Easement Drainage Connection Permit Application

Permit No	PLP	Date	/ 20_

MITCHELL SHIRE COUNCIL

Version: 16/06/2021

This Application is subject to Approval – For any queries please contact Council.
The Permit is valid for three (3) months from the date of Engineering Approval

APPLICANT DETAILS (Complete all blank fields). Please phone (03) 5734 6200 to arrange payment.

Role: *(Tick)*		Owner		Occupier		Other (Please specify)	

Applicant's Name		Fee		Total
Applicant Address		Bond (If applicable)		
		EFT Refund	**Bonds will be refunded by Electronic Funds Transfer (EFT). Please supply your details below**	
Contact person		**BSB**	-	
Contact Number		**Account**		
Email address		**Account Name**		

DETAILS OF WORKS

Include Sketch Plan as part of this application

Description	
Address of works	

Does the proposal require the removal of any vegetation If yes please provide details or a photograph. ***YES / NO***

WORKS MANAGER DETAILS –

All fields must be completed.

(A works manager is any person or body that is responsible for the conducting of works.)

Contractor or Company Name		Works Manager	
Contractor's Address			
ABN		Mobile Number	
E-mail address			
Public Liability Insurance Company		Amount of P.L. Cover	**$**

APPLICATION AND INSPECTION REQUIREMENTS

A Sketch Plan Must Be Provided - A copy of a site plan showing the proposed location of works, including all assets within the vicinity and dimensions of the works and to nearby assets. Assets include all trees, landscaping, drains, service authority assets and private assets affected by the works.

Inspection Requirements:

- **Storm Water\Drainage Connection require post work inspections prior to backfilling. Failure to arrange an inspection prior to backfilling will result in re-exposure of worksite at applicants cost.**
- **Application Requirements:**
- **A site plan drawn to scale with all dimensions of your proposed works. Any assets that may be affected by the proposed works must be detailed on the plan.**
- **Your contractor's information including public liability information.**
- **Payment of your application.**

Please be aware that failure to provide any of the above items will delay the processing of your application.
This application is NOT approved until you receive a signed copy of this form and an approval letter from Council.

Manager Responsibilities: Principles applying to infrastructure managers and works managers:

(1) An infrastructure manager or a works manager must have regard to the principles specified in this clause in the provision of non-road infrastructure on roads.
(2) The primary purpose of a road is use by members of the public and authorised users must be managed as far as is reasonably practicable in such a way as to minimise any adverse impacts on the primary purpose.
(3) Without limiting the generality of sub-clause (2), authorised uses must be managed so as to –
  a. Minimise any damage to roads and road infrastructure;
  b. Ensure that works necessary for the provision of non-road infrastructure are conducted as quickly as practicable;
  c. Minimise any disruption to road users;
  d. Minimise any risk to the safety and property of road users and the public generally;
  e. Facilitate the design and installation of infrastructure which minimises any risk to the safety of road users;
  f. Ensure that the road and any other infrastructure is reinstated as nearly as practicable to the condition existing before the works necessary for the provision of the non-road infrastructure were conducted;

Protect and preserve existing significant roadside vegetation and sites of biological significance within the road reserve.

Privacy Statement: "Personal information collected by Council is used for municipal purposes as specified in the Local Government Act, 1989 or other relevant legislation. The personal information will be used solely by Council for these purposes and or directly related purposes. Council may disclose this information to other organisations, if required by legislation. The applicant understands that the personal information provided is for the above purpose and that he/she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer. - 113 High Street, Broadford, Vic, 3658 DX 66003 Seymour TEL: (03) 5734 6200 FAX: (03) 5734 6222 E-MAIL: mitchell@mitchellshire.vic.gov.au Internet: www.mitchellshire.vic.gov.

SIGNATURE (please read both front and back of application)	**COUNCIL APPROVAL (Valid for 3 months from date below)**
Applicant: **DATE: / / 20**	**Engineer:** **DATE: / / 20**