

APPLICATION FOR TRANSFER OF REGISTRATION OF PRESCRIBED ACCOMMODATION

Section 71 *Public Health and Wellbeing Act 2008*

Please complete this form and return it to Mitchell Shire Council together with the **transfer of registration fee**.

Registration number:

Applicant (new business proprietor's) name (if company include ACN):

Type of accommodation:

Please tick any of the categories listed below that are applicable:

- | | | |
|--|---------------------------------------|--|
| <input type="checkbox"/> residential accommodation | <input type="checkbox"/> hotel/motel | <input type="checkbox"/> hostel |
| <input type="checkbox"/> student dormitory | <input type="checkbox"/> holiday camp | <input type="checkbox"/> rooming house |
| <input type="checkbox"/> Other (specify) _____ | | |

Prescribed accommodation address:

DETAILS OF FORMER PROPRIETOR

Business proprietor's name (if company include ACN):

Business/trading name (where different to new proprietor's name):

Proprietor's address:

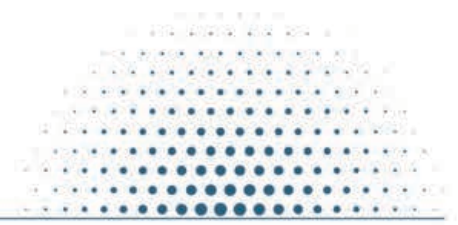
Contact person:

Postal address:

Telephone:

Fax:

Email:



APPLICANT (NEW PROPRIETOR) DETAILS

Business/trading name (where different to proprietor's name):

Proprietor's address:

Contact person:

Postal address:

Telephone:

Fax:

Email:

Signature of former proprietor(s):

Date:

Signature of new proprietor(s):

Date:

Mitchell Shire Council will only use the personal information you provide in or with this form for matters relating to your registration in accordance with the Information Privacy Act 2001 (Vic).

Section 8 – Payment options

In person (Cash, cheque, debit card, visa, mastercard, amex and money order)	Broadford – 113 High Street, Broadford Mon to Fri - 8.30am to 5pm	Seymour – 125 Anzac Avenue, Seymour Mon, Wed and Fri - 10am to 5pm Tues and Thur - 10am to 6pm Sat - 9am to 12noon
	Kilmore – 12 Sydney Street, Kilmore Mon to Wed and Fri - 9am to 5pm Thur - 10am to 6pm Sat - 9am to 12noon	Wallan – Wellington Square, Wallan Mon and Fri - 9am to 6pm Tues to Thur - 10am to 6pm Sat - 9am to 12noon
By Post	Make cheques or money order payable to Mitchell Shire Council (Cheque or money order only)	Mitchell Shire Council 113 High Street Broadford, VIC 3658

Note on template preparation: Whilst councils are free to create their own application form, the application form must contain the prescribed particulars in Regulation 15 of the *Public Health and Wellbeing Regulations 2009*

PRIVACY STATEMENT: Personal information collected by Council is used for municipal purposes as specified in the Local Government Act 1989 or other relevant legislation. The personal information will be used solely by Council for these purposes and/or directly related purposes. Council may disclose this information to other organisations, if required by legislation. The applicant understands that the personal information provided is for the above purpose and that he/she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer.