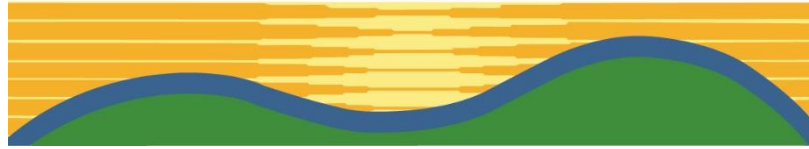


**MITCHELL SHIRE COUNCIL**



**SPECIAL COUNCIL MEETING  
MINUTES**

**MONDAY 25 NOVEMBER 2019**



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**MINUTES OF THE SPECIAL COUNCIL MEETING OF THE  
MITCHELL SHIRE COUNCIL HELD AT MITCHELL CIVIC  
CENTRE, 113 HIGH STREET BROADFORD ON  
25 NOVEMBER 2019**

**THE MEETING OPENED:** 7.00pm

**COUNCILLORS PRESENT**

Cr Annie Goble Central Ward  
Cr David Atkinson Central Ward  
Cr Bob Humm Central Ward

Cr Bill Chisholm North Ward  
Cr Rhonda Sanderson North Ward  
Cr Fiona Stevens North Ward

Cr David Lowe South Ward (Chairperson)  
Cr Rob Eldridge South Ward  
Cr Bob Cornish South Ward

**OFFICERS PRESENT**

Ms Mary Agostino Acting Chief Executive Officer  
Mr Laurie Ellis Director Governance and Corporate Performance  
Ms Mary Agostino Director Advocacy and Community Services  
Mr Mike McIntosh Director Development and Infrastructure  
Ms Lidia Harding Manager Governance and Corporate Accountability

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**1 WELCOME AND GOVERNANCE DECLARATION**

The Acting Chief Executive Officer formally opens the meeting with an acknowledgement of country and welcomes all present.

*The Acting Chief Executive Officer acknowledges the traditional owners of the Taungurung Nation and pays his respects to their Elders past and present, and its emerging and future leaders.*

The declaration was read by Cr B. Chisholm.

## 2 ELECTION OF TEMPORARY CHAIRPERSON

The Acting Chief Executive Officer invites nominations for the election of Temporary Chairperson.

Cr Goble nominated Cr Sanderson for election as Temporary Chairperson. Cr Eldridge seconded the nomination.

As there were no further nominations, Cr Sanderson was declared elected as Temporary Chairperson. Cr Sanderson assumed the Chair.

## 3 APOLOGIES AND LEAVE OF ABSENCE

No apologies were received.

## 4 DISCLOSURE OF CONFLICTS OF INTEREST

*In accordance with section 79 of the Local Government Act 1989.*

Nil

## 5 MAYORAL REPORT (2018-2019 COUNCIL YEAR)

Cr Bill Chisholm presented the following Mayoral report for the 2018-2019 Council Year.

Good evening everyone, and thank you all for coming.

It has been a real privilege and honour to serve as Mitchell Shire Mayor over the previous twelve months, and follow on from the great work of Councillor Sanderson.

This is a very special night for all concerned, as this election tonight highlights the final term of this current Council. And what a brilliant Council it has been so far. The important word for tonight, and one that I would like everyone in this room to remember, be they Community members, Council Staff or Councillors is "TEAMWORK". This is the quality that has exemplified this Council and its work within the various communities that go to make up this Shire. It is truly amazing what can be achieved when we all work together.

The major focus areas for Council as per our Council Plan and Strategic Resource Statement have been

1. The continuance of emphasis on sound Financial management.
2. Planning for the existing and future Population growth within the Shire. Growing from a current population of approximately 50,000 people to 270,000 in the next 25 to 30 years is definitely a big jump.

3. Increased emphasis on advocacy for external funding and support for particular projects.
4. Support and assist the whole range of volunteers who operate across Mitchell Shire. Be they Committees of Management, Neighbourhood Houses, Council advisory Committee's or other Community organisations.
5. There are many other areas where Council has made or tried to make significant gains. For example, trying to adapt to Climate Change with increased focus on community safety and liveability within communities.

Additional focus on service delivery across the very wide range of services that are the responsibility of this Council. We must all recognise that Mitchell Shire is very diverse, geographically large, from Rural to Small towns to larger Towns and then to the fast growing outer Metropolitan fringe. This with the changing demographics and characteristics that make up our population has its own challenges.

