



FRONT FENCE IN A RESIDENTIAL ZONE

VicSmart is a simple and fast assessment process for straightforward planning permit applications designed to deliver planning outcomes in 10 business days. There are certain categories of application that form part of the VicSmart process with details available on the Council website.

This checklist relates to an application to either construct or extend a front fence associated with a single dwelling within the **General Residential Zone, Mixed Use Zone and Township Zone** or to construct or extend a front fence associated with two or more dwellings and residential buildings within the **General Residential Zone and Township Zone**. It sets out all of the information that is required to be submitted with an application. If the land is in an Environmental Significance Overlay, Significant Landscape Overlay or Design and Development Overlay, also complete **Checklist 5 – Construct a fence in an overlay**. If the land is in a Heritage Overlay also complete **Checklist 7 - Heritage Overlay**.

If your land is within another zone or affected by an overlay then you will need to follow a different process. Please have a chat to a planner to discuss your options.

All of the information in the checklist needs to be provided to ensure that your application can be assessed as quickly as possible. Please use the tick box and sign the declaration at the bottom to confirm you have provided all of the information.

APPLICATION REQUIREMENTS		Applicant use	Council use
1	A completed application form	<input type="checkbox"/>	<input type="checkbox"/>
2	Signed declaration on the application form	<input type="checkbox"/>	<input type="checkbox"/>
3	The application fee	<input type="checkbox"/>	<input type="checkbox"/>
4	Copy of title and any registered restrictive covenant <i>Provide a full, current copy of the title (no more than three months old) for each individual parcel of land forming the subject site. (The title includes the covering registered search statement, the title plan of subdivision and the associated title documents, known as 'instruments', e.g. restrictive covenants)</i>	<input type="checkbox"/>	<input type="checkbox"/>
5	A copy of the relevant planning permit and approved plans for the development	<input type="checkbox"/>	<input type="checkbox"/>
6	Three (3) copies of a plan drawn to scale and fully dimensioned showing: <ul style="list-style-type: none"> ▪ The location, shape and size of the site ▪ The location, length, height and design of the proposed fence including details of materials ▪ The location, height and design of any existing front fence on adjoining and nearby properties including details of materials 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
7	A photograph of the site and adjoining and nearby properties along the street frontage	<input type="checkbox"/>	<input type="checkbox"/>
8	The reason for the proposed height	<input type="checkbox"/>	<input type="checkbox"/>

I acknowledge that if I have not provided all of the information set out in the checklist or if there are any errors in the documentation then Council will request further information in order to properly assess the application. This will result in longer processing times.

Sign / Date