



**APPLICATION TO REGISTER PRESCRIBED
ACCOMODATION
PUBLIC HEALTH AND WELLBEING ACT 2008**

PROPRIETOR DETAILS

Title:..... Given name(s):.....

Surname:.....

Company Name:.....

Street Address:.....

..... Postcode:.....

Postal Address:.....

..... Postcode:.....

Business Phone: Mobile Phone: After Hours Phone:

Email Address:.....

PREMISES DETAILS

Trading Name:.....

Street Address:.....

..... Postcode:.....

Contact at Premises (if not the proprietor):.....

Business Phone: Mobile Phone: After Hours Phone:

Email Address:.....

PREMISES RELATED DETAILS

Please choose the type of accommodation being registered:

Residential Accommodation Hostel Rooming House

Hotel/Motel Student Dormitory Holiday Camp

Number of bedrooms available:.....

Number of beds in each room:.....



DECLARATION

I have included a copy of the building plan to a scale no less than 1:100 which shows the proposed use of each room:

I understand and acknowledge that:

- The information provided in this application is true and complete to the best of my knowledge
- This application forms a legal document and penalties exist for providing false or misleading information

If the business is owned by a sole trader or partnership, the proprietor(s) must sign and print name(s)

If the business is owned by a company or associated – the applicant on behalf of that body must sign and print their name

.....
Applicant Signature:

.....
Applicant Signature:

.....
Print Name:

.....
Print Name:

.....
Date:

.....
Date:

PAYMENT AND LODGMENT DETAILS

This application form can be lodged in person at one of our Library and Customer Service Centres, by post, or emailed to mitchell@mitchellshire.vic.gov.au.

Please visit the website for the current Fee Schedule for Environmental Health or contact Council on the details listed at the top of this page.

PRIVACY STATEMENT: Personal information collected by Council is used for municipal purposes as specified in the Local Government Act 1989 or other relevant legislation. The personal information will be used solely by Council for these purposes and/or directly related purposes. Council may disclose this information to other organisations, if required by legislation. The applicant understands that the personal information provided is for the above purpose and that he/she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer.