Therefore, I would like to present a quick snapshot of some of many projects that Council has been involved in over the previous 12 months. This is Council and the Community working in conjunction with the State and Federal Governments to achieve great results.

- A shared path in Watson Street Wallan. This was delivered for \$900,000 - \$600,000 through the Victorian Government's Growing Suburbs Fund and \$300,000 from Mitchell Shire Council. The Watson St Road pavement was also improved as part of this project.
- In Kilmore the White Street upgrade.
- Oak Street, Seymour.
- Upgrade of the Kilmore East intersection.
- Bridge strengthening works were carried out.
- In High Street Seymour electronic LED 40km/h school zone signage with upgrade works is due to commence in 2019/20 financial year.
- Secured \$745,000 from the Growing Suburbs Fund for the construction of two new pedestrian bridges over Kilmore Creek.
- Major upgrades at three sites in Wallan with Council contributing \$75,000.
- A Changing Place facility at the Community Bank ® Adventure Playground and Splash Park in Wallan.
- Kilmore Leisure Centre's roof was fixed and re-opened in this term.
- Kings Park Netball Amenity and second court construction projects.
- New footpaths along Lithgow Street under the Hume Freeway Beveridge.

Apart from the projects listed above we have definitely been pushing on other long term strategic Projects that will take time to come to fruition but will have huge long term benefits. These include:

1. The South bound Freeway Ramps in Watson Street Wallan.
2. Increased Mental health services within the Shire.
3. Movement of the Puckapunyal Tank Museum to the edge of base.

4. Long term focus on increased employment opportunities within the Shire. Here we can include support for existing Businesses but also the attraction of new and diverse employers. The Beveridge Intermodal Freight Terminal is one concept that we as a Council would like to see happen.

There has been significant movement on all the above issues and it is hoped that they all come to fruition.

In conclusion I would like to thank my fellow Councillors, all members of Staff especially David Turnbull our CEO and Mary Agostino acting CEO and all the truly amazing members of the Community I have met over the course of my term as Mayor. One final point. Being involved in projects like the rebuilding of the Tallarook Hall and the Community involvement that generated has been truly inspirational and awe inspiring. But there are many other examples.

Thank you.

#### **COUNCIL RESOLUTION**

**MOVED:** CR. A. GOBLE

**SECONDED:** CR. B. HUMM

**THAT** the Mayoral Report for the 2018-2019 Council year be received and noted.

**CARRIED UNANIMOUSLY**

## **6 TERM OF OFFICE OF MAYOR**

#### **COUNCIL RESOLUTION**

**MOVED:** CR. D. ATKINSON

**SECONDED:** CR. B. HUMM

**THAT** Council resolve to elect a Mayor for a term of one year.

**CARRIED UNANIMOUSLY**



## 7 ELECTION OF MAYOR

The Temporary Chairperson, Cr Sanderson called for nominations for election of the office of Mayor.

Cr Goble nominated Cr Atkinson for the election to the office of Mayor. The nomination was seconded by Cr Chisholm.

Cr Lowe nominated Cr Lowe for the election of the Mayor. The nomination was seconded by Cr Cornish.

Following the vote, the Temporary Chairperson declared Cr Lowe elected as Mayor of Mitchell Shire Council for the 2019-2020 Council year, and invited the elected Mayor to assume the Chair.

The Mayor, Cr Lowe made a brief address to Councillors and members of the gallery.

## 8 ELECTION OF DEPUTY MAYOR

The Mayor, Cr Lowe called for nominations for election of the office of Deputy Mayor.

Cr Eldridge nominated Cr Atkinson for the election to the office of Deputy Mayor. The nomination was seconded by Cr Sanderson.

As there were no further nominations, Cr Atkinson was elected Deputy of Mitchell Shire Council for the 2019-2020 Council year.

The Deputy Mayor, Cr Atkinson made a brief address to Councillors and members of the gallery.

I would like to thank Cr Eldridge for nominating me and Cr Chisholm for seconding me and the confidence all the other Councillors have showed in me by voting me in as Deputy Mayor.

I congratulate Cr Chisholm in completing the Mayors role for 2018-2019 and to Cr Lowe in becoming the Mayor for 2019-2020.

I feel in my heart I have done my best to support the Mayor and other councillors by fulfilling the role of Deputy Mayor for the last twelve months. I believe this has given me good stead and confidence in the forthcoming year in becoming Deputy Mayor for a second term.

I would also like to thank the Chief Executive Officer/Acting Chief Executive Officer and the Directors and Acting Directors in assisting us and doing a great job and of course the officers and staff that work with them.

