

## STADIUM APPLICATION FORM

### (for Broadford, Wandong and Beveridge Primary School stadiums)

Please note: An application does not guarantee that a booking will be approved. Bookings will be assessed by the Recreation Officer. Applicants will be notified on the outcome of the application.

### Section 1: Applicant details

Club/Group/Individual: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Daytime No. \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Postal address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

### Section 2: Stadium Request

Broadford Stadium     Wandong Stadium     Beveridge Primary School Stadium

#### 2.1 Facilities Requested

##### Broadford Stadium

- Court
- Court 2
- Change room
- Squash Court 1
- Squash Court 2
- Multi-Purpose Room

##### Wandong Stadium

- Court
- Home Change room
- Away Change room
- Kitchen

##### Beveridge Primary School Stadium

- Court
- Home Change room
- Away Change room

## Section 3: Booking Request

Regular hire – Ongoing regular activity for a specific time period (eg. weekly or monthly)

Casual hire – One off activity

Day	Date/s (eg 12/9/2022 - 30/3/2023)	Time including set up and pack up (eg. 6pm – 8.30pm)	Juniors or Seniors	Approximate number of people attending
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Please note Beveridge Primary School Stadium is only available 6:00pm to 9:00am Monday to Friday, Saturdays 9:00am to 6:00pm, Sundays 10:00am to 4:00pm and public holidays 10:00am to 4:00pm

**3.1 Please provide information about your application including the purpose, requirements and any equipment you are proposing to use. Please note some equipment may not be available on site or require notice to set up.**

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### 3.2 Additional Information

- > Do you propose to erect portable structures or amusement devices  YES  NO
- > Will you be charging entry fees or selling anything (eg tickets)  YES  NO
- > Will you be using a PA system or amplified music  YES  NO
- > Do you have any other requirements  YES  NO

If YES then please outline: \_\_\_\_\_

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Depending on the nature of your application Council may require you to submit extra documents, forms or permit applications. Council will notify you of any further requirements.

## Section 4: Club Membership (if applicable)

### 4.1 Membership numbers

Please provide your club's membership information from the previous season.

Member Type	Male	Female	Total
Junior			
Senior			
Social			
Total			

### 4.2 Team and Grades

Category	Number of Teams/Age groups from previous season (if 3 teams – u10, u12 and u14)	Anticipated number of Teams/Age groups for upcoming season (4 teams – u10 *2, u12 and u14)
Junior Girls		
Junior Boys		
Junior Mixed		
Senior Women		
Senior Men		
Official (Veteran)		

## Section 5: Document Checklist

Please attach the following documents to your application:

- > Certificate of Currency of Public Liability Insurance (minimum \$10M)
- > CovidSafe Plan
- > Certificate of incorporation (if applicable)
- > Food Registration (if applicable)
- > Liquor Licence (if applicable)

I/We do not have Public liability insurance and would like Council to arrange on our behalf  
 (please tick box if requested)

(Subject to review, fees will apply. Only available for casual bookings)

## Section 6: Declaration

I am authorised to submit this application form on behalf of the club/group named in section 1. The information I have provided is true and correct to the best of my knowledge. I accept the terms and conditions of use and understand the need to contact council if any details change

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

On behalf of: (club/group) \_\_\_\_\_

## Section 8: Fees and Charges

Mitchell Shire Council introduces new fees and charges on 1 July annually.

### Stadium Hire Charges 2022-2023 – GST Inclusive

Peak Charges (per Hour/per Court) (4pm – 10pm Monday to Friday and all day Saturday)			
Regular User/Association	Junior Club Regular User/Association	Casual User	Junior Club Casual User
\$36.60	\$27.50	\$40.20	\$30.00
Off Peak Charges (per Hour/per Court) (8am – 4pm Monday to Friday and all day Sunday)			
Regular User/Association	Junior Club Regular User/Association	Casual User	Junior Club Casual User
\$33.10	\$23.40	\$35.10	\$25.40

### Broadford Multi-Purpose Room Hire Charges

Regular User (per Hour)		Casual User (per Hour)	
Commercial/Private Use	Community/School	Commercial/Private Use	Community/School
\$20.90	\$10.20	\$22.90	\$13.70

### Broadford Squash Court Hire Charges

Per Court per Hour	
Regular User	Casual User
\$13.70	\$14.80

## **Section 7: Submitting your application**

Please submit your application to Mitchell Shire Council via email, fax or post.

**Email:** [recreation@mitchellshire.vic.gov.au](mailto:recreation@mitchellshire.vic.gov.au)

**Phone:** (03) 5734 6200

**Fax:** (03) 5734 6222

**Post:** Mitchell Shire Council  
Recreation and Open Space Team,  
113 High Street, Broadford 3658

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