice.

15.6 Re-opening of Meeting to members of the public

CARRIED UNANIMOUSLY

16 DATE OF NEXT MEETING

The next Ordinary meeting of Council is scheduled to be held on Monday 12 December 2016 at the Mitchell Civic Centre, 113 High Street Broadford, commencing at 7.00pm.

17 CLOSE OF MEETING

The meeting was declared closed at 7.45pm.

Confirmed this Monday, 12 December 2016

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Chairperson
Mayor, Cr Rhonda Sanderson