Together as "One Mitchell" we can promote high standards of democratic governance and plan for the future in a strategic financially sound way.

It is an honour and I thank you all for your support.

## 10 APPOINTMENT OF ACTING MAYOR

### COUNCIL RESOLUTION

**MOVED: COUNCIL RESOLUTION**

**MOVED:** CR. . CHISHOLM

**SECONDED:** CR. F. STEVENS

**THAT** Cr D. Atkinson, Deputy Mayor be appointed as Acting Mayor for the purpose of section 73(3) of the *Local Government Act 1989*.

**CARRIED UNANIMOUSLY**

## 10 GOVERNANCE AND CORPORATE PERFORMANCE

### 10.1 COUNCIL MEETING SCHEDULE

**Author:** Lidia Harding - Manager Governance & Corporate Accountability

**File No:** CL/04/001-03

**Attachments:** Nil

#### SUMMARY

Section 89 of the *Local Government Act 1989* requires Council to provide public notice of meetings of the Council.

Council meetings are open to the public except when Council is considering matters designated as confidential in accordance with the *Local Government Act 1989*. The schedule below seeks adoption from Council for the meeting schedule for the period December 2019 through to December 2020.

#### **DECEMBER 2019**

| DATE               | MEETING TYPE                               | TIME |
|--------------------|--|------|
| Monday 9 December  | Community Questions and Hearings Committee | 7pm  |
| Monday 16 December | Ordinary Council                           | 7pm  |

#### **JANUARY 2020**

No scheduled meetings

#### **FEBRUARY 2020**

| DATE               | MEETING TYPE                               | TIME |
|--------------------|--|------|
| Monday 10 February | Community Questions and Hearings Committee | 7pm  |
| Monday 17 February | Ordinary Council                           | 7pm  |

#### **MARCH 2020**

| DATE               | MEETING TYPE                               | TIME |
|--------------------|--|------|
| **Tuesday 10 March | Community Questions and Hearings Committee | 7pm  |
| Monday 16 March    | Ordinary Council                           | 7pm  |

\*\*Meeting rescheduled to avoid public holiday

## COUNCIL MEETING SCHEDULE (CONT.)

**APRIL 2020**

| DATE             | MEETING TYPE                               | TIME |
|------------------|--|------|
| Tuesday 14 April | Community Questions and Hearings Committee | 7pm  |
| Monday 20 April  | Ordinary Council                           | 7pm  |

\*\*Meeting rescheduled to avoid public holiday

**MAY 2020**

| DATE          | MEETING TYPE  | TIME |
|---------------|---|------|
| Monday 4 May  | Special Community Questions and Hearings Committee ( <i>Budget Submission</i> ) | 7pm  |
| Monday 11 May | Community Questions and Hearings Committee                                      | 7pm  |
| Monday 18 May | Ordinary Council  | 7pm  |

**JUNE 2020**

| DATE              | MEETING TYPE                               | TIME |
|-------------------|--|------|
| **Tuesday 9 June  | Community Questions and Hearings Committee | 7pm  |
| ***Monday 22 June | Ordinary Council                           | 7pm  |

\*\*Meeting rescheduled to avoid public holiday

\*\*\* 4th Monday of the month for attendance at National General Assembly in Canberra

**JULY 2020**

| DATE           | MEETING TYPE                               | TIME |
|----------------|--|------|
| Monday 13 July | Community Questions and Hearings Committee | 7pm  |
| Monday 20 July | Ordinary Council                           | 7pm  |

**AUGUST 2020**

| DATE             | MEETING TYPE                               | TIME |
|------------------|--|------|
| Monday 10 August | Community Questions and Hearings Committee | 7pm  |
| Monday 17 August | Ordinary Council                           | 7pm  |

**SEPTEMBER 2020** *Caretaker period commences on Tuesday 22 September 2020 and ceases at 6.00pm on Election Day Saturday 24 October 2020*

| DATE                | MEETING TYPE                               | TIME |
|---------------------|--|------|
| Monday 14 September | Community Questions and Hearings Committee | 7pm  |
| Monday 21 September | Ordinary Council                           | 7pm  |

## COUNCIL MEETING SCHEDULE (CONT.)

**OCTOBER 2020**

| <b>DATE</b>       | <b>MEETING TYPE</b>                        | <b>TIME</b> |
|-------------------|--|-------------|
| Monday 12 October | Community Questions and Hearings Committee | 7pm         |
| Monday 19 October | Ordinary Council                           | 7pm         |

