

## COMMERCIAL HEALTH AND FITNESS PROVIDERS APPLICATION FORM

**(For Council managed parks and sporting reserves)**

Please note: An application does not guarantee that a booking will be approved. Bookings will be reviewed and processed by the Recreation Officer. Applicants will be notified of the outcome.

Council Parks are public places and cannot be booked for your exclusive use. Booking a park helps to avoid clashes with other activities and events.

### Section 1: Applicant Details

Name of Individual/Organisation: \_\_\_\_\_

Contact person (for organisations): \_\_\_\_\_

Phone: \_\_\_\_\_ Daytime No. \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Postal address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

### Section 2: Park/Reserve Request

Park name: \_\_\_\_\_ Suburb: \_\_\_\_\_

### Section 3: Booking Request

Casual booking – One off hire

Annual hire – 12 month period

Day	Date/s Range eg 1/8/18 – 31/11/18	Time including set up and pack up (eg. 6pm-8:30pm)	Approximate number of people involved (Max 20 per session)
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

If a personal training booking is approved the personal trainers will be issued with an ID card giving permission to use the requested park/reserve.

**2.2** Please provide information about the personal training sessions including all equipment proposed to be used and any requirements.

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**2.3 Proposed area of use**

Please include a map of the area you wish to use in the park or reserve.



**2.4 Additional information**

- > Do you propose to display sponsorship/advertising signage  YES  NO
- > Will you require extra bins (fees apply)  YES  NO
- > Will you be using a PA system or amplified music  YES  NO
- > Will you be charging entry fees or selling any products/services  YES  NO
- > Do you propose to erect portable structures or amusement devices  YES  NO
- > Will you require vehicles or machinery on the park  YES  NO
- > Do you have any other requirements  YES  NO

If YES, please specify if other requirements necessary \_\_\_\_\_

### **Section 3: Document Checklist**

**Personal Trainers applying for use of Council facilities must submit the following:**

- > Certificate of Currency of Public Liability Insurance (minimum \$20M)
- > Personal/Group Trainer registration for all trainers who will be using the venue.
- > Certificate of Professional Indemnity Insurance
- > Registration with Fitness Australia or Physical Activity Australia.

### **Section 4: Declaration**

I declare that the information provided is true and correct. I accept the Personal Trainer Terms and Conditions of Use and understand the need to contact council if any details change

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

On behalf of organisation: \_\_\_\_\_

### **Section 5: Submitting your application**

Please submit your application to Mitchell Shire Council at least 7 days prior to your proposed activity date via email or post.

**Email:** recreation@mitchellshire.vic.gov.au

**Post:** Mitchell Shire Council  
Recreation and Open Space Team,  
113 High Street, Broadford 3658

### **Section 6: Fees and Charges**

**Mitchell Shire Facility Hire Charges – Personal Training GST Inclusive 2017/2018**

	<b>Casual per hour</b>	<b>Annual fee</b>
Personal Training	\$13.50	\$615 (fee not applicable if free to participants)

Personal information collected by Mitchell Shire Council is used for municipal purposes as specified in the Local Government Act, 1989 or other relevant legislation. The personal information will be used solely by Council for these purposes and or directly related purposes. Council may disclose this information to other organisations, if required by legislation. The applicant understands that the personal information provided is for the above purpose and that he/she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer or refer to the process for access to information under the Freedom of Information Act 2001.