

Charges effective 1 July 2018 to 30 June 2019

CONTACT DETAILS

Please provide details of the person you want Council to communicate with about this request.

Name:	
Organisation (if applicable):	
Postal Address:	
Postcode:	
Contact phone:	
Mobile phone:	
Email:	

REQUEST TYPE	NON-REFUNDABLE FEE (inc. GST)
<input type="checkbox"/> Copy of a Planning Permit and Endorsed Plans including file retrieval	\$120 per application
<input type="checkbox"/> Copy of a Planning Permit (no plans) or copy of endorsed plans (no permit) including file retrieval	\$80 per application
<input type="checkbox"/> Electronic Copy of a Planning Permit or Endorsed Plans (if available)	\$35 (per application)
<input type="checkbox"/> Certificate of Compliance	\$317.90 per application
<input type="checkbox"/> Written Advice on any other Planning matter, including: <ul style="list-style-type: none"> ▪ Whether a planning permit is required for the proposed use and/or development (See Note 1) ▪ Planning Scheme requirements, Zoning and Overlay controls that apply to the land ▪ List of Planning Permits previously issued for the land 	\$130 (per property or planning matter) <i>(Note 1: A copy of the Memorandum of Common Provisions and/or any other Title Plan must be provided with this type of request)</i>
<input type="checkbox"/> Written determination of Planning matter to the Satisfaction of the Responsible Authority (Prescribed Fee - Regulation 15)	\$317.90 (GST not applicable)

ADDRESS OF THE LAND

Address of the land the request relates to:

If multiple properties or permits, please specify below or on a separate sheet.

Lot No:	Plan No:
Planning Reference Number: PLN _____ / _____ PSUB _____ / _____	
Unit No:	Street No:
Street Name:	
Suburb:	Postcode:

DETAILS OF YOUR REQUEST

What are you enquiring about? Please attach additional pages OR a letter if you wish.

Please enclose plans, photos or other supporting material that would assist Council in responding to your enquiry.

DECLARATION

This form must be signed by the person requesting the advice

I declare that all information in this application is true and correct.

Name:

Signature:

Date:

D

D

/

M

M

/

Y

Y

Y

Y

Additional pages, plans, photos or other supporting material have been attached.

YES - Number of pages _____

NO

LODGEMENT AND PAYMENT OF FEE

Lodge the completed and signed form, appropriate fees and any attached documents to:

Mail: (including cheque or credit card payment form)

Statutory Planning
Mitchell Shire Council
113 High Street, Broadford 3658

Visit Us:

Level 2, 61 High Street, Wallan

Please Note: Services requested will not be carried out until applicable fees have been paid and all required information has been provided.

Privacy and your personal information:

We respect your privacy. We will not sell or give away your personal information, unless required by law. Occasionally, we may use your details for our own research purposes or to let you know about other Council information. If you want to see your personal data, modify your details, or if you receive information from us you do not want in the future, please call 5734 6200.