**NOVEMBER 2020**

| <b>DATE</b>        | <b>MEETING TYPE</b>                        | <b>TIME</b> |
|--------------------|--|-------------|
| Monday 9 November  | <i>Special Council (Statutory) Meeting</i> | 7pm         |
| Monday 16 November | Community Questions and Hearings Committee | 7pm         |
| Monday 23 November | Ordinary Council                           | 7pm         |

**DECEMBER 2020**

| <b>DATE</b>         | <b>MEETING TYPE</b>                        | <b>TIME</b> |
|---------------------|--|-------------|
| Monday 7 December*  | Community Questions and Hearings Committee | 7pm         |
| Monday 14 December* | Ordinary Council                           | 7pm         |

\*(week earlier to avoid Christmas period)

**COUNCIL RESOLUTION**

**MOVED:** CR. R. SANDERSON

**SECONDED:** CR. R. ELDRIDGE

**THAT** the schedule of Community Questions and Hearings Committee and Council meetings for the period December 2019 through to December 2020 be adopted.

**CARRIED UNANIMOUSLY**

## 10.2 APPOINTMENT OF REPRESENTATIVES TO COMMITTEES AND ORGANISATIONS FOR THE 2019-2020 COUNCIL YEAR

**Author:** Lidia Harding - Manager Governance & Corporate Accountability

**File No:** CL/04/001-03

**Attachments:** Nil

### SUMMARY

Appointments are to be made to the following Committees and Organisations for the 2019-2020 Council year. Appointments to the Goulburn Valley Waste and Resource Recovery Group Board are not required on an annual basis as these are ongoing appointments.

### REGIONAL, STATE-WIDE AND LOCAL ORGANISATIONS

| Organisation   | Representation  | Proposed 2020 Nominations   |
|--|---|---|
| Municipal Association of Victoria                                | Two Councillors   | Mayor<br>Deputy Mayor   |
| Victorian Local Governance Association                           | One Councillor  | Cr Lowe   |
| Rural Council Victoria   | One Councillor  | Mayor   |
| Melbourne Northern Metropolitan Forum                            | One Councillor  | Mayor   |
| Interface Council Group  | One Councillor<br>CEO   | Mayor<br>CEO  |
| Hume Region Local Government Network (HRLGN)                     | Mayor<br>CEO  | Mayor<br>CEO  |
| Goulburn Valley Waste and Resource Recovery Group Forum (GVWRRG) | One Councillor  | Cr Stevens  |
| Roadsafe Goulburn Valley   | One Councillor<br>Director Development and Infrastructure or delegate | Cr Stevens<br>Director Development and Infrastructure or delegate |
| Goulburn Broken Greenhouse Alliance                              | One Councillor  | Cr Atkinson   |
| Municipal Emergency Management Planning Committee                | One Councillor  | Cr Chisholm   |
| Municipal Fire Management Planning Committee                     | One Councillor (Substitute)   | Cr Goble<br>Cr Chisholm   |

## APPOINTMENT OF REPRESENTATIVES TO COMMITTEES AND ORGANISATIONS FOR THE 2019-2020 COUNCIL YEAR (CONT.)

|  |                |              |
|--|----------------|--------------|
| Australian Local Government Women's Association – Victorian Branch | One Councillor | Cr Sanderson |
| Merri Creek Management Committee Inc.                              | One Councillor | Cr Eldridge  |
| Mitchell Honbetsu Sister City Association Inc                      | One Councillor | Cr Goble     |
| Mitchell Shire Pest Plant and Animal Taskforce                     | One Councillor | Cr Chisholm  |

**INCORPORATED ASSOCIATIONS**

| <b>North Ward</b>                             |                       |                                  |
|---|-----------------------|----------------------------------|
| <b>Organisation</b>                           | <b>Representation</b> | <b>Proposed 2020 Nominations</b> |
| Seymour Tennis Complex Committee              | One Councillor        | Cr Stevens                       |
| Kings Park Recreation Reserve Committee       | One Councillor        | Cr Sanderson                     |
| Tallarook Mechanics Institute Committee       | One Councillor        | Cr Chisholm                      |
| Australian Light Horse Memorial Park          | One Councillor        | Cr Sanderson                     |
| Seymour Old Courthouse Committee              | One Councillor        | Cr Stevens                       |
| Seymour Bushland Park Committee               | One Councillor        | Cr Sanderson                     |
| Tallarook Recreation Reserve Committee        | One Councillor        | Cr Stevens                       |
| Tooborac Mechanics Hall and Reserve Committee | One Councillor        | Cr Chisholm                      |
| Pyalong Recreation Reserve Committee          | One Councillor        | Cr Chisholm                      |

