



Application for a  
**General Local Law Permit**  
Under Local Law No 1 Community and Environment 2013

**APPLICANT DETAILS:**

Contact Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Type of Permit \_\_\_\_\_

Location impacted by activity: \_\_\_\_\_

Dates and Times for which permit is required: \_\_\_\_\_

Details of activity: \_\_\_\_\_

| <b>PERMIT TYPE</b>                                 | <b>(Please Tick):</b> | <b>Application Fee</b> |
|--|-----------------------|------------------------|
| Collection on Roads<br><i>(For house to house)</i> | [ ]                   | <b>\$ 74.00</b>        |
| Temporary Vehicle Crossing                         | [ ]                   | <b>\$ 64.00</b>        |
| Street party                                       | [ ]                   | <b>\$120.00</b>        |
| Actions affecting Council land                     | [ ]                   | <b>\$120.00</b>        |
| Alcohol in a public place                          | [ ]                   | <b>\$120.00</b>        |
| Other  | [ ]                   | <b>\$120.00</b>        |

**APPLICATION MUST INCLUDE:**

- Completed application form
- Application fee, which is non-refundable if permit refused
- Sketch plan of location of item/activity

**Privacy Notification**

The personal information requested on this form is being collected by Council for the purpose of evaluating a Local Laws Permit application. This information will be used solely by Council for that primary or directly related purposes. The applicant understands that the personal information provided is for the purpose of evaluating a Local Laws Permit application and that they may apply to Council for access and / or amendment of the information

- Public Liability insurance of a minimum of \$10 million

### **ACTIONS AFFECTING COUNCIL LAND:**

An *Actions Affecting Council Land Permit* is required for the following:

Obstructing a footpath or nature strip,  
 Erecting a hoarding or overhead protective awning on Council land,  
 Using a mobile crane or travel tower on Council for any building works,  
 Making a hole or excavation or reinstating a hole or excavation on Council land,  
 Erecting scaffolding on Council land, or  
 Any activity which may damage, interfere with or destroy any asset vested in or under control of Council

### **You must provide the following documents with this application:**

Certificate of current public liability insurance [ ]  
 Traffic Management plan [ ]  
 Note -Further information may be required depending on the nature of the activity

### **FIREWORKS:**

Worksafe notification of intent to discharge attached [ ]  
 Site Plan attached [ ]  
 Certificate of current public liability insurance [ ]  
 Copy of pyrotechnics licence [ ]  
 Please note: A letter drop to all residential properties within 1000 metres of the land where fireworks are to be conducted advising of the event details is the responsibility of the permit holder.

### **APPLICATION CONDITIONS**

- I am aware that if a permit is issued there will be conditions that I must adhere to.
- Failure to fully provide the required information will result in my application being returned and a delay in processing.
- The applicant understands that the personal information provided is to assess your application and record your permit and that he or she may apply to Council for access to and/or amendment of the information. Requests for access and or correction should be made to the Local Laws Unit.

\_\_\_\_\_  
 Signature  
 Date Issued: / /

\_\_\_\_\_  
 Date  
 Receipt Number \_\_\_\_\_

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