



Application for a
Permit to Burn Off
Under Local Law No 1 Community and Environment 2013

APPLICANT DETAILS:

Contact Name _____

Postal Address _____

Phone _____

Email _____

PROPERTY DETAILS OF WHERE BURN IS TO OCCUR:

Property Address _____

ESTIMATED DATE/TIME OF BURN: _____

Start time: _____ am/pm Finish time: _____ am/pm

Single burn Multiple burn Windrow

DESCRIPTION OF PROPERTY: *(Tick applicable or give other description)*

Residential	<input type="checkbox"/>	Rural/Farming	<input type="checkbox"/>
Commercial	<input type="checkbox"/>	Open Paddock	<input type="checkbox"/>
Industrial	<input type="checkbox"/>	Other <i>(please specify)</i>	<input type="checkbox"/>
Retail	<input type="checkbox"/>	_____	

TYPE OF VEGETATION/MATERIALS APPLICANT WISHES TO BURN:

(Tick applicable or give other description)

Grass	<input type="checkbox"/>	General Garden Refuse	<input type="checkbox"/>
Stubble	<input type="checkbox"/>	Other <i>(please specify)</i>	<input type="checkbox"/>
Trees	<input type="checkbox"/>	_____	

PLEASE NOTE:

- **Completed application form must be submitted 10 working days prior to proposed day of burning.**

Privacy Notification

The personal information requested on this form is being collected by Council for the purpose of evaluating a Local Laws Permit application. This information will be used solely by Council for that primary or directly related purposes. The applicant understands that the personal information provided is for the purpose of evaluating a Local Laws Permit application and that they may apply to Council for access and / or amendment of the information

- This application may be referred to the relevant CFA Brigade for comment.
- A property inspection may be required before a decision is made on this application

CONDITIONS

- I am aware that if a permit is issued there will be conditions that I must adhere to
- Failure to fully provide the required information will result in my application being returned and a delay in processing.
- The applicant understands that the personal information provided is to assess your application and record your permit and that he or she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to the Local Laws Department.
- Before commencing a burning operation, a fire break must be prepared around the perimeter of the area to be burned.
- Only the material specified in this permit is to be burnt. Any other material catching alight must be extinguished immediately.
- All fires must be extinguished before sunrise on the day following the day on which they were lit, unless prior approval given.

The responsible person must have:

- Fire Suppressant Equipment eg: rake, shovel etc.
- 3 metre clearance on flammable items, grasses etc
- Clear of over hanging trees
- A responsible adult present at all times
- Water (ie hose or backpack minimum of 10 Litres)

Fires are **NOT** to be lit on days of Total Fire Ban, Smog Alert Days or during the declared CFA Fire Danger Period.

Signature

Date

Date Issued: / /

Receipt Number _____

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