| <b>Central Ward</b>                            |                       |                                  |
|--|-----------------------|----------------------------------|
| <b>Organisation</b>                            | <b>Representation</b> | <b>Proposed 2020 Nominations</b> |
| JJ Clancy Reserve Committee of Management Inc. | One Councillor        | Cr Humm                          |
| Broadford Land Management Group Inc.           | One Councillor        | Cr Atkinson                      |

## APPOINTMENT OF REPRESENTATIVES TO COMMITTEES AND ORGANISATIONS FOR THE 2019-2020 COUNCIL YEAR (CONT.)

|   |                |             |
|---|----------------|-------------|
| Kilmore Soldiers Memorial Hall Inc.     | One Councillor | Cr Humm     |
| Harley Hammond Reserve Association Inc. | One Councillor | Cr Atkinson |
| Broadford Living & Learning Centre      | One Councillor | Cr Goble    |

**South Ward**

| <b>Organisation</b>   | <b>Representation</b> | <b>Proposed 2020 Nominations</b> |
|---|-----------------------|----------------------------------|
| Committee of Management RB Robson Stadium Inc.                | One Councillor        | Cr Cornish                       |
| Beveridge Recreation Reserve Committee Inc.                   | One Councillor        | Cr Cornish                       |
| WHJ Sports and Community Inc. (at LB Davern Reserve, Wandong) | One Councillor        | Cr Lowe                          |
| Wandong Public Hall Inc.                                      | One Councillor        | Cr Lowe                          |
| Greenhill Social Club Inc.                                    | One Councillor        | Cr Eldridge                      |

**COUNCIL AND ADVISORY COMMITTEES****Council Committees**

| <b>Committee</b>                           | <b>Representation</b>                 | <b>Proposed 2020 Nominations</b>    |
|--|---------------------------------------|-------------------------------------|
| Audit (Advisory) Committee                 | Two Councillors                       | Cr Humm<br>Cr Atkinson              |
| Community Questions and Hearings Committee | All Councillors                       | All Councillors                     |
| CEO Performance Review Advisory Committee  | Mayor<br>Past Mayor<br>One Councillor | Mayor<br>Cr Chisholm<br>Cr Eldridge |



APPOINTMENT OF REPRESENTATIVES TO COMMITTEES AND ORGANISATIONS FOR THE 2019-2020 COUNCIL YEAR (CONT.)

| <b>Advisory Committees</b>              |   |  |
|---|---|--|
| <b>Committee</b>                        | <b>Representation</b>                           | <b>Proposed 2020 Nominations</b>               |
| Mitchell Environment Advisory Committee | One Councillor                                  | Cr Eldridge                                    |
| Mitchell Early Years Advisory Committee | One Councillor                                  | Cr Cornish                                     |
| Mitchell Heritage Advisory Committee    | One Councillor                                  | Cr Humm  |
| Mitchell Fire Consultative Forum        | One Councillor (Substitute)                     | Cr Goble<br>Cr Chisholm                        |
| Mitchell Youth Advisory Meeting         | One Councillor                                  | Cr Cornish                                     |
| Social Justice Advisory Committee       | One Councillor                                  | Cr Goble                                       |
| Australia Day Awards Committee          | Mayor<br>Three Councillors (one from each Ward) | Mayor<br>Cr Sanderson<br>Cr Humm<br>Cr Cornish |

**COUNCIL RESOLUTION**

**MOVED:** CR. F. STEVENS

**SECONDED:** CR. R. ELDRIDGE

**THAT** the Councillor and Council Officer nominations for Regional, State-Wide and Local Organisations, Incorporated Associations and Council and Advisory Committees be appointed as Council representatives to the relevant Committees and Organisations for the 2019-2020 Council year.

**CARRIED UNANIMOUSLY**

**11 DATE OF NEXT MEETING**

The next Ordinary meeting of Council is scheduled to be held on Monday 16 December 2019 at the Mitchell Shire Council Chambers, 113 High Street, Broadford, commencing at 7.00pm.

**12 CLOSE OF MEETING**

The meeting was declared closed at 7.31pm.

Confirmed this Monday, 16 December 2019

.....  
**Chairperson**  
**Mayor, Cr David Lowe**